

**ALBERTA BEACH  
REGULAR COUNCIL MEETING  
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND BEING HELD ELECTRONICALLY VIA ZOOM  
MAY 21, 2024 AT 7:00 P.M.**

**AGENDA**

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION (Section 197(2) of the MGA and Section 16 FOIP)
  - a. Regional Fire Services Proposal
  - b. Regional Fire Services Model Impact Assessment
- P. 2-5  
P. 6  
6. ADOPTION OF PREVIOUS MINUTES
  - a. Regular Council Meeting of April 16, 2024
  - b. Municipal Planning Commission Meeting of April 16, 2024
- P. 7-31  
7. DELEGATIONS
  - a. Michelle Jones, Community Futures Yellowhead East – CFYE Annual Report Presentation
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
- P. 32-34  
10. OLD BUSINESS & CAO REPORT ACTION LIST
- P. 35-59  
P. 60-63  
P. 64-74  
11. FINANCIAL REPORTS
  - a. Doyle & Company – Financial Statements December 31, 2023
  - b. Doyle & Company – Letters regarding the Audit of the Financial Statements
  - c. 2024 Budget
- P. 75-76  
P. 77-82  
12. BYLAWS & POLICIES
  - a. Bylaw #197-24 A Bylaw to Authorize the Rates of Taxation for 2024
  - b. Bylaw #198-24 A Bylaw to Prohibit and Control Opening Burning in Alberta Beach
- P. 83  
13. COUNCIL, COMMITTEES & STAFF REPORTS
- P. 84  
P. 85  
P. 86-89  
P. 90-91  
P. 92-110  
P. 111-114  
P. 115  
P. 116-119  
P. 120-122  
P. 123-125  
P. 126-127  
P. 128-129  
P. 130-131  
14. CORRESPONDENCE – INFORMATION ITEMS
  - a. Alberta Beach Snowmobile Club – Thank you for Donation
  - b. Alberta Health Services – EMS Update to Municipal Partners
  - c. Alberta Municipalities – Bill 20 Municipal Affairs Statutes Amendment Act Fact Sheet
  - d. Alberta Municipalities – Summer 2024 Municipal Leaders Caucus
  - e. Alberta Municipalities – Preliminary Analysis on Bill 20 Municipal Affairs Amendment Act
  - f. Alberta Municipalities – Key Messages & Motion on Bill 20's Changes to the MGA & LAEA
  - g. Alberta Municipalities – ABmunis President's Video Update
  - h. Alberta Municipalities – ABmunis Letter to Premier Smith to Clarify Funding for Municipalities
  - i. Alberta Public Safety & Emergency Services – Minister Ellis Response Letter Regarding RCMP
  - j. Association of Summer Villages of Alberta – Registration for ASVA Annual Conference
  - k. Lac Ste. Anne County – Regional Municipalities Meeting
  - l. Summer Village of Val Quentin – 7<sup>th</sup> Annual Picnic in the Park
  - m. WILD Water Commission – Newsletter Communication regarding Fire Truck Use of Water Stations
- P. 132-134  
P. 135-138  
P. 139-140  
P. 141-153  
P. 154-165  
P. 166-169  
P. 170-179  
P. 180-181  
15. CORRESPONDENCE – ACTION ITEMS
  - a. Alberta Beach & District Ag Society – Request for Letter & Financial Support for CFEP Grant
  - b. Association of Summer Villages of Alberta – Sponsorship Request for ASVA Annual Conference
  - c. Government of Alberta – Recognizing Seniors Week 2024
  - d. Lac Ste. Anne County – Subdivision Referral #008SUB2024 NE 35-54-03-W5M
  - e. Lac Ste. Anne County – Subdivision Referral #024SUB2024 NE 26-54-03-W5M
  - f. Lac Ste. Anne North East Rural Crime Watch – 2024 Jail 'n' Bail Fundraiser
  - g. North Saskatchewan Watershed Alliance – Annual General Meeting
  - h. Police Review Commission – Invitation to Participate in Community Stakeholder Engagement
16. NEW BUSINESS
17. QUESTION PERIOD
18. ADJOURNMENT

6, a

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
APRIL 16, 2024 AT 7:00 P.M.**

**PRESENT:**

- Mayor.....Kelly Muir
- Deputy Mayor .....Bill Love
- Councillor .....Debbie Durocher
- Councillor .....Tara Elwood
- Councillor .....Daryl Weber
- CAO .....Kathy Skwarchuk
- Asst. CAO .....Cathy McCartney (Zoom Administrator)

**CALL TO ORDER:**

Mayor Muir called the meeting to order at 7:01 P.M.

**LAND ACKNOWLEDGEMENT:**

Mayor Muir read a Land Acknowledgement Statement as follows:  
Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

**NATIONAL DAY OF AWARENESS:**

Mayor Muir also recognized that May 5, 2024 is "National Day of Awareness" also known as "Red Dress Day" to recognize the missing and murdered Indigenous women, girls, and Two-Spirit People.

**AGENDA ADDITIONS:**

- 14.k National Police Federation – Letter to Deputy Premier & Minister of Public Safety & Emergency Services
- 14.l Onoway Royal Canadian Legion – Invitation to Onoway Legion 132 Annual Veterans Dinner
- 14.m Lac Ste. Anne East End Bus Society – Requisition
- 15.e Alberta Beach & District Museum – Request for Sponsorship Support for Bridge Between Nations Project

**ADOPTION OF AGENDA:**

**MOTION #057-24**

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**CONFIDENTIAL – CLOSED MEETING SESSION:** None.

**ADOPTION OF PREVIOUS MINUTES:**

**REGULAR COUNCIL MEETING OF MARCH 19, 2024:**

**MOTION #058-24**

MOVED BY Deputy Mayor Love that the minutes of the Regular Council meeting held on March 19, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS:**

**STEVEN KIM, DOYLE & COMPANY – PRESENTATION OF THE DRAFT 2023 AUDITED FINANCIAL STATEMENTS (AGENDA ITEM 11.A):**

The Auditor, Steven Kim of Doyle & Company presented and reviewed with Council the draft 2023 Audited Financial Statements. Mr. Kim gave a Power Point Presentation which included a summary of the 2023 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts.

**MOTION TO ACCEPT THE DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2023:**

**MOTION #059-24**

MOVED BY Councillor Durocher that the draft Audited Financial Statements for December 31, 2023 be approved as presented.

CARRIED UNANIMOUSLY

Mayor Muir thanked Steven Kim for attending the meeting and for the power point presentation of the financial statements.

**PUBLIC HEARINGS:** None.

**MUNICIPAL PLANNING COMMISSION MEETING:**

**MOTION TO ADJOURN MEETING TO HOLD A MUNICIPAL PLANNING COMMISSION MEETING:**

2

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
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APRIL 16, 2024 AT 7:00 P.M.**

**MOTION #060-24**

MOVED BY Mayor Muir that the meeting adjourn to hold a Municipal Planning Commission meeting at 7:16 P.M.

CARRIED UNANIMOUSLY

**MEETING RECONVENED:**

Mayor Muir reconvened the meeting at 7:32 P.M.

**OLD BUSINESS & CAO REPORT ACTION LIST:**

The CAO submitted and reviewed the CAO report action list.

**ACCEPTANCE OF CAO REPORT ACTION LIST:**

**MOTION #061-24**

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

**FINANCIAL REPORTS:**

**ACCEPTANCE OF AUDITED FINANCIAL STATEMENTS OF DECEMBER 31, 2023:**

The draft Audited Financial Statements for December 31, 2023 was approved under delegations above.

**ACCEPTANCE OF FINANCIAL REPORT OF MARCH 31, 2024:**

**MOTION #062-24**

MOVED BY Councillor Durocher that the Financial Report of March 31, 2024 be accepted for information.

CARRIED UNANIMOUSLY

**BYLAWS & POLICIES:**

**BYLAW #296-24 THE FEES & RATES BYLAW:**

**MOTION TO APPROVE SECOND READING OF BYLAW #296-24:**

**MOTION #063-24**

MOVED BY Councillor Elwood that Bylaw #296-24, being a bylaw to establish a schedule of fees and rates for Alberta Beach be read a second time.

CARRIED UNANIMOUSLY

**MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #296-24:**

**MOTION #064-24**

MOVED BY Deputy Mayor Love that Bylaw #296-24 be read a third & final time.

CARRIED UNANIMOUSLY

**COUNCIL, COMMITTEES & STAFF REPORTS:**

**COUNCILLOR DUROCHER:**

Councillor Durocher reviewed and submitted reports on the following meetings:  
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meetings held on March 26, 2024.  
Alberta Beach & District Museum & Archives meeting held on April 10, 2024.

**COUNCILLOR ELWOOD:**

Councillor Elwood reviewed and submitted reports on the following meetings:  
Onway Regional Fire Services Member's meeting held on April 3, 2024.  
Community Policing Advisory Committee (CPAC) meeting held on April 4, 2024, Councillor Elwood also reported that the committee has now dissolved.  
RMA Insurance Genesis Annual General meeting of April 8, 2024.  
Alberta Beach Public Works Advisory Committee meeting held on April 11, 2024.  
Yellowhead Regional Library Board meeting held on April 15, 2024.

**DEPUTY MAYOR LOVE**

Deputy Mayor Love reviewed and submitted reports on the following meetings:  
Lac Ste. Anne East End Bus Committee meeting and Annual General meeting held on March 26, 2024.

**COUNCILLOR WEBER:**

Councillor Weber reviewed and submitted reports on the following meetings:  
Community Futures Yellowhead East meeting held on March 21, 2024.  
Lac Ste. Anne Foundation meeting held on March 26, 2024.

**MAYOR MUIR**

Mayor Muir reviewed and submitted reports on the following meetings:  
Lac Ste Anne County Reeve's fire meeting held on March 22, 2024.  
Onway Regional Fire Services Member's meeting held on April 3, 2024.

3

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
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Trivillage Mayor's meeting held on April 9, 2024.

Lac Ste. Anne County Reeve & Mayors meeting held on April 12, 2024.

**ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:  
MOTION #065-24**

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – INFORMATION ITEMS:**

**ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – 2023 PROVINCIAL POLICE FUNDING MODEL CHARGEBACK:**

Correspondence was received from Alberta Public Safety & Emergency Services regarding the 2023 Police Funding Model, the chargeback and municipal contribution towards the policing cost share for 2023.

**ALBERTA MUNICIPALITIES – ABMUNIS PUBLIC RISK CONFERENCE:**

Correspondence was received from Alberta Municipalities regarding the ABmunis Public Risk Conference which is taking place April 18-19 in Edmonton.

**ALBERTA MUNICIPALITIES – ADD YOUR VOICE TO CALL FOR INDEPENDENT LOCAL ELECTIONS:**

Correspondence was received from Alberta Municipalities regarding the Province's intention to bring in legislation to allow political parties to formally participate in local elections, also included was key messages about the importance of keeping political parties out of local elections.

**MOTION #066-24**

MOVED BY Mayor Muir that Alberta Beach Council approve to join the call to keep political parties out of local elections and further that a letter be forwarded to Alberta Municipalities, the Premier, the Minister, and the MLA.

CARRIED UNANIMOUSLY

**ALBERTA MUNICIPALITIES – AMSC ENERGY NOTICE OF ASSIGNMENT FROM TRANSALTA:**

Correspondence was received from Alberta Municipalities regarding the AMSC Energy and the Notice of Assignment from TransAlta, further to advise that the assignment is by mutual agreement and part of ABmunis ongoing effort to streamline operations and enhance service delivery.

**ALBERTA MUNICIPALITIES – 2024 CONVENTION & TRADE SHOW ACCOMMODATIONS:**

Correspondence was received from Alberta Municipalities regarding accommodations for the 2024 ABmunis Convention & Trade Show being held on Sept 25-27 in Red Deer. Councillor Durocher, Councillor Elwood and Councillor Weber confirmed they will be attending the conference.

**FIRE RESCUE INTERNATIONAL – INFORMATION ON NON- PROFIT STATUS – P3 PRIVATE-PUBLIC-PARTNERSHIP FIRE SERVICE:**

Correspondence was received from Chief Ives of Fire Rescue International which included information on Non- Profit Status – P3 Private-Public-Partnership Fire Service.

**MATTHEWSON & CO. - \$500 BURSARIES FOR STUDENTS IN SMALL COMMUNITIES:**

Correspondence was received from Matthewson & Co. to advise they are offering two \$500 Bursaries to students from small population communities in Alberta, Saskatchewan and Manitoba who will be attending a Canadian post-secondary institution in the fall of 2024.

**WILD WATER COMMISSION – 2024 ANNUAL GENERAL MEETING:**

Notice was received from WILD Water Commission regarding their 2024 Annual General Meeting being held on April 27, 2024 at 11:00 a.m. at the Alberta Beach Seniors Centre. Deputy Mayor Love and Councillor Elwood confirmed they will be attending the Annual General meeting.

**YELLOWHEAD REGIONAL LIBRARY – YRL 2023 ANNUAL REPORT:**

Correspondence was received from Yellowhead Regional Library which included the YRL 2023 Annual Report and the 2023-2025 Strategic Plan.

**FIRE RESCUE INTERNATIONAL – ONOWAY REGIONAL FIRE SERVICES 2023 CALL STATS PRESENTATION:**

Fire Rescue International forwarded the Onoway Regional Fire Services 2023 Call Stats Presentation which included a breakdown of calls by municipality, time of day, call types, chute time, response time, member strength, information on training & enhanced medical first response, as well a listing of frontline fire trucks & apparatus, support vehicles & equipment.

**NATIONAL POLICE FEDERATION – LETTER TO DEPUTY PREMIER & MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES:**

A copy of a letter from the National Police Federation to Hon. Mike Ellis, Deputy Premier & Minister of Public Safety & Emergency Services was received outlining concerns regarding Budget 2024 and the implications of Bill 11.



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ONOWAY ROYAL CANADIAN LEGION – INVITATION TO ONOWAY LEGION 132 ANNUAL VETERANS DINNER:

An invitation was received from the Onoway Royal Canadian Legion for the Mayor to attend the Onoway Legion Annual Veterans Dinner being held on May 4<sup>th</sup>. Mayor Muir confirmed he will be attending the Annual Veterans dinner.

LAC STE. ANNE EAST END BUS SOCIETY – REQUISITION:

Correspondence was received from Lac Ste. Anne East End Bus Society regarding the requisitions from the municipal members being Lac Ste. Anne County, the Town of Onoway and Alberta Beach advising that the board elected to shift to a per-capita rate and that the standard rate for the Associate Members (i.e. Summer Villages) is proposed with a \$25 increase per municipality and further that the capital contribution was waived for 2024.

**ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:**

**MOTION #067-24**

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.  
CARRIED UNANIMOUSLY

**CORRESPONDENCE – ACTION ITEMS:**

ALBERTA BEACH AG SOCIETY – WHAT WOMEN WANT SPONSORSHIP:

**MOTION #068-24**

MOVED BY Deputy Mayor Love that Council approves a \$200.00 sponsorship for the Alberta Beach Ag Society's What Women Want as well as a donation of promotional products.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT LION'S CLUB – LION'S 50<sup>TH</sup> CELEBRATION:

**MOTION #069-24**

MOVED BY Councillor Weber that Council approves that Councillor Durocher and Councillor Weber be approved to attend the Alberta Beach & District Lion's Club 50<sup>th</sup> Celebration being held on May 11, 2024.

CARRIED UNANIMOUSLY

COURAGEOUS COMPANIONS – ANNUAL COURAGEOUS K9 ADVERTISING SPONSORSHIP:

**MOTION #070-24**

MOVED BY Councillor Durocher that Council approves the advertising sponsorship renewal request from Courageous Companions for a business card advertisement in the amount of \$319.00 for their annual Courageous K9 publication in support of courageous companions.

CARRIED UNANIMOUSLY

WILD ALBERTA – WILD ALBERTA VISITORS GUIDE 2024 ADVERTISING:

**MOTION #071-24**

MOVED BY Councillor Elwood that Council approves the request from WILD Alberta for advertising in the WILD Alberta Visitors Guide 2024 for a half page advertisement in the amount of \$395.00.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT MUSEUM – REQUEST FOR SPONSORSHIP SUPPORT FOR BRIDGE BETWEEN NATIONS PROJECT:

**MOTION #072-24**

MOVED BY Mayor Muir that the Alberta Beach & District Museum's request for sponsorship support for their Bridge Between Nations Project be tabled to the next meeting.

CARRIED UNANIMOUSLY

**NEW BUSINESS:** None.

**QUESTION PERIOD:** None.

**ADJOURNMENT:**

The meeting adjourned at 8:45 P.M.

\_\_\_\_\_  
Mayor – Kelly Muir

\_\_\_\_\_  
C.A.O. – Kathy Skwarchuk

6.6

MINUTES OF THE MUNICIPAL PLANNING COMMISSION MEETING  
FOR ALBERTA BEACH  
HELD IN ALBERTA BEACH COUNCIL CHAMBERS  
AND HELD ELECTRONICALLY VIA ZOOM  
APRIL 16, 2024 AT 7:00 P.M.

**PRESENT:**

Mayor ..... Kelly Muir  
Deputy Mayor ..... Bill Love  
Councillor ..... Debbie Durocher  
Councillor ..... Tara Elwood  
Councillor ..... Daryl Weber  
C.A.O. ....Kathy Skwarchuk  
Asst. CAO .....Cathy McCartney (Zoom Administrator)  
Development Officer.....Paul Hanlan (via Zoom)

**CALL TO ORDER:**

Mayor Muir called the meeting to order at 7:16 P.M.

**AGENDA ADDITIONS:** None.

**MOTION #MPC01-24**

**AGENDA ADOPTION:**

MOVED BY Councillor Elwood that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**NEW BUSINESS:**

**DEVELOPMENT PERMIT APPLICATION #24DP04-01:**

**MAJOR VARIANCE REQUEST – RELAXATION OF FLANKING YARD**

Lot 4, Block 4, Plan 4569HW (4407 – 47<sup>th</sup> Avenue)

Application – request major variance for relaxation of flanking yard setbacks to allow construction of a single family dwelling and detached garage.

The Development Officer reviewed his report, Decision Memo dated April 16<sup>th</sup>, 2024 as well as the development permit application with the members of the Municipal Planning Commission.

The Development Officer advised that as per Section 4.13 of the Land Use Bylaw 252-17 a parcel abutting onto two streets (or more) shall have a front yard setback on each street in accordance with the front yard requirements, and in land use district R-1 the minimum required front yard setback is 7.6 metres. Section 2(c) of the land use bylaw states the Development Officer may approve a variance of up to 20% and as the application exceeds the variance provisions granted to the Development Officer, the application shall be referred to the Municipal Planning Commission.

The Development Officer recommends approval for major variance for relaxation of flanking yard setbacks as outlined in his report and as follows:

1. A reduction in the required western (Front yard) setback of 2.71 metres (35.65%) from 7.6 metres to 4.89 metres;
2. A reduction in the required northern (Flanking yard) setback of 4.54 metres (59.73%) from 7.6 metres to 3.06 metres; and
3. A reduction to the northern (Front yard) setback of 1.85 metres (24.34%) from 7.6 metres to 5.75 metres for the detached garage.

**MOTION #MPC02-24**

MOVED BY Deputy Mayor Love that Development Permit application #24DP04-01 for a request for major variances to flanking yard setbacks to allow for the construction of a single family dwelling and detached garage on Lot 4, Block 4, Plan 4569HW (4407 – 47<sup>th</sup> Avenue) be approved subject to the conditions as outlined in the Development Officer’s Report, Decision Memo dated April 16, 2024 and as follows: a reduction in the required western (Front yard) setback of 2.71 metres (35.65%) from 7.6 metres to 4.89 metres; a reduction in the required northern (Flanking yard) setback of 4.54 metres (59.73%) from 7.6 metres to 3.06 metres; and a reduction to the northern (Front yard) setback of 1.85 metres (24.34%) from 7.6 metres to 5.75 metres.

CARRIED UNANIMOUSLY

**ADJOURNMENT:**

The Municipal Planning Commission meeting adjourned at 7:32 P.M.

\_\_\_\_\_  
Mayor – Kelly Muir

\_\_\_\_\_  
C.A.O. – Kathy Skwarchuk

6

**Alberta Beach Village Office**

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**From:** Michelle Jones <mjones@albertacf.com>  
**Sent:** February 8, 2024 11:47 AM  
**To:** aboffice@albertabeach.com  
**Cc:** darylweb@telus.net  
**Subject:** Community Futures Annual Council Presentation Request

Good morning, I am reaching out on behalf of Community Futures Yellowhead East, as we are hoping to schedule our annual council presentations. If your meeting schedule remains the same as last year, we would like to request a 15 min time slot at your May 21st, Council Meeting.

If this dates does not work with your schedule, please advise so that we might be able to schedule another available meeting date, based on current council schedules we are trying to work with, within the region.

Thanks for considering our request and I look forward to hearing from you at your earliest convenience.

*Michelle Jones*

Executive Director, Community Futures Yellowhead East  
Box 2185, Whitecourt, AB T7S 1P8  
p: 780-706-3500, c: 780-778-0977  
mjones@albertacf.com

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## Alberta Beach Village Office

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**From:** Lillian Wisser <adminCFYE@albertacf.com>  
**Sent:** May 16, 2024 1:37 PM  
**To:** aboffice@albertabeach.com  
**Cc:** Michelle Jones  
**Subject:** Annual Council Presentation  
**Attachments:** Final 2023-2024 Annual Council Presentation.pdf; 2024 Training Sessions LD Final.png; Register Today Post .png; 2024 LD Poster Yellow and Pink.pdf

Good Afternoon,

Please see attached the PowerPoint presentation for the CFYE annual council presentation on Tuesday evening.

Michelle and I are planning on attending in person, however Michelle is away sick so as long as we are in good health we will be there in person, I will keep you updated if there are any changes.

Additionally I have attached some Lemonade Day graphics for you to circulate within the area.

If you have any questions or concerns please let me know.

Thank you,

**Lilian Wisser**

Community Futures Yellowhead East  
Administration & Project Coordinator  
Unit 1, 5023-50ave  
Box 2185, Whitecourt, AB  
T7S 1P8  
adminCFYE@albertacf.com  
Office: 780-791-0966 EXT. 103 Direct: 587-952-7013  
<https://yellowheadeast.albertacf.com/>



8

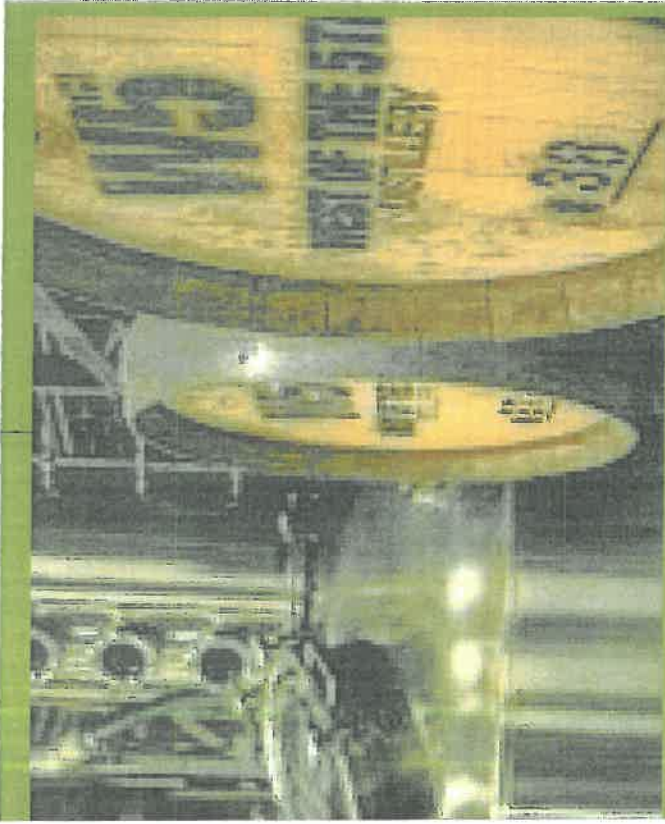
Where Commerce & Community Meet



# 2023-2024 Annual Review

Community Futures  
Yellowhead East





**Supporting Economic  
Diversification  
for Over 30 years.**

## **Who We Are:**

**Community Futures Yellowhead East (CFYE)** is, a non-profit organization governed by a board of directors, comprised of ten regional, experienced and dedicated elected officials and staffed by a team of skilled business professionals.

## **What We Do:**

**Rural Economic Diversification is the core of what we do.**

Working with community leaders and key stakeholders to create economic sustainability within the region. Implementing projects that provide value-added activity to support job creation, business start-up, expansion, retention and attraction.  
**We are more than just a business lender.**

## **How We Do It:**

**We help communities thrive economically** by supporting an entrepreneurial culture, delivering a variety of services from strategic economic planning, technical and advisory services for businesses, and loans to small and medium-sized enterprises,





# MESSAGE FROM THE CHAIR

2023 BOARD REPORT





Message from the chair...

As I reflect over the past year none of the financial support and advisory services, provided by Community Futures Yellowhead East, would exist for small business and future entrepreneurs without directly linking it to the dedicated efforts of our staff and board of directors.

Our staff connect with our clients and the communities we serve, developing custom-made solutions for increased success to our small business community. Our success is directly linked to the hard work of our team.

We have made extraordinary progress this year, and I'd like to personally thank every team member for their energy, commitment, and consistency in driving our business model forward. For the team at CFYE, the things that matter are ultimately driven by our purpose, by the reason we exist: to help small business and communities thrive.

I would also like to extend my sincere thanks for the supportive CFYE board members who donate their time and expertise. This experience and guidance go a long way in providing the valuable direction to our team. This is the beacon that always cuts through the fog of uncertain times, enabling us to know in which direction to head.

Community Futures has demonstrated, once again, its value to Canadian small business, the economy and our respective communities—value that will grow only greater in the years ahead.

In closing, to our municipal partners—who make it possible for the Board of Directors, our Executive Director, and our employees to build a more sustainable Community Futures network for today and for the future —thank you. In every circumstance, we're dedicated to helping you & small business thrive.

Nick Gelych Board Chair, Community Futures Yellowhead East

# CFYE Board of Directors:

*A Diverse Team of Experienced and Trusted Elected Officials*

## **Prioritizing: Board Development, Sustainability & Accountability**

*Accountable to its stakeholders, to public funds and to ensuring proper delivery of programs, resources and supports available to it's small business communities.*



### **board members**

- Board Chair: Nick Gelych
- Vice Chair: Daryl Weber
- Treasurer: Liz Krawiec
- Secretary: Serena Lapointe
- IRC Chair: Marvin Schatz
- Board of Directors:
  - Anna Greenwood, Ty Assaf, Robin Murray Jim Hailes, Dave Kusch

### **hours provided**

- Monthly Meetings: 218
- Committee Meetings: 46
- Training Hours: 20.5
- CFNA Board Meetings: 1
- **Annual Hours: 284.5**

### **training provided**

- 15 Training Module(s) Certification
- Annual Fall Symposium
- Culture Awareness Training

### **succession plan**

- Ongoing Board Development Training
- Annual Policy & Procedure Review
- Board Continuity & Sustainability Plan
- Representation at CFNA Board Level–Nick Gelych

# A Team of Skilled Business Professionals Dedicated to Continuous Development

01

## Executive Director:

- Economic Development Foundations
- Business Retention & Expansion
- Business Investment Attraction
- AFIA DEI Index Training ( Accelerating Financial Inclusion and Access to business capital for women and gender diverse entrepreneurs
- Indigenous Cultural Awareness Training

02

## CED Project Coordinator

- AFIA DEI Index Training
- Developmental Lending Certification
- Project Management Certification
- Indigenous Cultural Awareness Training

03

## Business & Finance Analyst:

- RRRF Client Support & Recovery
- BSN Financial Management
- Grant/Project Financial Management
- Audit Control
- Budget Management

04

## DSS Position:

- One on One Client Support:
- Businesses Served
- Lunch N Learns:
- Chamber of Commerce/ Business Support Network Presentations:

# Economic Recovery

While navigating a multitude of economic recovery challenges, the CFYE board and staff were successful in achieving a number of significant milestones and many measurable economic outcomes were realized.

**Challenges Faced:** RRRF Deadline Extension & Uncertainty, Regional Wildfires & Flooding, Economic Climate, and Inflation

**Economic Recovery Efforts:** Digital Economy Program Extension, Capital Growth Initiative Loan, Youth Loans, Women In Leadership & Recovery, and The Collective Office,





# Economic & Financial Investment Portfolio

Dollars Loaned/ Dollars Leveraged / Dollars Recovered/Dollars Available



# Economic Investment

01 Loan Dollars  
Currently  
Invested:

General Investment Loans:  
\$755,895.89  
General Investment balance:  
\$521,070.35

02 Job's Created,  
Maintained,  
Expanded:

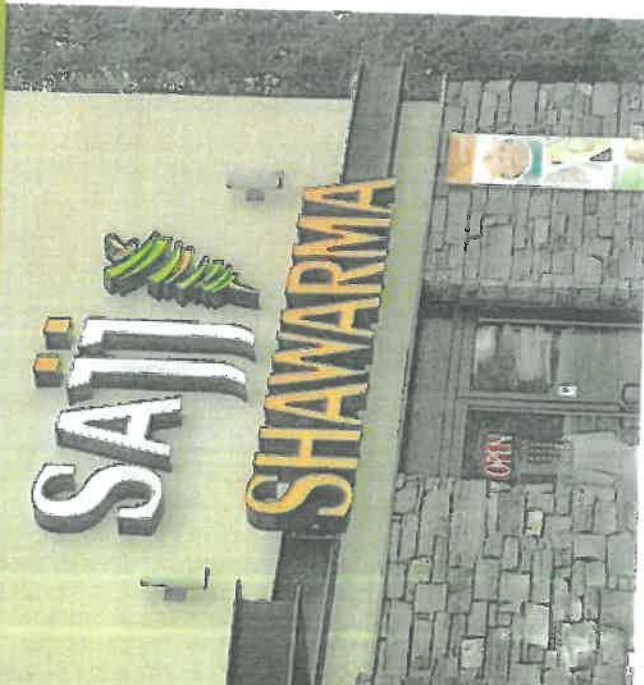
Full time Positions - 17  
Part Time Positions - 10

03 Portfolio Sector  
Diversification:

Retail Trade - 2  
Oil & Gas Sector - 3  
Food & Accommodation - 7  
Transportation - 1  
Professional Tech Services - 1  
Arts & Entertainment - 1

04 Regional  
Diversification  
Municipal Impact:

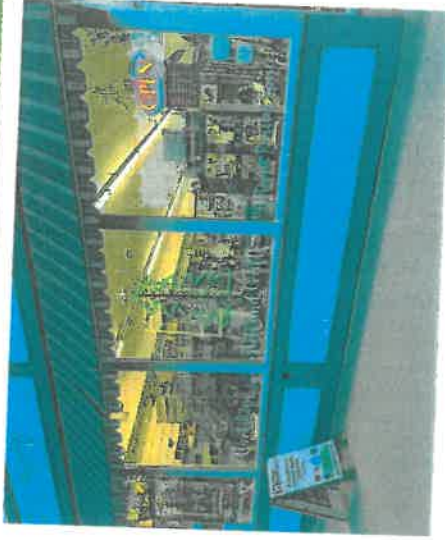
CFYE Regular Loan Portfolio  
County of Barrhead: - 1  
Mayerthorpe - 1  
Onoway - 3  
Swan Hills - 1  
Whitecourt - 8



# Capital Growth Initiative

---

Empowering women entrepreneurs to start or grow a business - Alberta Women's Economic Recovery



**We Believe In Female Entrepreneurs**

# Investing in the Future

---

## YOUTH LOAN PROGRAM:

- 2 New Youth Loans
- 1 Fulltime, 1 Part Time -Jobs created maintained, expanded
- Economic Diversification: Value Added Agri Food
- Municipal Location: County of Barrhead





**RRRF \$- Forgiven \$478,531.98  
18.7%**

**RRRF \$ Converted to Term Loan \$1,012,134.93  
39.5%**

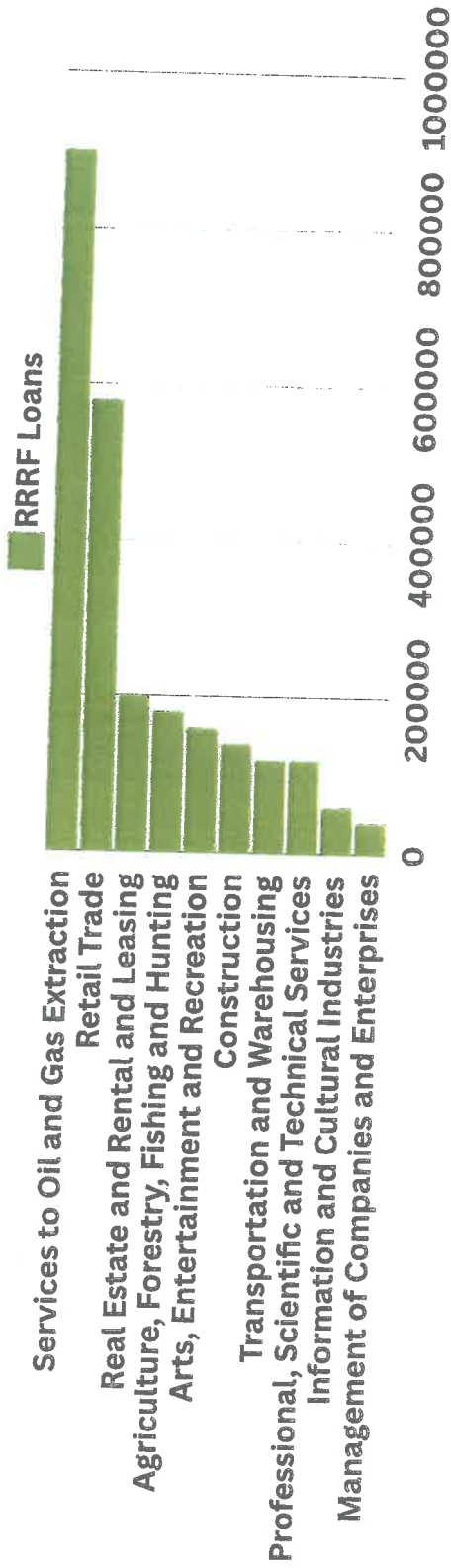


**RRRF \$- Paid in Full \$1,069,111.92  
41.8%**

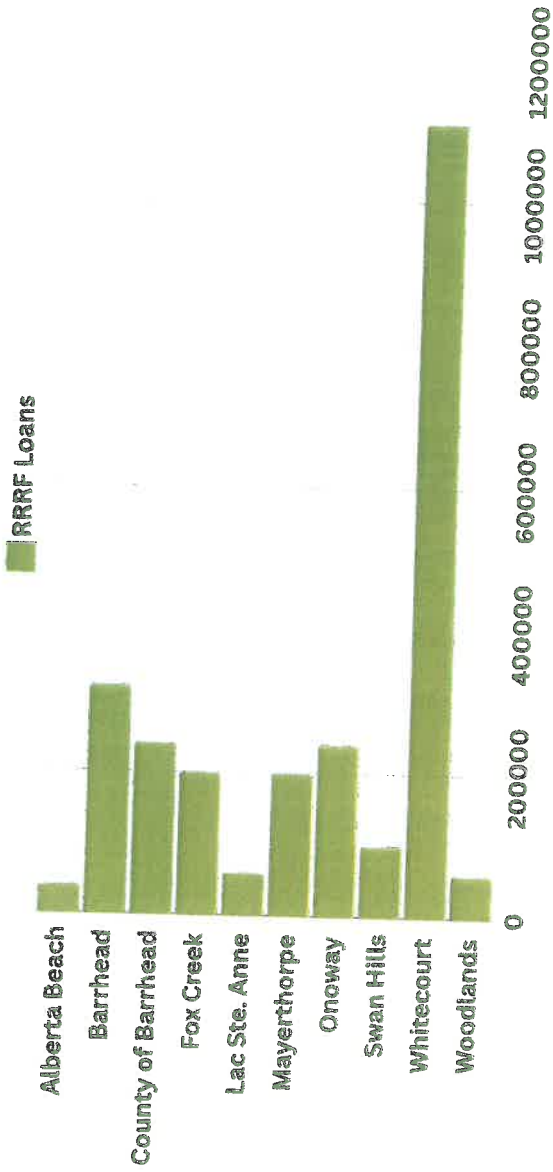
# Regional Relief and Recovery Fund

Total RRRF Dollars Loaned : \$2,559,777.80  
Figures as of January 31, 2024

# Regional Relief & Recovery Breakdown by Industry Sector



# Regional Relief & Recovery Fund Breakdown by Municipality





COMMUNITY FUTURES

# Entrepreneurs

## With Disabilities Program

### YOUR future. YOUR way.

Community Futures Entrepreneurs with Disabilities Program can help you build your business dream.

One-to-One  
Business Coaching  
Business Plan  
Creation  
Access to  
Repayable Loans for  
Viable Businesses



(EDP) helps  
people working  
with barriers or  
health  
conditions to  
start and grow  
businesses.



# Community Futures Performance Results 2023-2024

## Strong rural community strategic planning and implementation



### Performance Indicators

	MPS	Target	Actual
1. Total number of community-based projects (new & on-going)	2	8	39

## Rural access to business development services

2. # of business created, maintained or expanded through business services		100	132
3. Total number of business training session participants	400	200	483
4. Total number of business advisory services		200	259

## Rural access to capital and leveraged capital

5. Dollar value of loans	400,000	400,000	\$482,400.0
6. Total number of loans	8	10	12
7. # of Community based projects/initiatives that align with GOC/Prairies Can Priorities.	2	10	12



2024-2025

# Prairies Can MPS Operating Plan

Performance Indicator		
	Target	MPS
<b>**Targets should be greater than or equal to your MPS.</b>		
Number of new community-based projects	4	2
Number of business training session participants	200	400
Number of business advisory services	200	
Number of loans	8	8
Value of loans	400,000	\$400,000

# REGIONAL ECONOMIC DEVELOPMENT DIGITAL SERVICE SQUAD

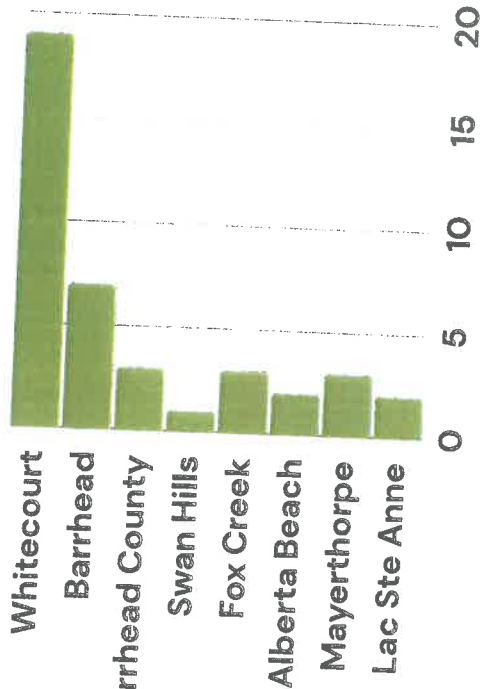
## Services Most Requested

- Social Media Assistance/Setup,
- Google Business Pages,
- Graphic Design,
- Search Engine Optimization,
- Website Audits + Development

## Regional Training Provided

- Key Note Presentations:
- BSN/ Chambers of Commerce
- Lunch n Learns: Website for Bus.
- Videography/Canva for Business
- Student Workshops:
- Careers in Tech
- Youth Entrepreneurship

## Regions Served



## Businesses Served

- Businesses Served: 43
- Session Participants: 112
- Served Businesses Target: 80
- Project End Date: Sept 2024

# WHAT'S NEXT

New Projects, New Opportunities, New Partnerships

Future Directions



ONLINE LEARNING PROGRAM  
SMALL BUSINESS PLANNING HUMAN RESOURCES



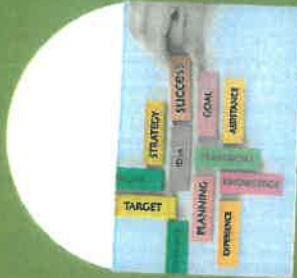
DISASTER RECOVERY BUSINESS CONTINUITY  
REGIONAL ROUND TABLES  
EDA TRAINING



INCREASE STAFFING & RESOURCES  
REGIONAL MARKETING STRATEGY



INVESTING IN THE REGION.  
SMART START PROGRAM



SUCCESSION PLANNING  
FOR CFYE  
OUR BOARD  
OUR LOAN PORTFOLIO  
OUR REGION



Building on the Future:  
What Can You Do?  
What Can We Do?  
How Do We Get There?

Connections  
Referrals  
Partnerships  
Support



**WELCOME TO**  
**COUNTRY COMFORT**  
 CARRIERS & RV

**Community Futures**  
 Yellowhead East

*The Table*  
 MEET • DISCUSS • DECIDE • COLLABORATE

Growing communities one idea at a time

**SAJJI SHAWARMA**

**PFL LABS**

**Dark Horse**  
 WINE & CRAFT BEER

**Thyme for Health**  
 Herbs

**WIS**  
 WEST OF THE 50

**LAVENDER**  
 Lingerie  
 EST. 2014

**Kilograms Catering**

**STAYK GARDENS & MORE**

**Escape St. Albert**  
 228888 ALBERTA LTD.  
 SWAN HILLS, AB

**Specialized Foot Nurse**  
 Manager of Inclusive Foot Care  
 4374 - 52 Ave  
 Whitecourt, AB  
 780-323-3744

**Alberta HempWorks**

**Bulletproof Welding**  
 "If you can dream it, we can build it"

# Community Futures Yellowhead East



together we will build a strong, resilient, and economically diverse  
Yellowhead East Regional Economy



**CAO REPORT – ACTION LIST****APRIL 2024****COUNCIL:**

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

**ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPILEX:**

May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.

June 15/21 Letter was sent to Ag Society to advise on Council's motion.

**EDMONTON GARRISON MILITARY FAMILY RESOURCE CENTRE – YELLOW RIBBON GALA DINNER:**

Mar.19/24 MOVED BY Councillor Weber that Council approves Councillor Elwood to attend the Edmonton Garrison Military Family Resource Centre's 18<sup>th</sup> Annual Yellow Ribbon Gala being held on May 11, 2024.

Apr.16/24 Councillor Elwood has been registered for the annual Yellow Ribbon Gala dinner.

**ALBERTA MUNICIPALITIES – 2024 CONVENTION & TRADE SHOW ACCOMMODATIONS:**

Apr.16/24 Correspondence was received from Alberta Municipalities regarding accommodations for the 2024 ABmunis Convention & Trade Show being held on Sept 25-27 in Red Deer. Councillor Durocher, Councillor Elwood and Councillor Weber confirmed they will be attending the conference.

**WILD WATER COMMISSION – 2024 ANNUAL GENERAL MEETING:**

Apr.16/24 Notice was received from WILD Water Commission regarding their 2024 Annual General Meeting being held on April 27, 2024 at 11:00 a.m. at the Alberta Beach Seniors Centre. Deputy Mayor Love and Councillor Elwood confirmed they will be attending the Annual General meeting.

**ONOWAY ROYAL CANADIAN LEGION – INVITATION TO ONOWAY LEGION ANNUAL VETERANS DINNER:**

Apr.16/24 An invitation was received from the Onoway Royal Canadian Legion for the Mayor to attend the Onoway Legion Annual Veterans Dinner being held on May 4<sup>th</sup>. Mayor Muir confirmed he will be attending the Annual Veterans dinner.

**ALBERTA BEACH & DISTRICT LION'S CLUB – LION'S 50<sup>TH</sup> CELEBRATION:**

Apr.16/24 MOVED BY Councillor Weber that Council approves that Councillor Durocher and Councillor Weber be approved to attend the Alberta Beach & District Lion's Club 50<sup>th</sup> Celebration being held on May 11, 2024.

**ALBERTA BEACH & DISTRICT MUSEUM – REQUEST FOR SPONSORSHIP SUPPORT FOR BRIDGE BETWEEN NATIONS PROJECT:**

Apr.16/24 MOVED BY Mayor Muir that the Alberta Beach & District Museum's request for sponsorship support for their Bridge Between Nations Project be tabled to the next meeting.

**ADMINISTRATION:****NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:**

Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.

Jan.17/23 Letter was sent to NGPS.

Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.

Mar.21/23 Draft JUPA was rec'd and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.

Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

Feb.20/24 Email was sent to Trista at LSA County to inquire on their agreement.

**LETTER TO MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE S.V. REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:**

June20/23 MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

July18/23 Letter was sent to the Minister.

Mar.19/24 SVREMP will be sending a request to the Minister for the revision of the ministerial order with copies of the signed agreements & bylaws of the participating municipalities.

**TOWN OF ONOWAY – FIRE SERVICES AMENDING AGREEMENT:**

Feb.20/24 MOVED BY Councillor Durocher that the Fire Services Amending Agreement with the Town of Onoway be approved as presented.

Mar.19/24 Agreement was signed and returned to Onoway for their signature.

**2024 TAX RECOVERY PUBLIC AUCTION & REGISTRATION OF TAX FORFEITURE TITLES:**

Mar.19/24 The CAO reported that the Tax Recovery Public Auction was held at 6:00 P.M.

That the two parcels which were offered for sale were as follows:

Tax Roll #235, Lot 1, Block 19, Plan 6269CG (5219 – 48A Avenue) Certificate of Title #042289457

Reserve Bid \$51,940.00; and

Tax Roll #755, Lot 3A, Block 3, Plan 9925067 (4516 – 46B Street) Certificate of Title #992241755

Reserve Bid \$85,800.00.

The CAO further reported that no bids were received on the parcels and therefore, Council has the option of requesting the Registrar cancel the existing certificate of titles and register Tax Forfeiture Titles in the name of Alberta Beach.

MOVED BY Councillor Elwood that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 1, Block 19, Plan 6269CG and Lot 3A, Block 3, Plan 9925067.

Apr.16/24 Tax Forfeiture Titles have been submitted to Land Titles.

**DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2023:**

Apr.16/24 The Auditor, Steven Kim of Doyle & Company presented and reviewed with Council the draft 2023 Audited Financial Statements, Mr. Kim gave a Power Point Presentation which included a summary of the 2023 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts.

Apr.16/24 MOVED BY Councillor Durocher that the draft Audited Financial Statements for December 31, 2023 be approved as presented.

**OFFER TO PURCHASE – 2009 CHEVROLET TAHOE (PS2):**

MOVED BY Councillor Durocher that Council accepts the offer from SAIT for the 2009 Chevrolet Tahoe (PS2) in the amount of \$9,000.00 and further that the funds be transferred to Patrol Equipment Reserves.

Apr.16/24 Acceptance offer & Invoice has been submitted to SAIT.

**BYLAW #296-24 THE FEES AND RATES BYLAW:**

Apr.16/24 Bylaw #296-24 being a bylaw to establish a schedule of fees and rates for Alberta Beach received third & final reading.

**COMMUNITY FUTURES YELLOWHEAD EAST – LEMONADE DAY 2024:**

Mar.19/24 MOVED BY Councillor Durocher that the request from Community Futures Yellowhead East for participation as a host community sponsor for the Northern Alberta Lemonade Day Program being held on June 15, 2024 be tabled and further that the Summer Villages of Sunset Point and Val Quentin be invited to participate as a host community co-sponsor.

Apr.16/24 Email was sent to SV Sunset Point & Val Quentin.

**LEGAL REVIEW – MOTION TO SUPPORT A LEGAL REVIEW OF THE FIRE AGREEMENTS:**

Mar.19/24 MOVED BY Councillor Durocher that Council approves a contribution of \$1,000.00 to support a legal review of the fire agreements and further that Alberta Beach upfront the costs for the member municipalities involved.

**TOWN OF ONOWAY MARCH 7, 2024 LETTER - NOTICE OF TERMINATION OF FIRE SERVICES AGREEMENT:**

Mar.19/24 MOVED BY Councillor Elwood that the March 7, 2024 letter from the Town of Onoway regarding the termination of the Fire Services Agreement be accepted for information, and further that a letter be sent to the town requesting a meeting between the Town and the Member Municipalities for the purposes of discussing the orderly wrap up and transition of the Onoway Regional Fire Service as well as the member municipalities February 29, 2024 letter regarding the town's decision-making and communication process, and further that Alberta Beach begin exploring options for fire services to commence upon the termination of the current contract on March 7, 2025.

Apr.16/24 Letter was sent to the Town of Onoway.

**ALBERTA MUNICIPALITIES – ADD YOUR VOICE TO CALL FOR INDEPENDENT LOCAL ELECTIONS:**

Apr.16/24 MOVED BY Mayor Muir that Alberta Beach Council approve to join the call to keep political parties out of local elections and further that a letter be forwarded to Alberta Municipalities, the Premier, the Minister, and the MLA.

## **CAO REPORT – ACTION LIST**

**APRIL 2024**

### **LAC STE. ANNE EAST END BUS SOCIETY – REQUISITION:**

Apr.16/24 Correspondence was received from Lac Ste. Anne East End Bus Society regarding the requisitions from the municipal members being Lac Ste. Anne County, the Town of Onoway and Alberta Beach advising that the board elected to shift to a per-capita rate and that the standard rate for the Associate Members (i.e. Summer Villages) is proposed with a \$25 increase per municipality and further that the capital contribution was waived for 2024. It was reported that the society will forward draft memorandum of agreements for review.

### **ALBERTA BEACH AG SOCIETY – WHAT WOMEN WANT SPONSORSHIP:**

Apr.16/24 MOVED BY Deputy Mayor Love that Council approves a \$200.00 sponsorship for the Alberta Beach Ag Society's What Women Want as well as a donation of promotional products.

### **COURAGEOUS COMPANIONS – ANNUAL COURAGEOUS K9 ADVERTISING SPONSORSHIP:**

Apr.16/24 MOVED BY Councillor Durocher that Council approves the advertising sponsorship renewal request from Courageous Companions for a business card advertisement in the amount of \$319.00 for their annual Courageous K9 publication in support of courageous companions.

### **WILD ALBERTA – WILD ALBERTA VISITORS GUIDE 2024 ADVERTISING:**

Apr.16/24 MOVED BY Councillor Elwood that Council approves the request from WILD Alberta for advertising in the WILD Alberta Visitors Guide 2024 for a half page advertisement in the amount of \$395.00.

## **PUBLIC WORKS:**

### **PATROL:**

#### **PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL – AMEND TRAFFIC BYLAW:**

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

Oct.18/22 D.O. will be meeting with CPOs at end of month to review.

Nov.15/22 D.O. met with CPO to review bylaw.

Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.

Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

June20/23 D.O. has submitted a revised Traffic Bylaw to Patrol for their review and comments.

## **DEVELOPMENT:**

### **DEVELOPMENT AGREEMENT – LOT 3, BLOCK 9, PLAN 3321BQ:**

Aug.14/18 Development Agreement Deposit has been received. (D.O. was advised)

Sept.18/18 Sidewalks/ramp was completed/admin will invoice or deduct from deposit.(Invoice was deducted from deposit)

June 18/19 Development Agreement has been forwarded to D.O. (Development is ongoing)

Dec. 15/20 Development Officer is following up on the development.

Feb.16/21 Development Officer provided an update on outstanding items scheduled for completion by Aug. 2021.

Sept.21/21 Development Officer has advised that the property owner has requested more time to complete outstanding items which include: parking stalls & identification of parking stalls; garbage containers; and landscaping.

Apr.19/22 CAO to follow-up with Development Officer.

Aug.16/22 Developer has been working on landscaping.

Aug.22/23 CAO requested update from D.O.

**Alberta Beach**  
**Financial Statements**  
**December 31, 2023**

# Alberta Beach

## CONTENTS

	<u>Page</u>
<b>MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING</b>	1
<b>INDEPENDENT AUDITOR'S REPORT</b>	2 - 3
<b>FINANCIAL STATEMENTS</b>	
Statement of Financial Position	4
Statement of Operations	5
Statement of Change in Net Financial Assets	6
Statement of Cash Flows	7
Schedule of Changes in Accumulated Operating Surplus - Schedule 1	8
Schedule of Tangible Capital Assets - Schedule 2	9
Schedule of Property and Other Taxes - Schedule 3	10
Schedule of Government Transfers - Schedule 4	11
Schedule of Expenses by Object - Schedule 5	12
Schedule of Segmented Disclosure - Schedule 6	13
Notes to Financial Statements	14 - 23



## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of Alberta Beach (the "Organization") is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Financial Report. Management believes that the financial statements present fairly the Organization's financial position as at December 31, 2023 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Organization Council carries out its responsibilities for review of the financial statements principally through its meeting with management. This Council meets regularly with management and the external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Organization Council has approved the financial statements.

The financial statements have been audited by Doyle & Company, Chartered Professional Accountants, independent external auditors appointed by the Organization. The accompanying independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Organization's financial statements.

Kathy Skwarchuk

Chief Administrative Officer

Edward Cheung, CPA, CA\*  
Scott T. Mockford, CPA, CA\*  
Allen Lee, CPA, CMA\*  
Jason Bondarevich, CPA, CA\*  
\*Operates as a Professional Corporation

11210 – 107 Avenue N.W.  
Edmonton, Alberta T5H 0Y1  
Tel (780) 452-2300, Fax (780) 452-2335

## INDEPENDENT AUDITOR'S REPORT

### To the Members of Council

#### Opinion

We have audited the financial statements of Alberta Beach (the "Organization"), which comprise the statement of financial position as at December 31, 2023, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2023, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process

#### Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

## INDEPENDENT AUDITOR'S REPORT - continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

### Report on Other Legal and Regulatory Requirements

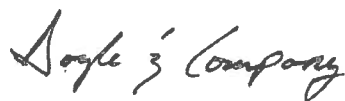
#### Debt Limit Regulation

In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation, A detailed account of the Organization's debt limit can be found in note 6.

#### Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 10.

April 16, 2024  
11210 - 107 Avenue NW  
Edmonton, Alberta T5H 0Y1



Chartered Professional Accountants

**Alberta Beach**  
**Statement of Financial Position**  
**As at December 31, 2023**

	2023	2022
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments (Note 2)	884,250	586,822
Restricted cash (Note 2)	945,674	947,007
Receivables		
Taxes and grants in place of taxes (Note 3)	328,286	249,931
Trade and other receivables (Note 3)	224,172	326,762
Supplies for resale inventory	12,368	11,943
	<b>2,394,750</b>	<b>2,122,465</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	109,101	101,544
Deposit liabilities	19,622	17,942
Deferred revenue (Note 4)	60,591	178,612
Asset retirement obligation (Note 5)	204,500	-
	<b>393,814</b>	<b>298,098</b>
<b>NET FINANCIAL ASSETS</b>	<b>2,000,936</b>	<b>1,824,367</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Schedule 2)	7,274,502	7,033,782
Prepaid expenses	51,046	58,388
	<b>7,325,548</b>	<b>7,092,170</b>
<b>ACCUMULATED OPERATING SURPLUS (Schedule 1, Note 9)</b>	<b>9,326,484</b>	<b>8,916,537</b>

Commitments - Note 12

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Statement of Operations**  
For the year ended December 31, 2023

	2023 Budget (Unaudited) \$	2023 Actual \$	2022 Actual \$
<b>REVENUE</b>			
Net municipal taxes (Schedule 3)	1,985,083	1,984,075	1,900,380
Campground user fees	307,200	312,315	304,547
Other user fees and sale of goods	6,500	31,193	18,960
Sales to other governments	24,070	28,270	26,567
Franchise fees	94,000	95,942	98,654
Government transfers for operating (Schedule 4)	66,478	67,290	77,681
Local government transfers	31,000	11,000	11,000
Licenses and permits	4,000	3,480	4,535
Fines	57,225	68,648	33,522
Penalties and costs of taxes	71,900	84,833	72,302
Investment income	35,000	92,809	42,679
Rental	126,700	125,599	116,248
Other	15,000	10,000	10,519
<b>Total Revenue</b>	<b>2,824,156</b>	<b>2,915,454</b>	<b>2,717,594</b>
<b>EXPENSES</b>			
General government			
Administration	533,232	525,960	493,116
Assessment services	26,000	24,447	23,995
Legislative	99,673	93,620	91,389
Protective services			
Ambulance	8,500	11,935	7,535
Bylaws enforcement	208,295	228,197	144,684
Fire department	147,255	142,761	119,553
Transportation services			
Public works	424,100	371,244	395,177
Roads, streets, walks, lighting	168,000	170,984	165,440
Planning and development			
Planning and development	29,400	23,126	54,385
Recreation and culture			
Alberta Beach boat launch and wharf	20,000	1,057	6,183
Campground	124,000	117,840	131,314
Recreation & facilities	144,601	116,831	110,493
Environmental services			
Water supply & distribution	85,770	85,770	54,538
Wastewater treatment and disposal	577,230	577,230	579,554
Waste management	123,100	110,366	122,499
<b>Total Expenses</b>	<b>2,719,156</b>	<b>2,601,368</b>	<b>2,499,855</b>
<b>EXCESS OF REVENUE OVER EXPENSES BEFORE OTHER REVENUE AND EXPENSES</b>	<b>105,000</b>	<b>314,086</b>	<b>217,739</b>
<b>OTHER REVENUE AND (EXPENSES)</b>			
Amortization of tangible capital assets	(65,000)	(389,178)	(356,154)
Gain on sale of tangible capital assets	-	116,285	-
Government transfers for capital (Schedule 4)	300,000	372,764	251,745
Accretion expense	-	(4,010)	-
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>340,000</b>	<b>409,947</b>	<b>113,330</b>
<b>ACCUMULATED OPERATING SURPLUS, BEGINNING OF YEAR</b>		<b>8,916,537</b>	<b>8,803,207</b>
<b>ACCUMULATED OPERATING SURPLUS, END OF YEAR</b>		<b>9,326,484</b>	<b>8,916,537</b>

The accompanying notes form part of these financial statements.



**Alberta Beach**  
**Consolidated Statement of Change in Net Financial Assets**  
**For the year ended December 31, 2023**

	2023 Budget (Unaudited) \$	2023 Actual \$	2022 Actual \$
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>340,000</b>	<b>409,947</b>	<b>113,330</b>
Acquisition of tangible capital assets	(340,000)	(692,018)	(286,082)
Proceeds on disposal of tangible capital assets	-	178,405	-
Amortization of tangible capital assets	-	389,178	356,154
(Gain) loss on sale of tangible capital assets	-	(116,285)	-
Decrease (increase) in prepaid expenses	-	7,342	(10,703)
	<b>(340,000)</b>	<b>(233,378)</b>	<b>59,369</b>
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>-</b>	<b>176,569</b>	<b>172,699</b>
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	<b>-</b>	<b>1,824,367</b>	<b>1,651,668</b>
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	<b>-</b>	<b>2,000,936</b>	<b>1,824,367</b>

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Statement of Cash Flows**  
**For the year ended December 31, 2023**

	2023	2022
	\$	\$
<b>NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:</b>		
<b>OPERATING</b>		
Excess of revenue over expenses	409,947	113,330
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets	389,178	356,154
(Gain) loss on sale of tangible capital assets.	(116,285)	-
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	(78,355)	(50,067)
Decrease (increase) in trade and other receivables	102,590	109,670
Decrease (increase) in supplies for resale inventory	(425)	(1,959)
Decrease (increase) in prepaid expenses	7,342	(10,703)
Increase (decrease) in accounts payables and accrued liabilities	7,557	20,237
Increase (decrease) in deposit liabilities	1,680	(950)
Increase (decrease) in deferred revenue	(118,021)	137,815
<b>Cash provided by operating transactions</b>	<b>605,208</b>	<b>673,527</b>
<b>CAPITAL</b>		
Proceeds on sale of tangible capital assets	178,405	-
Acquisition of tangible capital assets	(692,018)	(286,082)
Asset retirement obligation recognized	204,500	-
<b>Cash applied to capital transactions</b>	<b>(309,113)</b>	<b>(286,082)</b>
<b>INVESTING</b>		
Decrease (increase) in restricted cash	1,333	27,549
<b>CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR</b>	<b>297,428</b>	<b>414,994</b>
<b>CASH AND CASH EQUIVALENTS , BEGINNING OF YEAR</b>	<b>586,822</b>	<b>171,828</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>884,250</b>	<b>586,822</b>

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Schedule of Changes in Accumulated Operating Surplus - Schedule 1**  
**For the year ended December 31, 2023**

	Unrestricted Surplus	Internally Restricted Surplus	Equity in Tangible Capital Assets	2023	2022
	\$	\$	\$	\$	\$
<b>Balance, Beginning of Year</b>	539,242	1,343,513	7,033,782	8,916,537	8,803,207
Excess of revenue over expenses	409,947	-	-	409,947	113,330
Unrestricted funds designated for future use	(231,500)	231,500	-	-	-
Current years funds used for tangible capital assets	(692,018)	-	692,018	-	-
Disposal of tangible capital assets	280,490	-	(280,490)	-	-
Annual amortization expenses	389,178	-	(389,178)	-	-
Accumulated amortization on disposed tangible capital assets	(218,370)	-	218,370	-	-
Asset retirement obligation recognized	204,500	-	(204,500)	-	-
<b>Change in accumulated surplus</b>	<b>142,227</b>	<b>231,500</b>	<b>36,220</b>	<b>409,947</b>	<b>113,330</b>
<b>Balance, End of Year</b>	<b>681,469</b>	<b>1,575,013</b>	<b>7,070,002</b>	<b>9,326,484</b>	<b>8,916,537</b>

The accompanying notes form part of these financial statements.

44

**Alberta Beach**  
**Schedule of Tangible Capital Assets - Schedule 2**  
**For the year ended December 31, 2023**

	Land	Land	Buildings	Engineered	Machinery and	Vehicles	2023	2022
	\$	Improvements	\$	Structures	Equipment	\$	\$	\$
<b>COST:</b>								
Balance, Beginning of Year	1,349,990	684,575	3,047,219	6,867,042	939,718	334,945	13,223,489	12,937,407
Acquisition of tangible capital assets	-	-	200,490	381,928	109,600	-	692,018	286,082
Disposal of tangible capital assets	-	-	-	-	(73,082)	(207,408)	(280,490)	-
<b>Balance, End of Year</b>	<b>1,349,990</b>	<b>684,575</b>	<b>3,247,709</b>	<b>7,248,970</b>	<b>976,236</b>	<b>127,537</b>	<b>13,635,017</b>	<b>13,223,489</b>
<b>ACCUMULATED AMORTIZATION:</b>								
Balance, Beginning of Year	-	531,951	983,024	3,654,790	719,588	300,354	6,189,707	5,833,553
Annual amortization	-	13,018	64,728	259,394	45,743	6,295	389,178	356,154
Accumulated amortization on disposals	-	-	-	-	(10,962)	(207,408)	(218,370)	-
<b>Balance, End of Year</b>	<b>-</b>	<b>544,969</b>	<b>1,047,752</b>	<b>3,914,184</b>	<b>754,369</b>	<b>99,241</b>	<b>6,360,515</b>	<b>6,189,707</b>
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>1,349,990</b>	<b>139,606</b>	<b>2,199,957</b>	<b>3,334,786</b>	<b>221,867</b>	<b>28,296</b>	<b>7,274,502</b>	<b>7,033,782</b>
2022 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	1,349,990	152,624	2,064,195	3,212,252	220,130	34,591	7,033,782	7,033,782

The accompanying notes form part of these financial statements.

45

# Alberta Beach

## Schedule of Property and Other Taxes - Schedule 3

For the year ended December 31, 2023

	2023 Budget (Unaudited) \$	2023 Actual \$	2022 Actual \$
<b>TAXATION</b>			
Real property taxes	2,256,841	2,255,679	2,176,663
Sewer revitalization levy	244,800	244,800	245,100
	2,501,641	2,500,479	2,421,763
<b>REQUISITIONS</b>			
Alberta School Foundation Fund	477,279	477,125	481,928
Lac Ste Anne Foundation	39,279	39,279	39,455
	516,558	516,404	521,383
<b>NET MUNICIPAL TAXES</b>	<b>1,985,083</b>	<b>1,984,075</b>	<b>1,900,380</b>

The accompanying notes form part of these financial statements.



**Alberta Beach**  
**Schedule of Government Transfers - Schedule 4**  
**For the year ended December 31, 2023**

<b>Budget</b>	<b>2023 Actual (Unaudited) \$</b>	<b>2023 Actual \$</b>	<b>2022 \$</b>
<b><u>TRANSFERS FOR OPERATING</u></b>			
Provincial Government - MSI Grant	42,420	42,420	21,210
Provincial Government - FCSS Grant	24,058	24,870	24,058
Revenue deferred from prior period	-	-	32,413
	<b>66,478</b>	<b>67,290</b>	<b>77,681</b>
<b><u>TRANSFERS FOR CAPITAL</u></b>			
Provincial Government - MSI Grant	300,000	372,764	251,745
<b>TOTAL GOVERNMENT TRANSFERS</b>	<b>366,478</b>	<b>440,054</b>	<b>329,426</b>

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Schedule of Expenses by Object - Schedule 5**  
**For the year ended December 31, 2023**

	2023 Budget (Unaudited) \$	2023 Actual \$	2022 Actual \$
<b>EXPENSES BY OBJECT</b>			
Salaries, wages and benefits	836,055	886,669	765,097
Contracted and general services	1,114,270	658,085	685,185
Materials, goods, and utilities	415,653	392,446	412,613
Transfers to local boards and agencies	693,178	668,178	636,960
Amortization of tangible capital assets	65,000	389,178	356,154
<b>TOTAL EXPENSES</b>	<b>3,124,156</b>	<b>2,994,556</b>	<b>2,856,009</b>

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Schedule of Segmented Disclosure - Schedule 6**  
**For the year ended December 31, 2023**

	General Government \$	Protective Services \$	Transportation Services \$	Planning & Development \$	Recreation & Culture \$	Environmental Services \$	2023 \$
<b>REVENUE</b>							
Net municipal taxes	1,739,275	-	-	-	-	244,800	1,984,075
Operating government transfers	42,420	-	-	-	35,870	-	78,290
User fees and sales of goods	34,541	56,432	5,242	-	312,315	-	408,530
Investment income	92,809	-	-	-	-	-	92,809
Other revenue	203,905	66,826	68,269	2,750	10,000	-	351,750
	<b>2,112,950</b>	<b>123,258</b>	<b>73,511</b>	<b>2,750</b>	<b>358,185</b>	<b>244,800</b>	<b>2,915,454</b>
<b>EXPENSES</b>							
Salaries, wages and benefits	422,115	103,239	285,244	-	-	76,071	886,669
Contracted and general services	207,074	221,211	36,241	23,126	126,651	43,782	658,085
Materials, goods and utilities	18,848	58,443	220,743	-	90,812	3,600	392,446
Transfers to local boards and agencies	-	-	-	-	18,265	649,913	668,178
Balance, End of Year	648,037	382,893	542,228	23,126	235,728	773,366	2,605,378
<b>NET REVENUE, BEFORE AMORTIZATION AND OTHER</b>							
	1,464,913	(259,635)	(468,717)	(20,376)	122,457	(528,566)	310,076
Gain on disposal of tangible capital assets	-	-	116,285	-	-	-	116,285
Capital government transfers	-	-	247,544	-	-	125,220	372,764
Amortization	(19,607)	(11,507)	(329,296)	-	(18,069)	(10,699)	(389,178)
<b>NET REVENUE</b>	<b>1,445,306</b>	<b>(271,142)</b>	<b>(434,184)</b>	<b>(20,376)</b>	<b>104,388</b>	<b>(414,045)</b>	<b>409,947</b>

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

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**DESCRIPTION OF OPERATIONS**

Alberta Beach is a local government authority providing municipal services. Alberta Beach is empowered through bylaws and policies approved by Council and pursuant to the Municipal Government Act.

**1. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of Alberta Beach are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by Alberta Beach are as follows:

**(a) Reporting Entity**

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and changes in financial position of the reporting entity.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

Interdepartmental and organizational transactions and balances are eliminated.

**(b) Basis of Accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed or goods have yet to be provided. Revenue is recognized in the period when the related expenses are incurred, services performed/goods provided or the tangible capital assets are acquired.

**(c) Use of Estimates**

The preparation of financial statements in conformity with Canadian Accounting Standards for Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of the tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the revenue or expenses in the period in which they become known. Actual results could differ from those estimates.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**d) Valuation of Financial Assets and Liabilities**

The financial assets and liabilities are measured as follows:

<u>Financial statement component</u>	<u>Measurement</u>
Cash and temporary investments	Cost and amortized cost
Trade and other receivables	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost
Deposit liabilities	Cost

**(e) Cash and Temporary Investments**

Cash and temporary investments consists of bank deposits and savings accounts with a term of three (3) months or less.

**(f) Investments**

Investments in derivatives and equity instruments quoted in an active market are carried at fair value with transactions costs expensed upon initial recognition. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses. When the investment is disposed of the accumulated gains or losses are reclassified to the statement of operations.

Investments in interest bearing securities are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments.

When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

**(g) Requisition Over-levy and Under-levy**

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

**(h) Supplies for Resale Inventory**

Supplies held for resale is recorded at the lower of cost or net realizable value. The inventory is accounted for by using the first-in-first-out (FIFO) method.

**(i) Tax Revenue**

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

**(j) Revenue Recognition**

Revenue from transactions with no performance obligation is recognized at realizable value when Alberta Beach has the authority to claim or retain an inflow of economic resource and identifies a past transaction or event giving rise to an asset.



**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**(j) Revenue Recognition - continued**

Revenue from transactions with performance obligations is recognized as the performance obligations are satisfied by providing the promised goods or services to the payer. User fees are recognized over the period of use, sales of goods are recognized when goods are delivered. Licenses and permits with a single performance obligation at a point in time are recognized as revenue on issuance, those which result in a continued performance obligation over time are recognized over the period of the license or permit as the performance obligation is satisfied.

**(k) Government Transfers**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

**(l) Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

**(j) Non-Financial Assets**

**i) Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Buildings	25-50
Engineered structures	10-75
Land Improvements	10-25
Machinery and equipment	5-20
Vehicles	10

One-half the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

**ii) Contributions of Tangible Capital Assets**

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

**iii) Leases**

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**(m) Asset Retirement**

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset at the financial statement date when there is a legal obligation for the municipality to incur retirement costs, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at year-end. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset. The asset retirement cost is amortized over the useful life of the related asset. Asset retirement obligations which are incurred incrementally with use of the asset are recognized in the period incurred with a corresponding asset retirement cost expensed in the period.

At each financial reporting date, the municipality reviews the carrying amount of the liability. The municipality recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset. The municipality continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

**(n) Deferred Revenues**

Deferred revenues represent government transfers, donations, and other amounts which have been collected, but for which the related services have yet to be performed or agreement stipulations have not been met. These amounts will be recognized as revenues when revenue recognition criteria have been met. Interest earned on deferred revenues, reserves, and offsite levies are calculated using an average investing earnings monthly.

**2. CASH AND TEMPORARY INVESTMENTS**

	<b>2023</b>	<b>2022</b>
	\$	\$
Cash and temporary investments	884,250	586,822
Restricted cash	945,674	947,007
	<b>1,829,924</b>	<b>1,533,829</b>

Council has designated funds of \$945,674 (2022 - \$947,007) for operating and capital reserves. See (Note 9) for details.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

**3. RECEIVABLES**

	2023 \$	2022 \$
<b>i) Taxes and grants in place of taxes</b>		
Current taxes and grants in place of taxes	213,744	149,242
Arrears taxes	114,542	100,689
	<b>328,286</b>	<b>249,931</b>
<b>ii) Trade and other receivables</b>		
Trade and other receivables	204,054	321,261
Goods and services tax receivable	26,428	11,811
	230,482	333,072
Less: Allowance for doubtful accounts	6,310	6,310
	<b>224,172</b>	<b>326,762</b>

**4. DEFERRED REVENUE**

	Opening \$	Received \$	Recognized \$	2023 \$	2022 \$
Municipal Sustainability Initiative (MSI) - Capital	146,623	155,178	270,854	30,947	146,623
Canada Community Building Fund (CCBF)	3,188	-	3,188	-	3,188
Donation for Trail System	1,000	-	-	1,000	1,000
LSA Recreation and Cultural Grant	1,500	-	-	1,500	1,500
Alberta Community Partnership Grant (ACP)	26,301	843	-	27,144	26,301
	<b>178,612</b>	<b>156,021</b>	<b>274,042</b>	<b>60,591</b>	<b>178,612</b>

**Municipal Sustainability Initiative (MSI)**

Funding in the amount of \$197,598 was received in the current year from the Municipal Sustainability Initiative. The \$155,178 was from the capital component of the program and is restricted to eligible capital projects, as approved under the funding agreement.

The remaining \$42,420 is from the operating component of the program and is restricted to eligible operating projects, as approved under the funding agreement.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

**5. ASSET RETIREMENT OBLIGATION**

The municipality owns buildings which contain asbestos and, therefore, the municipality is legally required to perform abatement activities upon renovation or demolition of the buildings. Abatement activities include handling and disposing of the asbestos in a prescribed manner when it is disturbed. Undiscounted future cash flows expected are an abatement cost in year 2048 of \$335,504. The estimated total liability of \$200,490 is based on the sum of discounted future cash flows for abatement activities using a discount rate of 6% and assuming annual inflation of 2%. It is management's opinion that these assumptions are reasonable in the circumstance as at December 31, 2023. The municipality has not designated assets for settling the abatement activities.

	2023	2023 January 1
	\$	\$
Balance, beginning of year	200,490	-
Increase in (discharge of) obligation	-	200,490
Accretion expense	4,010	-
<b>Estimated total liability</b>	<b>204,500</b>	<b>200,490</b>

**6. DEBT LIMIT**

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Alberta Beach are to be disclosed as follow:

	2023	2022
	\$	\$
Total Debt Limit	4,547,609	4,076,391
Total Debt	-	-
<b>Amount of debt limit unused</b>	<b>4,547,609</b>	<b>4,076,391</b>
Debt Service Limit	757,935	679,399
Debt Service	-	-
<b>Amount of debt service limit unused</b>	<b>757,935</b>	<b>679,399</b>

The debt limit is calculated at 1.5 times revenue of the municipality excluding transfers from the governments of Alberta and Canada for the purposes of capital (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

Total debt includes long-term debt less debt charges recoverable. Debt servicing includes principle and interest payments due on long-term debt in the 12 months subsequent to year-end less amounts that are recoverable.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

**7. TANGIBLE CAPITAL ASSETS**

	2023	2022
	\$	\$
<b>Net Book Value</b>		
Land	1,349,990	1,349,990
Land improvements	139,606	152,624
Buildings	2,199,957	2,064,195
Engineering structures	3,334,786	3,212,252
Machinery and equipment	221,867	220,130
Vehicles	28,296	34,591
	<b>7,274,502</b>	<b>7,033,782</b>

**8. EQUITY IN TANGIBLE CAPITAL ASSETS**

	2023	2022
	\$	\$
Tangible capital assets (Schedule 2)	13,635,017	13,223,489
Accumulated amortization (Schedule 2)	(6,360,515)	(6,189,707)
Asset retirement obligation (Note 5)	(204,500)	-
	<b>7,070,002</b>	<b>7,033,782</b>

**9. ACCUMULATED OPERATING SURPLUS**

Accumulated operating surplus consists of unrestricted and internally restricted amounts and equity in tangible capital assets as follows:

	2023	2022
	\$	\$
Unrestricted surplus	681,469	539,242
Internally restricted surplus		
Operating reserves		
Economic development - 100 Year	7,296	7,296
Tax rate stabilization	187,907	187,907
Insurance proceeds - Hayland	44,537	44,537
Capital reserves		
Administrative - equipment	10,803	6,803
Building replacement	44,695	44,695
General capital	866,451	866,451
Parks and recreation	34,495	34,495
Police	57,664	50,164
Public works	90,960	65,960
Waste management	90,205	10,205
Agri-plex	50,000	25,000
Boat launch	25,000	-
Roadwork	65,000	-
	<b>1,575,013</b>	<b>1,343,513</b>
<b>Equity in Tangible Capital Assets (TCA)</b>	<b>7,070,002</b>	<b>7,033,782</b>
	<b>9,326,484</b>	<b>8,916,537</b>



**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

**10. SALARY AND BENEFITS DISCLOSURE**

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	Months	2023			2022
		Salary (1) \$	Benefits & Allowances (2) \$	Total \$	Total \$
<b>Mayor</b>					
K. Muir	12	9,594	2,925	12,519	-
A. Duncan	6	5,277	2,000	7,277	14,846
<b>Deputy Mayor</b>					
B. Love	4	3,171	650	3,821	-
T. Elwood	-	-	-	-	13,344
<b>Councillors</b>					
D. Weber	12	9,274	4,225	13,499	12,443
D. Durocher	12	9,381	4,075	13,456	12,173
T. Elwood	12	9,861	6,050	15,911	-
K. Muir	-	-	-	-	7,663
B. Love	-	-	-	-	846
<b>Chief Administrative Officer</b>					
K. Skwarchuk	12	123,125	10,213	133,338	126,781
<b>Designated Officers (Contract Services)</b>					
Assessor	-	24,447	-	24,447	23,995

- (1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental death and dismemberment insurance, long and short term disability plans, professional memberships and tuition.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

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**11. SEGMENTED DISCLOSURE**

Alberta Beach provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

General government includes administration, assessment services, and legislative. Protective services includes ambulance, bylaw enforcement, and fire department. Transportation services includes public works and roads, streets, walks and lighting. Planning and development includes planning and development. Recreation and culture includes Alberta Beach boat launch and wharf, campground, and recreation and facilities. Environmental services includes water supply and distribution, wastewater treatment and disposal, and waste management.

**12. COMMITMENTS**

Alberta Beach is also responsible for 63.43% of the annual operating costs of Tri Village Regional Sewer Services Commission. The operating costs this year were \$246,604 (2022 - \$248,628).

Alberta Beach is part of the West Inter Lake District (WILD) Regional Water Services Commission and is committed to debenture principal and interest payments in the amount of \$12,381.97 each June and December until the debenture matures in 2039. This debenture was issued as part of the funding of phase 1 of the pipeline construction project from the Town of Stony Plain to the Village of Wabamun. The debenture payment this year was \$72,683 (2022 - \$40,869), the payments include principal and interest.

Alberta Beach is also responsible for 16.4% of the annual operating costs of West Inter Lake District (WILD) Regional Water Services Commission. The operating costs this year were \$13,087 (2022 - \$13,668).

**13. RELATED PARTY TRANSACTIONS**

Alberta Beach is a member of the Tri Village Regional Sewer Services Commission and made payments to the Commission as follows:

	2023	2022
	\$	\$
Service fees	246,604	248,628
Debentures	330,626	330,926
	577,230	579,554

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2023**

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**14. FINANCIAL INSTRUMENTS**

**Credit Risk**

Alberta Beach is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayer and entities to which Alberta Beach provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

**Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rate. Alberta Beach is exposed to interest rate risk on its bank account balances and any of its fixed and/or floating interest rate financial instruments.

**Liquidity Risk**

Liquidity risk is the risk that Alberta Beach will encounter difficulty in meeting its obligations associated with financial liabilities. Alberta Beach manages its liquidity risk by monitoring its operating requirements and cash forecasts to ensure it has sufficient funds to fulfil its financial obligations.

**15. BUDGET FIGURES**

Budget figures for 2023, as approved by Council, are included in the financial statements for information purposes and are unaudited.

**16. COMPARATIVE FIGURES**

Certain comparative figures have been restated to conform with the current year's presentation.

**17. APPROVAL OF FINANCIAL STATEMENTS**

Council and Management have approved these financial statements.

Edward Cheung, CPA, CA\*  
Scott T. Mockford, CPA, CA\*  
Allen Lee, CPA, CMA\*  
Jason Bondarevich, CPA, CA\*  
\*Operates as a Professional Corporation

11210 – 107 Avenue N.W.  
Edmonton, Alberta T5H 0Y1  
Tel (780) 452-2300, Fax (780) 452-2335

April 24, 2024

**THE MAYOR AND COUNCIL**

**Alberta Beach**

Box 278

Alberta Beach, Alberta T0E 0A0

**Re: Audit of the Financial Statements of Alberta Beach  
for the year ended December 31, 2023**

The purpose of this report is to summarize certain aspects of the audit that we believe would be of interest to the Council. This report should be read in conjunction with the financial statements and our report thereon, and it is intended solely for the use of the Council and should not be distributed to external parties without our prior consent. We accept no responsibility to a third party who uses this communication.

**Audit Findings**

There are a number of matters that arose during the audit that we would like to bring to your attention, although none of them resulted in a qualified opinion. Each of these matters is summarized below. We would be happy to discuss any of these items in more detail with Council.

**Fraudulent and Illegal Activities**

Our audit procedures were performed for forming an opinion on the financial statements and although they might bring possible fraudulent or illegal activities to our attention, our audit procedures were not designed to detect fraudulent or illegal activities.

In any event, we did not detect any fraudulent or illegal activities, or material misstatements resulting from fraudulent or illegal activities during our audit.

## **ALBERTA BEACH**

April 24, 2024

### **Litigation Proceedings**

We have communicated with Alberta Beach's management to confirm if there were any legal proceedings that may result in recording a provision for any liability that Alberta Beach may be responsible for. From the communication with management there were no legal actions up to the auditor's report date of April 16, 2024.

### **Significant Weakness in Internal Controls**

We obtained a sufficient understanding of internal controls to enable us to plan the audit. In certain areas, we assessed control risk below maximum and obtained sufficient appropriate audit evidence through tests of control to support that assessment. However, our study and evaluation of internal controls was not sufficient to express an opinion on the effectiveness of Alberta Beach's internal control systems.

During the course of our audit, no significant weaknesses in the internal controls came to our attention.

Since an audit is not designed to detect all weaknesses in internal controls, there may be weaknesses which our procedures did not detect.

### **Likely Aggregate Misstatements**

Our audit did result in the preparation of some journal entries, and we are not aware of any unadjusted errors or misstatements that would materially impact the financial statements. All adjustments were reviewed and approved prior to being recorded, and a copy of the adjusting journal entries has been provided to the finance department.

### **Significant Accounting Policies, Estimates and Judgements**

Management is responsible for determining significant accounting policies. The choice of different accounting policy alternatives can have a significant effect on the financial position and results of operations of Alberta Beach. The application of those policies often involves significant estimates and judgements by management.

We are of the opinion that the significant accounting policies, estimates and judgements made by management do not materially misstate the financial statements taken as a whole.



**ALBERTA BEACH**

April 24, 2024

**Audit Issues**

During our engagement, any audit issues encountered were satisfactorily resolved.

**Disagreement with Management**

There were no disagreements with management during the audit.

**Our audit Opinion**

We did not detect any evidence of misstatements that would have a material effect on the financial statements and, accordingly, we have issued an unqualified independent auditor's report.

**Management Letter**

We will be submitting a letter to management identifying issues on internal controls and other matters that we feel should be brought to management's attention.

We wish to express our appreciation for the co-operation we received during the audit from Alberta Beach's management and staff. We would be pleased to discuss with you any matters mentioned in this letter, as well as any other matters that may be of interest to you.

Yours truly,

**DOYLE & COMPANY**



Allen Lee, CPA, CMA  
AL/pt

**DOYLE & COMPANY**  
CHARTERED PROFESSIONAL  
ACCOUNTANTS

Edward Cheung, CPA, CA\*  
Scott T. Mockford, CPA, CA\*  
Allen Lee, CPA, CMA\*  
Jason Bondarevich, CPA, CA\*  
\*Operates as a Professional Corporation

11210 – 107 Avenue N.W.  
Edmonton, Alberta T5H 0Y1  
Tel (780) 452-2300, Fax (780) 452-2335

April 24, 2024

**ALBERTA BEACH**  
Box 278  
Alberta Beach, Alberta T0E 0A0

**Attention: Ms. Kathy Skwarchuk, Chief Administrative Officer**

Dear Ms. Skwarchuk:

Re: Audit of 2023 Financial Statements

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement, and it is not designed to identify matters that may be of interest to management in discharging its responsibilities. In addition, an audit cannot be expected to disclose defalcations and other irregularities and it is not designed to express an opinion as to whether the systems of internal control established by management have been properly designed or have been operating.

During the course of our audit of the financial statements for the year ended December 31, 2023, we found that the organization has well-established internal controls, which appear to ensure a proper segregation of duties for the size of the organization.

This communication is prepared solely for the information of management and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

In closing we would like to take this opportunity to thank Alberta Beach staff for their invaluable assistance during the course of the audit.

Should you have any questions regarding the foregoing, please do not hesitate to contact our office.

Yours very truly,

**DOYLE & COMPANY**



Allen Lee, CPA, CMA  
AL/sk

cc. Mayor and Council

63

# 2024 BUDGET

Analysis: INCOME STATEMENT

INCOME STATEMENT		(1)
Period 1: -	--- Begin	01Jan2024
	End	31Dec2024
	--- Type	B
(less)	--- Begin	000000000
Period 2: -	End	000000000
	--- Type	
Ratios:	% of Account	
Graphs:	# of Columns,Scale	0 0

Description	2024 BUDGET
REVENUE	
RESIDENTIAL TAXES (MUNICIPAL)	852,703.15
RESIDENTIAL TAXES (SCHOOL)	460,810.79
COMMERCIAL TAXES (MUNICIPAL)	100,876.98
COMMERCIAL TAXES (SCHOOL)	35,502.82
FARM TAXES (MUNICIPAL)	73.66
FARM TAXES (SCHOOL)	39.81
POWER & PIPELINE (MUNICIPAL)	19,156.07
POWER & PIPELINE (SCHOOL)	6,741.82
DIP \ MACH & EQUIP (MUNICIPAL)	1,755.00
DIP \ MACH & EQUIP (SCHOOL)	70.45
DESIGNATED INDUSTRIAL (DI)	164.55
MUNICIPAL SERVICES TAX	831,020.00
LIBRARY LEVY	0.00
MISC. OTHER LEVY	0.00
TOTAL TAXES	2,308,915.10
PENALTIES & COSTS ON TAXES	73,000.00
FRANCHISE - ATCO GAS	30,000.00
FRANCHISE - FORTIS	60,000.00
INVESTMENT INCOME	75,000.00
PROVINCIAL GRANTS	
RESTRUCTURING GRANT	0.00
CONDITIONAL FGTF\CCBF	0.00
CONDITIONAL MUNICIPAL GRANTS	0.00
CONDITIONAL MSI GRANT	42,420.00
FROM RESERVE\DEF.REV.	0.00
OTHER	0.00
ADMIN	
ADMINISTRATIVE SERVICE	5,400.00
SALES OF GOODS & SERVICES	2,000.00
TAX CERTIFICATES	3,000.00
PHOTOCOPIES\FAXES\POSTAGE	200.00
PENALTIES\COSTS - N.S.F. FEES	200.00
HAWKER PEDDLER LICENSES	500.00
RENTAL AND LEASE	22,600.00
PROV\FED CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
PATROL	
SALES TO OTHER LOCAL GOV'T	45,337.00
SALES OF GOODS & SERVICES	0.00
Description	2024 BUDGET

Analysis: INCOME STATEMENT

Description	2024 BUDGET
FINES	10,000.00
SALE OF FIXED ASSETS	9,000.00
PROV CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
TRANSFER FROM RESERVES	0.00
FIRE DEPARTMENT - DONATIONS	0.00
FEES DUE TO COUNTY FROM UNPAID	0.00
RENTAL & LEASE	24,000.00
UTILITIES REIMBURSEMENT	5,500.00
PROVINCIAL CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	14,100.00
TRANSFER FROM RESERVES	0.00
DISASTER SERVICES	0.00
AMBULANCE GRANT	0.00
AMBULANCE STATION RENTAL	10,200.00
ANIMAL LICENSES	500.00
BY-LAW FINES	1,000.00
COMMON SERVICES	
PUBLIC WORKS SERVICES	3,000.00
SALES OF GOODS & SERVICES	2,400.00
RENTAL AND LEASE	76,000.00
CONDITIONAL GRANT	0.00
SALE OF FIXED ASSETS	25,000.00
TRANSFER FROM RESERVE	0.00
ROADS	
CONDITIONAL GRANT	0.00
SALE OF TCA	0.00
TRANSFER FROM RESERVE	0.00
STORM SEWER & DRAINAGE	
CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
SEWER	
LOCAL IMPROVEMENT CHGS	0.00
SEWER REVITALIZATION	244,800.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
SOLID WASTE	
CONTRACT WITH OTHER MUNICIPAL	0.00
SALE OF GOODS & SERVICES	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
ECONOMIC DEVELOPMENT	0.00
Description	2024 BUDGET

Analysis: INCOME STATEMENT

Description	2024 BUDGET
MUNICIPAL PLANNING	0.00
DEVELOPMENT PERMITS	2,500.00
COMPLIANCE CERTIFICATES	500.00
SUBDIVISION APPLICATIONS	0.00
ENCROACHMENT AGREEMENTS	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00
SALE OF PUBLIC LAND	0.00
BOAT LAUNCH	10,000.00
TRANSFER RESERVE\DEF.REV.	25,000.00
PARKS	
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00
CONDITIONAL GRANT	0.00
UNCONDITIONAL GRANT	0.00
GRANT FROM LOCAL AGENCIES	10,000.00
PARKING LOT REVENUE	0.00
TRANSFER FROM RESERVE	0.00
RECREATION FACILITIES	
SALE OF SERVICE - FEES\CHARGES	0.00
REGIONAL RECREATION	25,140.61
GRANT FROM LOCAL AGENCIES	0.00
CONDITIONAL PROVINCIAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
CAMPGROUND	
USER FEES (SEASONAL)	277,200.00
WEEKEND SITES	25,000.00
CAMPGRD CABIN RENTAL	0.00
SALES OF GOODS & SERVICES	2,800.00
WINTER STORAGE	25,200.00
DEBIT MACHINE ADJUSTMENTS	0.00
RENTAL & LEASE	9,600.00
M.R.T.A. GRANT	0.00
TRANSFER FROM RESERVE	0.00
CULTURE	
LIBRARIAN WAGE REIMBURSEMENT	0.00
GAIN ON SALE OF FIXED ASSET	0.00
TOTAL OPERATING REVENUE	3,507,012.71
CAPITAL:	
CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	50,164.00
CAPITAL PURCHASES-PUBLIC WORKS	53,000.00
Description	2024 BUDGET



Analysis: INCOME STATEMENT

Description	2024 BUDGET
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	103,164.00
CAPITAL PROJECTS:	
CAPITAL PROJECT-ROADS	280,000.00
CAPITAL PROJECT-SHOP	0.00
CAPITAL PROJECT-DRAINAGE	40,000.00
CAPITAL PROJECT-WALK PATHS	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00
CAPITAL PROJECT-CAMPGRD W\R	0.00
TOTAL	320,000.00
TOTAL CAPITAL REVENUE	423,164.00
REQUISITIONS:	
SCHOOL FOUNDATION	0.00
ASFF	503,165.84
OVER\UNDER LEVY UTILIZED	0.00
DESIGNATED INDUSTRIAL	164.55
TOTAL REQUISITIONS	503,330.39
BUSINESS INCOME PROFIT	0.00
TOTAL	3,426,846.32
Description	2024 BUDGET

Analysis: EXPENSE STATEMENT

EXPENSE STATEMENT		(1)
Period 1: -	---- Begin	01Jan2024
	---- End	31Dec2024
	---- Type	B
(less)	---- Begin	000000000
Period 2: -	---- End	000000000
	---- Type	
Ratios:	% of Account	
Graphs:	# of Columns, Scale	0 0

Description	2024 BUDGET
<b>COUNCIL</b>	
COUNCIL HONORARIUMS - MAYOR	10,870.00
COUNCIL HONORARIUMS	38,540.00
MEETING FEES	20,000.00
HONOURARIUM DEDUCTIONS	2,000.00
COUNCIL TRAVEL	3,000.00
CONFERENCE\PROFESSIONAL DEV	12,500.00
INTERNET & PHONE EXPENSE	6,000.00
COUNCIL PROMOTIONAL	15,000.00
MISC. SUPPLIES	2,000.00
<b>TOTAL</b>	<b>109,910.00</b>
<b>ADMINISTRATION</b>	
ADMINISTRATOR	128,000.00
SALARIES	194,400.00
PAYROLL TO\FROM BUS INC	0.00
SHARED SERVICES SALARIES	0.00
PAYROLL DEDUCTIONS	71,000.00
SCP PAYROLL	0.00
FROM\TO RESERVE	0.00
TRAINING	1,000.00
TRAVEL	200.00
FREIGHT, POSTAGE, DELIVERY	3,500.00
TELEPHONE\INTERNET\SATELLIT	4,000.00
ADVERTISING	2,000.00
SUBSCRIPTIONS\MEMBERSHIPS	4,300.00
PRINTING	1,200.00
LEGAL	5,000.00
AUDITOR	14,000.00
SERVICE CONTR-PHOTO, FAX, POS	5,700.00
SERVICE CONTR - ALARM	300.00
PURCHASED EQUIPMENT REPAIR	9,000.00
CONTRACT - JANITOR	7,400.00
INSURANCE	57,500.00
W.C.B.	22,000.00
STATIONERY & SUPPLIES	5,000.00
JANITORIAL SUPPLIES	800.00
MISCELLANEOUS SUPPLIES	2,000.00
VILLAGE PROMOTION	4,000.00
100 YEAR ANNIVERSARY	0.00
UTILITIES	6,000.00
DEBT REPAYMENT	0.00
SHORT TERM BORROWING FEES	0.00
<b>Description</b>	<b>2024 BUDGET</b>

Analysis: EXPENSE STATEMENT

Description	2024 BUDGET
BANK CHARGES	1,200.00
TAX REBATES & CANCELLATIONS	0.00
OTHER & BLDG REPAIRS	10,000.00
BAD DEBT EXPENSE	0.00
CAPITAL PURCHASES	0.00
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	559,500.00
ELECTION \ CENSUS	
SALARIES & WAGES	0.00
ADVERTISING	0.00
GOODS & SUPPLIES	0.00
TOTAL	0.00
ASSESSMENT SERVICES	
ASSESSMENT SERVICES	24,850.00
TOTAL	24,850.00
PATROL	
ADMINISTRATION	0.00
SALARIES & WAGES	89,000.00
PROVINCIAL POLICE FUNDING	45,215.00
RCMP ENHANCED POLICING	0.00
PAYROLL DEDUCTIONS	16,500.00
TRAINING & DEVELOPMENT	2,000.00
MILEAGE & SUBSISTENCE	500.00
FREIGHT, POSTAGE, DELIVERY	0.00
TELEPHONE	7,000.00
ADVERTISING & PROMOTION	500.00
AUX PROG\CRIME PREVENTION	0.00
EQUIPMENT REPAIR	3,000.00
VEHICLE REPAIR	6,000.00
JANITOR EXPENSES	0.00
LICENSES & PERMITS	0.00
STATIONERY & OFFICE SUPPLIES	1,000.00
MISC. SUPPLIES	3,800.00
UNIFORMS & ACCOTREMENTS	2,500.00
FUEL & OIL	8,000.00
UTILITIES	4,000.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	7,500.00
TOTAL	196,515.00
BY-LAW ENFORCEMENT	
BYLAW\ANIMAL CONTROL	0.00
PARKING ENFORCEMENT	0.00
POUND FEES	2,000.00
GENERAL GOODS AND SERVICES	10,000.00
SIGNS	0.00
TOTAL	12,000.00
Description	2024 BUDGET

Analysis: EXPENSE STATEMENT

Description	2024 BUDGET
<b>FIREFIGHTING</b>	
FIRE DEPARTMENT HONORAIUMS	0.00
TELEPHONE	0.00
FIRE CONTRACT	103,225.00
JANITOR EXPENSES	0.00
GOODS AND SUPPLIES	500.00
MISCELLANEOUS	3,400.00
BUILDING REPAIR	30,000.00
UTILITIES	11,000.00
CAPITAL	0.00
TO RESERVE\DEF.REV.	0.00
<b>TOTAL</b>	<b>148,125.00</b>
<b>DISASTER SERVICES</b>	
GENERAL GOODS AND SERVICES	21,500.00
TO RESERVE\DEF.REV.	0.00
<b>AMBULANCE SERVICES</b>	
AMBULANCE CONTRACT	0.00
BUILDING REPAIRS	8,000.00
UTILITIES	6,000.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
<b>TOTAL</b>	<b>14,000.00</b>
<b>COMMON SERVICES</b>	
PUBLIC WORKS MANAGER	0.00
PUBLIC WORKS WAGES	246,600.00
EXTRA PERSON	25,000.00
SUMMER PAYROLL	10,000.00
PAYROLL DEDUCTIONS - MGR	0.00
PAYROLL DEDUCTIONS	56,500.00
PAYROLL DEDUCTIONS - SUMMER	1,800.00
FROM\TO RESERVE	0.00
SHARED SERVICES SALARIES	0.00
PAYROLL TO BUSINESS INCOME	0.00
TRAINING & DEVELOPMENT	2,000.00
MILEAGE & SUBSISTENCE	300.00
POSTAGE, FREIGHT & DELIVERY	0.00
TELEPHONE	2,000.00
PURCHASE SERVICES	10,000.00
EQUIPMENT REPAIR	25,000.00
VEHICLE REPAIR	20,000.00
EQUIPMENT RENTAL	1,500.00
GENERAL GOODS	10,000.00
SIGNS	1,000.00
BUILDING REPAIRS	5,000.00
SAFETY SUPPLIES	2,500.00
FUEL & OIL	25,000.00
UTILITES - SHOP	18,000.00
BOAT LAUNCH MTCE	0.00
CAPITAL PURCHASES	0.00
Description	2024 BUDGET

Analysis: EXPENSE STATEMENT

Description	2024 BUDGET
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	462,200.00
ROADS AND STREETS	
GRAVEL\SAND\ETC.	25,000.00
CRACK FILLING\LINE PAINTING	30,000.00
UTILITIES - STREET LIGHTS	108,000.00
ROAD PROJECTS	0.00
ROAD PROJECTS	0.00
STREET LIGHT PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	163,000.00
STORM SEWER AND DRAINAGE	
GENERAL SUPPLY-CULVERTS	8,000.00
DRAINAGE PROJECTS	0.00
DRAINAGE STUDY	0.00
TOTAL	8,000.00
WATER SYSTEM	
WATER COMM. OPERATING	8,484.37
WATER COMM. DEBENTURES	71,034.10
TO RESERVE\DEF.REV.	0.00
TOTAL	79,518.47
SANITARY SEWER	
TVRSSC MAINTENANCE AGREE	282,280.00
TVRSSC SEWER REVITALIZATION	244,800.00
TVRSSC DEB. - LAGOON	85,826.00
TVRSSC UPGRADE	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	612,906.00
GARBAGE COLLECTION	
GARBAGE WAGES	6,500.00
GARBAGE CONTRACT	73,000.00
REGIONAL LAND FILL	18,000.00
RECYCLING	4,500.00
ANNUAL WASTE ROUND-UP	0.00
FUEL & OIL	3,000.00
TRUCK REPAIRS & MAINTENANCE	0.00
CAPITAL PURCHASES	0.00
TO RESERVE\DEF.REV.	20,000.00
TOTAL	125,000.00
COMPOST FACILITY	
PURCHASED SERVICE - CLEANUP	3,000.00
GENERAL SUPPLIES	0.00
TOTAL	3,000.00
Description	2024 BUDGET

Analysis: EXPENSE STATEMENT

Description	2024 BUDGET
MUNICIPAL PLANNING	
CONTRACT - DEVELOPMENT OFF	22,750.00
MUNICIPAL PLANNING	2,000.00
GENERAL GOODS & SUPPLIES	500.00
TO RESERVE\DEF.REV.	0.00
TOTAL	25,250.00
ECONOMIC DEVELOPMENT	
ADVERTISING AND PROMOTION	3,400.00
TELEPHONE AND UTILITIES	0.00
REVENUE & COST SHARE STUDY	0.00
GENERAL GOODS & SUPPLIES	500.00
TO RESERVE\DEF.REV.	0.00
TOTAL	3,900.00
LAC STE. ANNE FOUNDATION	48,132.74
PIER\BOAT LAUNCH	25,000.00
PIER TO RESERVE\DEF.REV.	0.00
RECREATION & FACILITIES	
REGIONAL RECREATION	31,425.75
GENERAL GOODS & SUPPLIES	25,000.00
EAST END BUS	9,458.00
LSA PHYSICIAN RECRUITMENT	0.00
UTILITIES	5,500.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
PROJECTS	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	71,383.75
PARKS	
CONTRACT SERVICES	20,000.00
GENERAL GOODS & SUPPLIES	10,000.00
UTILITIES	6,000.00
PARKING LOT EXPENSES	3,098.00
PARK PROJECTS	0.00
PARK PROJECTS	0.00
CONTRIBUTED ASSETS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	39,098.00
CAMPGROUND:	
ADVERTISING & SIGNS	400.00
POSTAGE, FREIGHT, DELIVERY	0.00
PHONE\INTERNET\SATELITTE	2,100.00
PRINTING	300.00
CAMPGROUND MANAGER CONTRACT	62,000.00
CAMPGROUND SUMMER HELP	0.00
PAYROLL DEDUCTIONS	0.00
EQUIPMENT REPAIR	1,000.00
Description	2024 BUDGET



Analysis: EXPENSE STATEMENT

Description	2024 BUDGET
GENERAL GOODS & SUPPLIES	2,500.00
JANITORIAL SUPPLIES	800.00
WASTE DISPOSAL	3,700.00
FUEL & OIL	1,500.00
REPAIR MATERIALS	11,000.00
CONSTRUCTION MATERIALS	2,000.00
UTILITIES	40,000.00
IMPROVEMENTS	4,600.00
DEBIT\VISA BANK FEES	600.00
CAMPGROUND PROJECTS	0.00
CAMPGROUND PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	132,500.00
CULTURE	
SALARIES & WAGES	0.00
PAYROLL DEDUCTIONS	0.00
REIMBURSE LIBR WAGE	0.00
UTILITIES	0.00
GRANT TO LIBRARY	13,452.48
YELLOWHEAD REGIONAL LIBRARY	5,104.88
TOTAL	18,557.36
LOSS ON SALE OF FIXED ASSET	0.00
AMORTIZATION OF TCA	65,000.00
ACCRETION EXPENSE	0.00
CAPITAL:	
CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	60,000.00
CAPITAL PURCHASES-PUBLIC WORKS	78,000.00
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	138,000.00
CAPITAL PROJECTS:	
CAPITAL PROJECTS-ROADS	280,000.00
CAPITAL PROJECTS-SHOP	0.00
CAPITAL PROJECTS-DRAINAGE	40,000.00
CAPITAL PROJECTS-WALKING PATHS	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00
CAPITAL PROJECTS-CAMPGRD W\R	0.00
TOTAL	320,000.00
TOTAL CAPITAL EXPENSES	458,000.00
BUSINESS INCOME EXPENSES	0.00
TOTAL	3,426,846.32
Description	2024 BUDGET

ALBERTA BEACH  
BYLAW NO. 297-24  
PAGE 1 of 2

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN ALBERTA BEACH FOR THE 2024 TAXATION YEAR.**

**Whereas**, Alberta Beach has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Regular Council Meeting held on May 21, 2024; and

**Whereas**, the estimated municipal expenditures and transfers set out in the budget for Alberta Beach for 2024 total \$3,426,846.32; and

**Whereas**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$1,621,261.61 and the balance of \$1,805,584.71 is to be raised by general municipal taxation; and

**Whereas**, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$460,850.74
Non-residential	42,315.10
Designated Industrial Property Tax Requisition	164.55
Senior Foundation	48,132.74; and

**Whereas**, the Council of Alberta Beach is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**Whereas**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

**Whereas**, the assessed value of all property in Alberta Beach as shown on the assessment roll is:

<u>Assessment Class</u>	<u>Assessment</u>
Residential (Class 1)	\$180,583,990.00
Non-residential (Commercial) (Class 2)	10,376,240.00
Farmland (Class 3)	15,600.00
Exempt	16,591,120.00
Designated Industrial (DI) – Non Residential (Class 4)	20,590.00
Designated Industrial (DI) – Machinery & Equipment (Class 4)	159,930.00
Power & Pipeline (Linear)	<u>1,970,400.00</u>
	<u>\$209,717,870.00</u>

**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of Alberta Beach, in the Province of Alberta, enacts as follows:

- That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Alberta Beach:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
<b>General Municipal</b>			
Residential	852,703.15	180,583,990.00	4.72192
Non-Residential	100,876.98	10,376,240.00	9.72192
Farmland	73.66	15,600.00	4.72192
DI – Non Residential	200.17	20,590.00	9.72192
DI – Machinery & Equipment	1,554.83	159,930.00	9.72192
Power & Pipeline	19,156.07	1,970,400.00	9.72192

ALBERTA BEACH

BYLAW NO. 297-24

PAGE 2 of 2

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
<b>ASFF</b>			
Residential	460,810.79	180,583,990.00	2.551781
Non-Residential	35,502.82	10,376,243.00	3.421550
Farmland	39.81	15,600.00	2.551781
DI – Non Residential	70.45	20,590.00	3.421550
Power & Pipeline	6,741.82	1,970,400.00	3.421550

Tax Levy      Assessment      Mill Rate

Designated Industrial Property Tax Requisition

DI – Non-Residential	1.58	20,590.00	0.0765
DI – Machinery & Equipment	12.23	159,930.00	0.0765
Power & Pipeline	150.74	1,970,400.00	0.0765

2. That the Chief Administrative Officer is hereby authorized to levy a minimum amount payable as a municipal services tax for general municipal purposes in the amount of \$1,000.00 per parcel for a total parcel count of 831 and a total estimated revenue of \$831,000.00.
3. That the Chief Administrative Officer is hereby authorized to levy a minimum amount payable as a sewer revitalization levy in the amount of \$300.00 per serviceable lot for a total parcel count of 816 and a total estimated revenue of \$244,800.00.

Read a first time this \_\_\_ day of \_\_\_\_\_, 2024.

Read a second time this \_\_\_ day of \_\_\_\_\_, 2024.

Unanimous consent given to proceed to third reading this \_\_\_ day of \_\_\_\_\_, 2024.

Read a third time and passed this \_\_\_ day of \_\_\_\_\_, 2024.

Signed by the Mayor and C.A.O. this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor, Kelly Muir

\_\_\_\_\_  
C.A.O., Kathy Skwarchuk

BYLAW NO. 298-24  
ALBERTA BEACH

**BEING A BYLAW OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA TO PROHIBIT AND CONTROL OPEN BURNING WITHIN THE CORPORATE LIMITS OF ALBERTA BEACH.**

**WHEREAS** in accordance with Section 7 of the Municipal Government Act, being chapter M-26 of the Revised Statutes of Alberta, 2000 and amendments thereto.

**AND WHEREAS** the Council of the Village of Alberta Beach deems it proper and expedient to pass a Bylaw regulating open burning in Alberta Beach.

**NOW THEREFORE** the Council of Alberta Beach, duly assembled, hereby enact as follows:

SECTION 1 – SHORT TITLE

- 1. (1) This Bylaw may be cited as “The Burning Bylaw”.

SECTION 2 – DEFINITIONS

- 2. (1)
  - (a) “Council” means the Municipal Council of Alberta Beach.
  - (b) “Fire Extinguishing Equipment” means any equipment capable, when used properly, of extinguishing burning materials.
  - (c) “Fire Chief” means the member appointed by Fire Rescue International as head of the Fire Department, or the person as appointed by Council.
  - (d) “Member” means any person who is a duly appointed member of the Fire Department.
  - (e) “Officer” means a By-law Enforcement Officer appointed by Alberta Beach pursuant to the Municipal Government Act to enforce By-laws, a member of the Royal Canadian Mounted Police or a Peace Officer.
- (2) “Park” means:
  - (a) Every public park, sports field, playground or recreation area title to which is vested in Alberta Beach.
  - (b) Any Municipal Reserve or area used as a park, whether on a permanent or temporary basis.
  - (c) Any area designated by resolution of the Village as a park for the purposes of this Bylaw.
  - (d) Any land acquired by Alberta Beach through subdivision as a Municipal Reserve.
- (3) “Fire Security Personnel” means a person, organization or group appointed as Fire Security Personnel by the Alberta Beach Chief Administrative Officer or Mayor and Council under this Bylaw.
- (4) “Person” includes an individual, corporation, firm, partnership, association or body corporate, over the age of eighteen (18) years of age.
- (5) “Portable Appliance” means any CSA approved appliance sold or constructed for the purpose of cooking food, obtaining warmth or viewing for pleasure out of doors and includes barbeques, smokers, grills, pellet stoves, propane or natural gas fire tables, patio heaters and outdoor fireplaces.
- (6) “Fire Pit” means an installation which has enclosed sides made from bricks, concrete blocks, rocks, heavy gauge metal, or other non combustible materials acceptable to the Fire Chief or Fire Security Personnel or Officer.
- (7) “Spark Arrestor” means a mesh screen with openings no larger than 1.25cm or approximately ½ inch and constructed of expanded metal (or equivalent non-combustible material) is used to cover the fire pit opening in a manner sufficient to contain and reduce the hazards of airborne sparks.
- (8) “Recreational Fire” means a confined fire for the purpose of cooking, obtaining warmth or viewing for pleasure. A Recreational Fire may only be fuelled with seasoned wood, propane or natural gas.

- (9) "Village" means the Municipal Corporations of Alberta Beach in the Province of Alberta.
- (10) "Violation Tag" means a tag or similar document issued by Alberta Beach pursuant to Section 7 of the Municipal Government Act.
- (11) "Violation Ticket" means a ticket issued pursuant to Part II of the Provincial Offences Procedure Act S.A. 1988, c.P-21.5, as amended and regulations thereunder.
- (12) "Prohibited Debris" means material burned in accordance with all applicable statutes and Bylaws including but not limited to materials such as:
  - (a) straw and stubble
  - (b) grass and weeds, except as in section 3(1)(c)&(d)
  - (c) leaves and tree pruning, except as in section 3(1)(c)&(d)
  - (d) brush and fallen trees on newly cleared land or associated with logging operations
  - (e) wooden material from the construction or demolition of building
  - (f) solid waste from post and pole operation that does contain wood preservatives
  - (g) solid waste from tree harvesting operations
  - (h) animal cadavers
  - (i) animal manure
  - (j) pathological waste
  - (k) non-wooden material
  - (l) combustible material in automobiles
  - (m) tires
  - (n) rubber, plastic, or anything containing or coated with rubber or plastic or similar substances, including rubber or plastic attached to shredded scrap steel;
  - (o) wood or wood products containing substances for the purpose of preserving wood; and
  - (p) household refuse including furniture.

**SECTION 3 – PROHIBITIONS**

- 3. (1) Except as provided in this Bylaw, no person shall conduct any outdoor burning unless:
  - (a) the burning is supervised at all times by responsible adult person until such time that the fire has been extinguished. A fire shall be deemed to include hot ashes and smoldering embers resulting from the fire;
  - (b) The burning is conducted in a safe manner;
  - (c) Only pulp products (paper or cardboard) and dry refuse from vegetation are burned; and seasoned wood;
  - (d) Fire extinguishing equipment is readily available at the site
- (2) No person shall burn anything within a distance of 2 meters from any structure, and do so using a device as allowed within this Bylaw.
- (3) No person shall conduct or cause to be conducted any burning in a park or on any other property owned or operated by Alberta Beach, unless such burning occurs in a container provided by Alberta Beach for that purpose or in a portable appliance.
- (4) No person shall conduct any burning or light an outdoor fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.
- (5) No person shall conduct any burning or light an outdoor fire when weather conditions are conducive to a fire readily escaping out of control.
- (6) Every person lighting, igniting or causing a fire to be lit or ignited shall take reasonable steps to prevent it from spreading onto land other than his own.
- (7) No person shall deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in fire.
- (8) No person shall conduct any burning or light an outdoor fire unless confined within a fire pit or enclosure no more than 3ft. (1.75m) in diameter.
- (9) Flame height does not exceed 90 cm (3.28) feet above the barbecue/fire pit.

**SECTION 4 – FIRE BAN ORDERS**

4. (1) The Minister, Alberta Beach Chief Administrative Officer or Mayor and Council may issue FIRE BAN ORDERS and when issued, every person shall:
- (a) Within the Municipal boundaries affected by the order of a FIRE BAN immediately proceed to extinguish every outdoor fire and recreational fire lit by him or under his authority and every fire located on land occupied or owned by him.
  - (b) No Person shall light an outdoor fire or fire pit not fuelled by propane or natural gas, and no person shall light a barbeque or portable appliance not fuelled by propane, natural gas or barbeque pellets during a municipal or provincial fire ban pursuant to the Forest and Prairie Protection Act.

**SECTION 5 – COOKING**

5. (1) Except as provided for in subsection (2) it shall not be an offence under this Bylaw to cook, prepare or smoke food; providing it is an approved portable appliance as set in the definitions 1(5) excepting when a FIRE BAN is in effect, with the exception of 4.(1)(b).
- (2) No person shall cook, prepare or smoke food in a park unless it is done in a portable appliance or such device or structure constructed for those purposes in the park, excepting when a FIRE BAN is in effect.

**SECTION 6 – RECREATIONAL FIRES**

6. (1) Except as provided for in Section 6, subsection (2) it shall not be an offence to ignite, construct or otherwise create a recreational fire, excepting when a FIRE BAN is in effect, with the exception of 4.(1)(b).
- (2) No Person shall ignite, construct or create a recreational fire in a park unless the recreational fire occurs at a location so designated within a park or in a device or structure constructed for that purpose in the park, excepting when a FIRE BAN is in effect.

**SECTION 7 – FIRE DEPARTMENT**

7. (1) It shall not be an offence under this Bylaw for the Fire Department to conduct any burning for the purpose of fire prevention or training excepting when a FIRE BAN is in effect, unless the purpose is the control & purpose of fuel reduction.

**SECTION 8 – RECOVERY COSTS**

8. (1) Recovery of fire fighting cost:
- (a) Where Fire Rescue International has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or incident in Alberta Beach for the purpose of preserving life or property from injury or destruction by fire or other incident on land within Alberta Beach, including any action taken by the Department on a false alarm, the Chief Administrative Officer or his/her designate may in respect of any costs incurred in taking such action, if the Chief Administrative Officer or his/her designate feels that proper grounds for doing so exist, charge any costs so incurred against the land upon which the fire was extinguished as taxes due and owing in respect of that land.

**SECTION 9 – EXEMPTIONS**

9. (1) A fire permit is not required under this Bylaw for the following:
- (a) An incinerator fire.
  - (b) An outdoor fire or recreational fire that is set for the purposes of cooking, obtaining warmth or viewing for pleasure, excepting when a FIRE BAN is in effect.
  - (c) The fire department will be notified of any special event fires.

**SECTION 10 - PENALTIES**

10. (1) Offences:



- (a) Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a specified penalty as set out in Schedule "A" herein.
- (b) Under no circumstances shall any person contravening any provision of this Bylaw be subject to the penalty of imprisonment.
- (c) Nothing in this Bylaw shall be construed as curtailing or abridging the right of Alberta Beach to obtain compensation or maintain an action for loss of or damage to property from or against the person or persons responsible.

**SECTION 11 – FIRE HAZARDS**

- 11. (1)
  - (a) If Council finds within its Municipal boundaries on privately owned land or occupied public land conditions that in its opinion constitute a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.
  - (b) When Council finds that the order it made pursuant to Section 11(a) has not been carried out, it may enter on the land with any equipment and any person it considers necessary and perform any work required to eliminate or reduce the fire hazard.

**SECTION 12 – AUTHORITY**

- 12. (1) The Chief Administrative Officer or the Mayor and Council may limit the:
  - (a) Authority and power of the Fire Security Personnel and their designates through a written description of their duties.
  - (b) Unless the powers are otherwise limited by the Administrator, each Fire Security Personnel and their designates shall have the authority and power to enforce the provisions of this Bylaw within the boundaries of Alberta Beach.
  - (c) No person shall obstruct a Peace Officer, the Fire Chief, or any member of the Fire Chiefs Office in the performance of their duties pursuant to this Bylaw or the Forest and Prairie Protection Act. Obstruction will include failure to provide access to property and formation as to identity to individuals.

**SECTION 13 – VIOLATION TAGS**

- 13. (1) An Officer is hereby authorized and empowered to issue a Violation Tag to any person who the Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (2) A Violation Tag may be issued to such person:
  - (a) Either personally; or
  - (b) By mailing a copy to such person at his/her last known mailing address.
- (3) The Violation Tag shall be in a form approved by Alberta Beach or the responsible Administrator and shall state:
  - (a) The name of the person;
  - (b) The offence;
  - (c) The appropriate penalty for the offence as specified in Schedule "A" of this Bylaw;
  - (d) That the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
  - (e) Any other information that may be required by Alberta Beach.
- (4) Where contravention of this Bylaw is of a continuing nature, an Officer shall issue one Violation Tag for each 24-hour period that the contravention continues.
- (5) Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued, may in lieu of being prosecuted for the offence, pay to the Administration Officer the penalty specified in the Violation Tag, on or before the due date.

- (6) Nothing in this Bylaw shall prevent an officer from immediately issuing a Violation ticket including mandatory court appearance of any person who contravenes a provision in this Bylaw.

SECTION 14 – VIOLATION TICKET

14. (1) If the penalty specified in a Violation Tag is not paid within the prescribed time period, then an Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedures Act.
- (2) When a Violation Ticket is issued, a Person who wishes to plead guilty may make a voluntary payment by paying an amount equal to the specified penalty for the offence as provided for in Schedule "A" of this Bylaw.

SECTION 15 – SEVERABILITY

15. (1) Should any provision of this By-law be invalid, then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

BYLAW 247-16 AND ALL AMENDMENTS THERETO BE RESCINDED IN THEIR ENTIRETY UPON PASSING OF THIS BYLAW.

THIS BY-LAW SHALL COME INTO FULL FORCE AND EFFECT UPON THE THIRD AND FINAL READING THEREOF.

READ A FIRST TIME THIS \_\_\_ DAY OF \_\_\_\_\_, A.D. 2024.

READ A SECOND TIME THIS \_\_\_ DAY OF \_\_\_\_\_, A.D. 2024.

UNANIMOUS CONSENT GIVEN TO PROCEED TO THIRD READING THIS \_\_\_ DAY OF \_\_\_\_\_, 2024.

READ A THIRD AND FINAL TIME THIS \_\_\_ DAY OF \_\_\_\_\_, A.D. 2024.

SIGNED BY THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER THIS \_\_\_ DAY OF \_\_\_\_\_, A.D. 2024.

\_\_\_\_\_  
Mayor, Kelly Muir

\_\_\_\_\_  
Chief Administrative Officer, Kathy Skwarchuk

SCHEDULE "A"

<u>Section</u>	<u>Particulars</u>	<u>Penalty</u>	<u>Second or Subsequent Offence</u>
3(1)(a)	No adult supervision	\$300.00	\$600.00
3(1)(b)	Unsafe burning	\$300.00	\$600.00
3(1)(c)	Prohibited material	\$300.00	\$600.00
3(1)(d)	No fire extinguishing equip.	\$300.00	\$600.00
3(2)	Too close to structure	\$300.00	\$600.00
3(3)	Burning in park	\$300.00	\$600.00
3(4)	Insufficient precautions	\$300.00	\$600.00
3(5)	Unsafe weather	\$300.00	\$600.00
3(6)	Danger of spreading fire	\$300.00	\$600.00
3(7)	Burning unsafe matter	\$300.00	\$600.00
3(8)	Fire Pit Size	\$300.00	\$600.00
3(9)	Flame Height	\$300.00	\$600.00
4(1)(b)	Fire Ban	\$500.00	\$1000.00
5(2)	Cooking in park	\$300.00	\$600.00
6(2)	Recreational fire in park	\$300.00	\$600.00
12(1)(c)	Obstruction	\$1000.00	\$2000.00

2024 Development Permits Issued						***High Lighted are NEW***	
Permit #	Date	Municipal	Lot	Block	Plan	Proposal	Approved
24DP01-01	08-Jan-24	4712 - 45 Street	20	2	6604AO	DEMOLITION OF EXISTING CABIN	YES
23DP19-02 (REISSUED)	08-Jan-24	5607 - 51 Avenue	6A	11	8621419	CONSTRUCTION OF 2ND STORY ADDITION TO DETACHED GARAGE	YES
24DP02-01	10-Feb-24	4832 - 52 Street	1	14	3321BQ	HOME OCCUPATION (ART STUDIO & HAIR SALON)	YES
24DP03-01	11-Feb-24	5000 - 47 Avenue	PT of RL 19		3321BQ	PLACEMENT OF 20' STORAGE CONTAINER (SEACAN)	YES
24DP04-01	16-Apr-24	4407 - 47 Avenue	4	4	4569HW	SFD & DETACHED GARAGE	YES - MPC April 16, 2024
24DP05-01	01-May-24	5629 - 49 Avenue	6	6	1109TR	SHED	YES
24DP06-01	24-Apr-24	5219 - 47A Avenue	1	21	6269CG	DEMOLITION	YES
24DP07-01	25-Apr-24	5003 - 50 Avenue	1A	6	9021003	WHEELCHAIR ACCESS TO EXISTING BLDG	YES

# Alberta Beach Snowmobile Club

Village of Alberta Beach  
4935 50 Avenue  
Alberta Beach, AB  
T0E 0A0

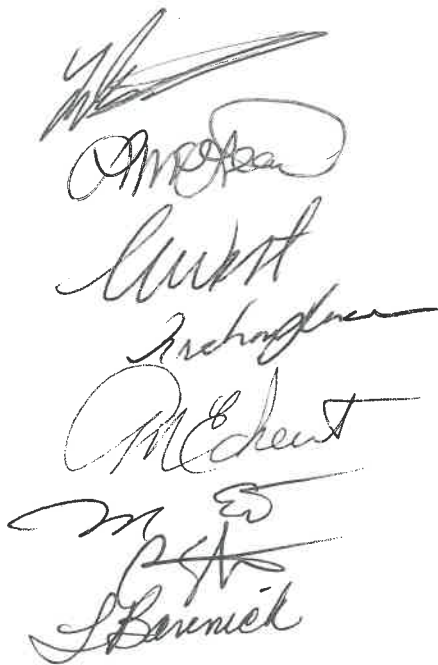
April 18, 2024

Mayor & Council:

On behalf of all the members of the Alberta Beach Snowmobile Club, we the executive would like to recognize and thank you for your donation of \$750.00 towards the purchase of a Snow Cat. The Snow Cat is a crucial piece of equipment for our organization to be able to continue to keep our trails up to the standards that our members have come to expect. Without partnerships with our local governments like yourselves this would not be possible.

Thank You,

The Members & Executive of Alberta Beach Snowmobile Club.



A series of six handwritten signatures in black ink, stacked vertically. The signatures are: 1. A large, sweeping signature. 2. A signature that appears to be 'M. [unclear]'. 3. A signature that appears to be 'L. [unclear]'. 4. A signature that appears to be 'R. [unclear]'. 5. A signature that appears to be 'M. [unclear]'. 6. A signature that appears to be 'S. [unclear]'. The signatures are written in a cursive, flowing style.

RECEIVED APR 22 2024

**aboffice@albertabeach.com**

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**From:** Jeremy Olfert <Jeremy.Olfert@albertahealthservices.ca>  
**Sent:** May 1, 2024 9:17 PM  
**Cc:** Jeremy Olfert  
**Subject:** EMS Update to Municipal Partners

Edmonton Zone Municipal Leaders, Chiefs and Service Partners,

I hope to find you well today. As you may be aware, Alberta Health made an announcement regarding funding for replacing EMS vehicles and the contracts to bring on additional resources to support scheduled, low-acuity interfacility transfers (IFT) of non-urgent patients in the Calgary and Edmonton Zones. I personally wanted to share this news with you, and hope that you will be able to share this information with your networks.

These resources are welcome additions to our Zone, and we anticipate that the additional IFT resources will benefit not only the metro areas, but also surrounding areas. I am happy to share that the first of these resources came online in the Edmonton Zone today, May 1. We will be working with the contract service partners to get a better understanding of how best to deploy the remaining resources in the coming months.

As always, please reach out to me directly with any questions.

Sincerely,  
Jeremy Olfert, ACP  
Associate Executive Director  
Edmonton Zone EMS Operations  
P: 403-910-7226  
C: 780-700-6110  
[Jeremy.olfert@ahs.ca](mailto:Jeremy.olfert@ahs.ca)



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85

**aboffice@albertabeach.com**

**From:** taraelwood@albertabeach.com  
**Sent:** April 26, 2024 11:49 AM  
**To:** 'Alberta Beach Village Office'  
**Subject:** Fw: NEWS RELEASE: Alberta Municipalities responds to Bill 20  
**Attachments:** ma-municipal-affairs-statutes-amendment-act-fact-sheet.pdf

I keep forgetting about you.



Tara Elwood  
 Councillor Village of Alberta Beach  
 Director Villages West Alberta Municipalities

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 Mobile 587-879-9606  
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 Box 278 Alberta Beach, AB T0E 0A0

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**From:** taraelwood@albertabeach.com <taraelwood@albertabeach.com>  
**Sent:** Friday, April 26, 2024 10:48 AM  
**To:** Alix Village of <cao@villageofalix.ca>; Andy.Folks@Delburne.ca <Andy.Folks@Delburne.ca>; Bawlf Village of <cao@bawlf.com>; Berwyn Village of <cao@berwyn.ca>; bgibson@villageofcaroline.com <bgibson@villageofcaroline.com>; Big Valley Village of <cao@villageofbigvalley.ca>; Bittern Lake Village of <cao@villageofbitternlake.ca>; Breton Village of <cao@breton.ca>; Caroline Village of <ccurtis@villageofcaroline.com>; Clive Village of <admin@clive.ca>; Delburn Village of <karen.fegan@delburne.ca>; Donalda Village of <cao@village.donaldab.ca>; Donnelly Village of <cao@donnelly.ca>; Edberg Village of <vledberg@syban.net>; Elnora Village of <elnoraab@gmail.com>; Girouxville Village of <girouxvl@serbernet.com>; Hay Lakes Village of <office@villageofhaylakes.com>; Hines Creek Village of <cao@hinescreek.com>; Nampa Village of <cao@nampa.ca>; Rosalind Village of <rosalindvillage@xplornet.com>; Rycroft Village of <cao@rycroft.ca>; Spring Lake Village of <emily@springlakealberta.com>; Warburg Village of <cao@warburg.ca>  
**Subject:** NEWS RELEASE: Alberta Municipalities responds to Bill 20

Hi Villages West

With the announcement of Bill 20 – The Municipal Affairs Statutes Amendment Act – Abmunis has released a preliminary statement and is currently analyzing the Act in detail. We will have more to say Monday. The Board was invited to a session with Municipal Affairs yesterday and received a fact sheet about the legislation. I am attaching the fact sheet for your reference. The actual Bill is too big to attach but, you can find it here,

[https://docs.assembly.ab.ca/LADDAR\\_files/docs/bills/bill/legislature\\_31/session\\_1/20230530\\_bill-020.pdf](https://docs.assembly.ab.ca/LADDAR_files/docs/bills/bill/legislature_31/session_1/20230530_bill-020.pdf). If you have any comments, concerns or questions please feel free to contact me anytime.



Tara Elwood  
 Councillor Village of Alberta Beach  
 Director Villages West Alberta Municipalities

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# Bill 20 – *Municipal Affairs Statutes Amendment Act, 2024*

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, makes changes to two key pieces of municipal-related legislation: the *Local Authorities Election Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

## Changes to local election rules under the LAEA

Proposed changes to the LAEA aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> <li>• Align candidate eligibility criteria with councillor disqualification criteria in the MGA.</li> </ul>	Candidates elected to council may face immediate disqualification due to misalignment with the MGA's criteria.
<ul style="list-style-type: none"> <li>• Allow municipalities to require criminal record checks for candidates.</li> </ul>	No provisions in place.
<ul style="list-style-type: none"> <li>• Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).</li> <li>• Allow donations outside the local election year and require annual reporting of donations.</li> </ul>	<p>Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.</p> <p>Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.</p>
<ul style="list-style-type: none"> <li>• Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.</li> </ul>	The LAEA only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
<ul style="list-style-type: none"> <li>• Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year.</li> </ul>	The current donation limit is \$30,000 for all individuals, unions, and corporations.
<ul style="list-style-type: none"> <li>• Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.</li> </ul>	No provisions in place to regulate political parties at the local level.
<ul style="list-style-type: none"> <li>• Repeal the municipal authority to develop a voters list.</li> </ul>	Municipalities can prepare a voters list, which must be shared with all candidates.
<ul style="list-style-type: none"> <li>• Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.</li> </ul>	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.

<ul style="list-style-type: none"> <li>Expand the use of special ballots while strengthening special ballot processes.</li> </ul>	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
<ul style="list-style-type: none"> <li>Limit vouching to the ability to vouch for someone's address.</li> </ul>	An elector can vouch for an individual's age, residence, and identity.
<ul style="list-style-type: none"> <li>Repeal the ability for a candidate's official agent or scrutineer to object to an elector.</li> </ul>	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
<ul style="list-style-type: none"> <li>Enable regulation-making authority to postpone elections in emergencies.</li> </ul>	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.
<ul style="list-style-type: none"> <li>Prohibit automated voting equipment, such as electronic tabulators.</li> </ul>	The LAEA permits municipalities, by bylaw, to process ballots by automated voting equipment.
<ul style="list-style-type: none"> <li>Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes.</li> </ul>	Returning officers have discretion regarding recounts.
<ul style="list-style-type: none"> <li>Clarifying rules and streamlining processes for scrutineers.</li> </ul>	Concerns have been raised that the rules for scrutineers are not clear.

## Strengthening the accountability of local councils under the MGA

Proposed changes to the MGA will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> <li>Require a councillor's seat to become vacant upon disqualification.</li> </ul>	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
<ul style="list-style-type: none"> <li>Require mandatory orientation training for councillors.</li> </ul>	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
<ul style="list-style-type: none"> <li>Allow Cabinet to remove a councillor if in the public interest, or to order a referendum to determine whether the councillor should be removed.</li> </ul>	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
<ul style="list-style-type: none"> <li>Allow elected officials to recuse themselves for real or perceived conflicts of interest.</li> </ul>	Elected officials can only recuse themselves for matters in which they have a financial interest.
<ul style="list-style-type: none"> <li>Make the Minister responsible for validating municipal recall petitions.</li> </ul>	A municipality's chief administrative officer is responsible for validating recall petitions.
<ul style="list-style-type: none"> <li>Enable Cabinet to require a municipality to amend or repeal a bylaw.</li> </ul>	Cabinet may only intervene with respect to a land use bylaw or statutory plan.
<ul style="list-style-type: none"> <li>Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.</li> </ul>	No provisions exist.

<ul style="list-style-type: none"> <li>• Allow the Minister to outline joint use planning agreement criteria and requirements.</li> </ul>	All criteria for these agreements are currently in the MGA.
<ul style="list-style-type: none"> <li>• Specify that the assessed person for an electric generation system is the operator.</li> </ul>	There is a lack of clarity regarding who should be assessed for electrical generation systems.

## Accelerating housing development under the MGA

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the MGA.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> <li>• Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.</li> </ul>	No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated.
<ul style="list-style-type: none"> <li>• Fully exempt non-profit subsidized affordable housing from property taxation.</li> </ul>	No provisions in place.
<ul style="list-style-type: none"> <li>• Enable multi-year residential property tax incentives.</li> </ul>	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
<ul style="list-style-type: none"> <li>• Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits.</li> </ul>	No provisions in place.

## Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated the legislation would come into force upon Royal Assent.

**aboffice@albertabeach.com**

**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** May 1, 2024 2:59 PM  
**To:** Kathy Skwarchuk  
**Subject:** Registration open for Summer 2024 Municipal Leaders Caucus  
**Attachments:** Email to Mayors and CAOs re Registration for Summer 2024 Municipal Leaders Caucus - Attachment.pdf

Registration is now open for Alberta Municipalities' Summer 2024 Municipal Leaders Caucus! This year, Alberta Municipalities is visiting the following five communities:

- June 12 – Town of Falher
- June 13 – Town of Bonnyville
- June 14 – City of St. Albert (also offered virtually)
- June 26 – Village of Stirling
- June 27 – Town of Innisfail

Exact locations within each municipality are still being confirmed. Registrants will receive an update as soon as those details become available.

Caucus will consist of a one-day program and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day. Registration for in-person attendance is \$110 for the day and includes light breakfast refreshments and lunch. The draft agenda is attached for your review and the link to register is on the [ABmunis event webpage](#).

The session on June 14 will be streamed on Zoom to allow for members to participate who are not able to attend in-person, at a cost of \$55.

If you have any other questions, please email [events@abmunis.ca](mailto:events@abmunis.ca). We look forward to seeing you there.

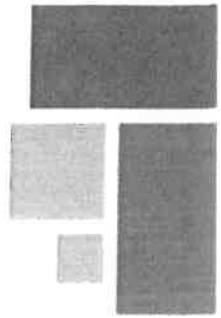
Sincerely,  
**Tyler Gandam** | President

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
 300-8616 51 Ave Edmonton, AB T6E 6E6  
 Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*



**Draft Agenda for Summer 2024 Municipal Leaders' Caucus**  
\*Subject to Change\*

<b>10:00 a.m.</b>	<b>Opening Remarks</b>
<b>10:05 a.m.</b>	<b>Welcome from the Mayor of the Host Municipality</b>
<b>10:10 a.m.</b>	<b>Welcome from MLA of the Host Constituency</b>
<b>10:15 a.m.</b>	<b>Icebreaker Activity</b>
<b>10:30 a.m.</b>	<b>Session I - Water Conservation</b>
<b>11:15 a.m.</b>	<b>ABmunis Advocacy Strategy and President's Report</b>
<b>12:00 p.m.</b>	<b>Lunch</b>
<b>1:00 p.m.</b>	<b>Session II - Local Election and Municipal Governance Changes</b>
<b>1:45 p.m.</b>	<b>Mini-Session I - Assessment Model Review</b>
<b>2:00 p.m.</b>	<b>Mini-Session II - Provincial Infrastructure Funding</b>
<b>2:30 p.m.</b>	<b>Session III (led by host municipality)</b>
<b>2:55 p.m.</b>	<b>Closing Remarks</b>

**Alberta Beach Village Office**

**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** May 2, 2024 10:56 AM  
**To:** Kathy Skwarchuk  
**Subject:** Bill 20 – Municipal Affairs Amendment Act

Dear Mayors, Councillors and CAOs,

Last week, Minister of Municipal Affairs Ric McIver introduced Bill 20, the Municipal Affairs Statutes Amendment Act, 2024. The bill proposes substantial changes to the Municipal Government Act and the Local Authorities Election Act. We are strongly opposed to aspects of this Bill which undermines local democracy. Such as:

- The ability for Cabinet to remove a councillor;
- The ability for Cabinet to require a municipality to amend or repeal a bylaw; and
- The establishment of municipal political parties in Edmonton and Calgary for the 2025 municipal elections.

We have prepared a Preliminary Analysis of Bill 20 based on positions previously approved by ABmunis Board and members. ABmunis is conducting a more thorough legal review of the Bill to assess potential consequences - both intended and unintended. We welcome feedback from you on our analysis and understand our positions on details of the Act may evolve over time with further analysis and engagement. However, our concerns with fundamental aspects of the bill, which we see undermining local democracy, are unlikely to change.

**ABmunis is also hosting a Webinar for members to discuss our advocacy efforts from 12:30-1:30pm MST on Wednesday, May 8. You may register for it [here](#).**

We encourage you to share your thoughts with us at [advocacy@abmunis.ca](mailto:advocacy@abmunis.ca), raise your perspectives with your MLAs and attend a Summer MLC which will feature a discussion on the legislation and its potential impacts on municipalities.

We also encourage you to follow and share our social media posts on LinkedIn, Twitter, and Facebook.  
**Tyler Gandam** | President

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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*We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.*

**ALBERTA MUNICIPALITIES'  
PRELIMINARY ANALYSIS:  
Bill 20 - Municipal Affairs  
Statutes Amendment Act, 2024**



 **Alberta  
Municipalities  
Strength  
In Members**

Last update: April 30, 2024



## Table of Contents

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Alberta Municipalities' Preliminary Analysis.....	4
Bill 20 – Municipal Affairs Statutes Amendment Act, 2024.....	4
Changes to local election rules under the LAEA .....	4
Strengthening the accountability of local councils under the MGA.....	11
Accelerating housing development under the MGA .....	16
Further considerations regarding mandatory orientation training for councillors. ....	18

# Alberta Municipalities' Preliminary Analysis

## Bill 20 Municipal Affairs Statutes Amendment Act, 2024

The following document represents Alberta Municipalities' preliminary analysis of Bill 20 and was prepared by ABmunis administration based on positions previously approved by the ABmunis Board and membership. This document has also been presented at a high level for discussion by ABmunis' Municipal Governance Committee. ABmunis is currently undertaking a more thorough legal review of the Bill to assess potential consequences - both intended and unintended. We welcome feedback from members on our analysis and will be engaging further to hear their thoughts. Our positions on details of the Act may evolve over time with further analysis and member engagement. However, our concerns with fundamental aspects of the bill, which we perceive as undermining local democracy, are unlikely to change.

### Changes to local election rules under the LAEA

According to the Government of Alberta's Fact Sheet on the Bill, the purpose of the proposed changes to the Local Authorities Election Act (LAEA) is "to add greater transparency to and trust in local election processes." While we agree with the purpose statement, the way the government drafted Bill 20 lacked transparency and undermines trust. This is the second time in a row that changes to the LAEA have directly conflicted with feedback provided by Albertans. In 2020, changes to the Act increased contribution limits even though Albertans clearly indicated in a provincial survey that contribution limits should be kept the same or reduced. The overarching message was that Albertans wanted to keep big money out of local politics. Now the province is pushing ahead with political parties despite the opposition of Albertans as again articulated in response to the provincial survey, the results of which were only made public thanks to a FOIP request.

ABmunis appreciates that amendments to the LAEA are needed. Since the Act was introduced in the 1990s, multiple legislative updates have created inconsistencies, resulting in a growing lack of clarity. ABmunis and RMA have previously called for a comprehensive review of the Act based on democratic principles and a jurisdictional scan of best practices, and involving experts in local elections such as clerks and municipal lawyers.

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
<b>Align candidate eligibility criteria with councillor disqualification criteria in the MGA.</b>	Candidates elected to council may face immediate disqualification due to misalignment with the MGA's criteria.	Municipalities and voters have expressed concern about the misalignment between the LAEA and MGA qualification criteria and the process for handling disqualification.	<p><b>Support in principle.</b></p> <ul style="list-style-type: none"> <li>• Greater alignment between the LAEA and MGA is beneficial in improving clarity of candidate eligibility.</li> </ul> <p><b>Additional solutions needed.</b> Municipal Affairs should engage ABmunis and other municipal associations to provide candidates and the public easily accessible information on:</p> <ul style="list-style-type: none"> <li>• Eligibility criteria.</li> <li>• The process involved in determine if a candidate is eligible.</li> <li>• The process involved in disqualifying a candidate if they are deemed to be ineligible.</li> </ul> <p>The process of disqualification needs further consideration and clarification.</p>

Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
<p>Allow municipalities to require criminal record checks for candidates.</p>	<p>No provisions in place.</p>	<p>Concerns have been raised over the suitability of certain candidates/councillors due to past actions, criminal or otherwise.</p> <p>While the constitutional grounds for barring someone from running for office are limited, Municipal Affairs says its intention is to better inform voters prior to the election.</p> <p>ABmunis had suggested potentially enabling vulnerable sector checks. However, we now understand that this would require broader legislative and procedural changes and would not capture things like financial crimes which could be considered relevant for positions on council.</p>	<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>• ABmunis supports that this provision allows as opposed to requires municipalities to conduct record checks.</li> <li>• Our understanding is that the record check would become part of the nomination form and therefore available to the public.</li> <li>• We also understand that municipalities can redact portions of the check that deal with less severe criminal acts and acts that happened in the distant past.</li> <li>• Another consideration is whether a candidate will be blocked from submitting their nomination if the RCMP were delayed in providing the criminal record check.</li> <li>• A great deal of thought will need to be given on how municipalities implement requiring criminal record checks for all candidates.</li> </ul>
<p>Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).</p>	<p>Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.</p>	<p>The Premier and Minister of Municipal Affairs have stated that despite the prohibition, donations are being made by corporations and unions.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• Albertans' have been clear that they do not want to see big money in local politics.</li> <li>• \$5,000 is far greater than average Albertans can afford to donate, especially in the middle of an affordability crisis.</li> <li>• As an <b>alternative solution</b>, we recommended reducing donation limits to \$2,500 per municipality per year.</li> <li>• A reduction in contribution limits will go a long way towards promoting fairness, increasing trust, and ensuring large donors, corporations, and unions don't drown out the voices of grassroots Albertans.</li> <li>• Further research could have been conducted into contributions to better gauge how much individual Albertans contribute on average and a limit could have been set based on this evidence.</li> <li>• In addition, ABmunis recommends reinstating the ability for municipalities with sufficient capacity to require candidates to file pre-election disclosure and make the disclosure publicly available.</li> <li>• The provision would allow municipalities to engage their citizens in determining an approach that reflected their</li> </ul>

Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
			<p>administrative capacity and input from local voters as to the disclosure limits (e.g., contributions over \$100 are disclosed).</p> <ul style="list-style-type: none"> <li>• Every candidate should be tracking contributions as they receive them.</li> <li>• ABmunis has offered to work with the Municipal Affairs to develop simple tracking templates for candidates and guidance for municipalities.</li> <li>• This requirement is not relevant in smaller communities where most candidates do not accept significant contributions or make significant campaign expenditures.</li> </ul>
<p>Allow donations outside the local election year and require annual reporting of donations.</p>	<p>Donations outside of the campaign period (previously defined as January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.</p>	<p>Greater transparency in reporting. However, further analysis is required to understand the limits involved.</p>	<p>Questions/Oppose/Support.</p> <ul style="list-style-type: none"> <li>• ABmunis understands that candidates would need to file a notice of intent to run before collecting money. Our preliminary understanding is that funds can be raised to the same limits as in an election year, <b>but further clarification is required.</b></li> <li>• Our opposition remains that the amounts involved appear to be excessive.</li> <li>• We support the annual reporting requirement.</li> </ul>
<p>Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies, and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.</p>	<p>The LAEA only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.</p>	<p>Create a more level playing field between issue-based third parties, candidate-based third parties, and candidates.</p>	<p>Support with qualification.</p> <ul style="list-style-type: none"> <li>• ABmunis supports provisions that provide a more level playing field between candidates and third parties.</li> <li>• However, our understanding is that issue-based advertising was not regulated in the past because of free speech rules and challenges assessing what advertising is part of a long-standing campaign and what is targeted at a specific vote. Therefore, we have questions about how this provision will be enforced.</li> </ul>
<p>Limit donations to third-party advertisers to \$5,000 per election period, which begins May 1 of the election year.</p>	<p>The current donation limit is \$30,000 for all individuals, unions, and corporations.</p>		<p>Support with qualification.</p> <ul style="list-style-type: none"> <li>• The reduction in donation limits is positive but still exceeds what an average individual Albertan could afford to contribute.</li> </ul>

Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
<p>Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.</p>	<p>Provisions in place to regulate political parties at the local level.</p>	<p>Since floating the idea, the Premier and Minister of Municipal Affairs have stated evolving reasons:</p> <ul style="list-style-type: none"> <li>• Make it easier to raise funds (even though Albertans are clear they want less money in politics not more).</li> <li>• Increase voter turnout at the local level (even though a review of municipalities with parties shows they don't seem to play a significant role in turnout).</li> <li>• Regulate something that is happening already (even though Albertans don't want it and have a history of not electing slates).</li> </ul>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• While political parties are an important part of the parliamentary system at the provincial and federal level, they are not a good fit with local government legislation and processes in Alberta, regardless of the size of municipality.</li> <li>• The cities of Edmonton and Calgary follow the same governance rules as other municipalities.</li> <li>• Caucus meetings and whipped votes go against rules set out by the province in the Municipal Government Act (MGA).</li> <li>• 81% of Albertans indicated they think elected officials who are part of a political party would vote along party lines and not necessarily in the best interest of the community.</li> <li>• To put political parties on the ballot would require a fundamental rethink of how municipalities in Alberta are governed.</li> <li>• 69% Albertans believe that parties would make municipal governments more divisive.</li> <li>• It is unclear how this "pilot" is going to be evaluated.</li> <li>• It is unclear how much of the complex set of rules governing parties in the Alberta Election Act will be adapted into the LAEA and how long the development of rules will take, which contributes to uncertainty and potential chaos.</li> </ul>
<p>Repeal the municipal authority to develop a voters list.</p>	<p>Municipalities can prepare a voter list, which must be shared with all candidates.</p>	<p>Concern regarding the misuse of voter lists.</p>	<p><b>Support.</b></p> <ul style="list-style-type: none"> <li>• ABmunis shares concern about the potential misuse of voter lists.</li> </ul>
<p>Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.</p>	<p>A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.</p>	<p>It is not clear what problem would be solved by requiring a permanent electors registry. The moment an elector list is published, it is immediately inaccurate due to the thousands of people that are moving to different municipalities or different wards within a municipality. With an elector registry, electors would still need to produce sufficient</p>	<p><b>Oppose as written.</b></p> <ul style="list-style-type: none"> <li>• If implemented, this would add additional costs for local governments to create databases and systems to safeguard the personal information of electors. In addition, systems would need to be in place to allow electors to request that their personal information be removed from the elector registry. All of this comes at a financial cost.</li> </ul>



Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
		identification on election day in order to vote.	<p><b>Alternative solution.</b></p> <ul style="list-style-type: none"> <li>• Municipalities could be provided the authority to prepare an electors list enabling those with capacity to do so.</li> </ul>
<p><b>Expand the use of special ballots while strengthening special ballot processes.</b></p>	<p>Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.</p>	<p>During consultation, municipal associations raised concerns about the current limitations on special ballots, as special ballots are proven way to make voting more accessible to residents who may not be able get to a polling station, advanced or otherwise.</p>	<p><b>Support</b></p> <ul style="list-style-type: none"> <li>• Aligns with ABmunis' position that requirements for who is eligible to vote by special ballot should be removed.</li> <li>• The requirement to force people to disclose their disability to qualify for a special ballot is not inclusive and creates a public relations challenge for the municipality.</li> <li>• This is especially relevant since the LAEA also allows people to receive a special ballot due to travel, yet municipalities do not require those persons to provide proof of their travel plans.</li> </ul>
<p><b>Limit the ability to vouch to only someone's address.</b></p>	<p>An elector can vouch for an individual's age, residence, and identity.</p>	<p>Exact nature and scale of the issue is not clearly articulated.</p>	<p><b>Oppose as written.</b></p> <ul style="list-style-type: none"> <li>• ABmunis recommended that the ability to vouch for another elector be maintained in the legislation and we are concerned this ability is being narrowed.</li> <li>• The consequences are that this could potentially deprive some Albertans from the right to vote as this practice is generally used in scenarios where:             <ul style="list-style-type: none"> <li>○ Seniors have moved into care homes and can no longer drive a vehicle resulting in them no longer having a picture ID with their current address and no utility bill in their name.</li> <li>○ Persons that are homeless and do not have adequate picture ID.</li> <li>○ Persons who have forgotten their ID and have a significant distance to travel home or face physical challenges to leave and return to a voting station with the proper ID (e.g. Seniors).</li> </ul> </li> <li>• Additionally, it will create confusion for voters since vouching is accepted for provincial and federal elections.</li> <li>• The ability to vouch for someone's address is helpful in situations where a voter's ID may only provide a post office box, a common feature in rural areas.</li> </ul>

Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
			<p><b>Alternative solution.</b></p> <ul style="list-style-type: none"> <li>• Maintain current provisions and conduct research as to the scale and nature of vouching to better determine if is being misused.</li> </ul>
<p><b>Repeal the ability for a candidate's official agent or scrutineer to object to an elector.</b></p>	<p>Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.</p>	<p>Exact nature and scale of the issue is not clearly articulated.</p>	<p>Further details required.</p> <ul style="list-style-type: none"> <li>• ABmunis recommends that this issue would be better addressed through a broader review of the LAEA by a technical working group as we note that that removal of this authority still requires a mechanism to prevent an ineligible person from voting.</li> </ul>
<p><b>Enable regulation-making authority to postpone elections in emergencies.</b></p>	<p>No provisions in place to enable the Minister of Municipal Affairs to postpone an election in the event of a natural disaster.</p>	<p>COVID and recent disasters have highlighted potential disruption to elections.</p>	<p><b>Support.</b></p> <ul style="list-style-type: none"> <li>• There is merit for the LAEA to clarify rules for the postponement of an election in the event of exceptional circumstances that will prevent electors from accessing voting stations. This would be beneficial for defining rules for elections and by-elections.</li> <li>• We also support that regulations will be developed to provide greater clarity.</li> <li>• ABmunis recommends the regulations be based on a thorough review/consultation process to determine the appropriate criteria and process for when an election should be postponed.</li> </ul>
<p><b>Prohibit automated voting equipment, such as electronic tabulators.</b></p>	<p>The LAEA permits municipalities, by bylaw, to process ballots by automated voting equipment.</p>	<p>The Minister of Municipal Affairs has stated that some people don't trust tabulators.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• There is no evidence that tabulators are less accurate than hand counts.</li> </ul> <p><b>Alternative Solution.</b></p> <ul style="list-style-type: none"> <li>• Instead of banning automated voting equipment which has proved to be effective, efficient, and timely, provisions should have been made to the Act to make elections conducted with automatic voting equipment eligible for judicial recount.</li> </ul>
<p><b>Require recounts if requested by a candidate when the margin is within 0.5</b></p>	<p>Returning officers have discretion regarding recounts.</p>	<p>Could reduce spurious requests for recounts.</p>	<p><b>Support in principle.</b></p> <ul style="list-style-type: none"> <li>• Clarifies the requirements for recounts while still enabling a Returning Officer to conduct a recount when the margin</li> </ul>



**Alberta Municipalities' Analysis: Bill 20**

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
<b>percent of total votes.</b>			threshold is not met but Returning Officer deems it warranted.
<b>Clarifying rules and streamlining processes for scrutineers.</b>	Concerns have been raised that the rules for scrutineers are not clear.	Clarity.	Further details required.

## Strengthening the accountability of local councils under the MGA

According to the Government of Alberta's Fact Sheet, the proposed changes to the Municipal Government Act (MGA) are intended "to help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them". Yet, providing cabinet the power to fire councillors and repeal bylaws without clear criteria and a requirement for public input goes against this stated intent.

When the province treats municipalities with respect and engages us as partners, we can collaboratively develop solutions that serve the best interests of Albertans. Recent water sharing agreements are a primary example: the province led an engagement of municipalities and water using stakeholders. Municipalities, who are part of the agreements, have agreed to reduce water use by 5 to 10% and will develop plans that make sense for their communities. This should be model for the relationship between the province and municipalities, where both work collaboratively to benefit Albertans, not the big brother approach taken in Bill 20.

There was a missed opportunity to engage more meaningfully with municipalities and governance experts to improve the MGA. Furthermore, legislation can only go so far to support good governance. As part of the solutions we provided to the Government of Alberta before Bill 20 was introduced, ABmunis committed to working with Municipal Affairs and other partners to provide information to help candidates, councillors, and the public to better understand the roles and responsibilities of councillors.

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<p><b>Require a councillor's seat to become vacant upon disqualification.</b></p>	<p>Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.</p>	<p>The existing approach is inefficient and gives undue power to the disqualified councillor. This is particularly problematic for small municipalities that have limited fiscal resources to pursue court action due to the expected legal costs.</p>	<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>• In most cases, the rules for disqualification are generally clear such that the councillor's seat should automatically become vacant, except for issues of pecuniary interest.</li> <li>• Issues of a pecuniary interest are more subjective, therefore, there may be merit for the existing voluntary resignation rule to continue to be applied for MGA sections 174(1)(g) to 174(1)(i). This could help prevent unsubstantiated accusations of a pecuniary interest from being weaponized to automatically disqualify a councillor.</li> </ul>
<p><b>Require mandatory orientation training for councillors.</b></p>	<p>Training for councillors must be offered, but there is no requirement for the councillor to attend the training.</p>	<p>Making orientation training mandatory will help to equip all councillors with foundational knowledge of their role and responsibilities, best practices, and legal and legislative requirements.</p>	<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>• This may help alleviate miscommunication and misunderstandings which contribute to tension between councillors and between council and administration. Orientation training is a standard practice for any employee position and while councillors are elected and serve in a governance capacity, the same standard should be applied wherein orientation training is an essential component for councillors to effectively serve in their role.</li> </ul> <p><b>Additional solution.</b></p> <ul style="list-style-type: none"> <li>• Clarification is required to better understand the scope of the training required.</li> </ul>

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
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**Allow Cabinet to remove a councillor if in the public interest, or to order a referendum to determine whether the councillor should be removed.**

Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.

Since the Minister already has the powers to remove a councillor following an independent, publicly released inspection, it is questionable as to how the change would be made to allow Cabinet to remove a councillor without an independent review and clear criteria.

- See the end of this document for further considerations regarding mandatory orientation training for councillors.

**Oppose as written.**

- The ability for cabinet to decide behind closed doors to remove a councillor without an independent publicly reported inspection being conducted first is extremely troubling, especially in the absence of any sort of criteria as to what constitutes "public interest".
- This provision:
  - Undermines the balance and separation of powers fundamental to good governance in modern democracy.
  - Represents executive overreach, by allowing for potentially unchecked government.
  - Potentially disrespects the local electors by not requiring public disclosure of the rationale for removing a councillor or councillors. It is also unclear what the process involved in a referendum would be.
  - Assuming it is a simple referendum on a majority basis, it should be considered that many elected officials are elected with less than a majority (i.e. councillors elected at large may get less than 30% when successful and elected), so it presents a serious disadvantage in coming up with 50% support to stay on.

**Alternative Solutions**

- ABmunis recognizes that current legislation limits the ability for the Minister to make timely decisions for removal of a council or councillor.
- Hence, we recommend a broader review with legal experts and stakeholders to identify alternative measures such as suspending a councillor from conducting municipal business for a defined period, or methods of removing a councillor on a more timely basis following a third-party inspection that follows a clear process and criteria.
- We also point out that the introduction of the Recall Act in 2022 provides electors with additional democratic power to

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<p><b>Allow elected officials to recuse themselves for real or perceived conflicts of interest.</b></p>	<p>Elected officials can only recuse themselves for matters in which they have a financial interest.</p>	<p>The public and many councillors have questions and concerns regarding rules around conflict of interest. This provision does offer a potential solution to a long-standing concern that currently the MGA does not allow recusal for even a very clear conflict of interest if it would not qualify as a pecuniary interest. This provision gives that option, without making any of it mandatory (Councillor can decide whether or not to disclose, and even if so whether they want to recuse themselves in whole or in part, and those decisions cannot be challenged either in court or through Code of Conduct complaint).</p>	<p>remove a councillor where circumstances are deemed warranted.</p> <p><b>Oppose as written.</b></p> <ul style="list-style-type: none"> <li>• Any additions to conflict-of-interest rules must consider if the parameters under which a councillor needs to recuse themselves.</li> <li>• It is concerning that unlike rules around pecuniary interest there is no provision for review by a third party.</li> <li>• The lack of clear guardrails could result in:             <ul style="list-style-type: none"> <li>○ Municipal governments being hamstrung by a loss of quorum. This is particularly relevant in small communities where some councils only have three or five councillors and where councillors have personal/professional relationships with a high percentage of residents.</li> <li>○ Enable councillors to avoid weighing in on controversial decisions.</li> <li>○ Another potential downside of this provision is that that effectively no Councillor could be subject to sanctions under Code of Conducts in relation to conflicts of interest. If someone acts in a conflict, they could say there is nothing Council can do about it because of this section. That may be an unintended consequence of making this a voluntary process as opposed to carving out acting in a conflict and failing to disclose it as a Code of Conduct issue.</li> </ul> </li> </ul> <p><b>Alternative solutions</b></p> <ul style="list-style-type: none"> <li>• As stated above ABmunis is committed to working with the province to information resources and education to help councillors and the public better understand their roles and responsibilities of councils.</li> <li>• Again, we believe there would be value in a broader review with legal experts and stakeholders to work through complexity of addressing conflicts of interest.</li> </ul>
<p><b>Make the Minister of Municipal Affairs responsible for validating municipal recall petitions.</b></p>	<p>A municipality's chief administrative officer is responsible for validating recall petition.</p>	<p>CAOs had numerous concerns about their role in recall.</p>	<p><b>Support.</b></p> <ul style="list-style-type: none"> <li>• Municipal Affairs already has a role in validating petitions.</li> <li>• This change aligns with ABmunis submission to the province.</li> </ul>

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
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**Enable Cabinet to require a municipality to amend or repeal a bylaw.**

Cabinet may only intervene with respect to a land use bylaw or statutory plan.

Current government wants to be able to repeal bylaws it doesn't like. The Minister of Municipal Affairs noted Edmonton's mask bylaw.

**Oppose.**

- This undermines the role of democratically elected councils and the accountability they owe to their residents.
- The lack of legislative guardrails leaves little protection against arbitrary and politically motivated decisions.
- Enabling cabinet to repeal bylaws behind closed doors in the absence of any legislated process prevents public scrutiny and judicial review.
- There is a risk of the power being applied to multiple municipalities who have a similar bylaw.
- Each community has different values/interests and the province should respect those local values/interests.
- In addition, the Bill does not make any reference to developing regulations that could set out a process that would include giving advance notice to the municipality and allowing them to provide input. This would give municipalities the chance to correct misinformation about the purpose and approach to the bylaw, which often originates from unhappy ratepayers. Any such process would also enhance the possibility for judicial review if not done fairly by the province.

**Alternative Solution**

- Municipalities want a strong partnership with the province.
- We recognize that even in a strong partnership we won't always agree.
- However, a relationship based on trust, mutual respect and open communication could go a long way toward resolving issues before they become acute.

**Oppose.**

- It is unclear what problem this change is trying to solve.

**Alternative Solution**

- In 2021, ABmunis members adopted a resolution calling for the province to improve collaboration and communication in times of emergency to better protect public health and safety.
- Some progress has been made. Through advocating for better collaboration, ABmunis has become involved in the development of a long-range planning

**Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.**

No provisions exist.

Unclear.

**Alberta Municipalities' Analysis: Bill 20**

Government of Alberta description of proposed change	Government of Alberta description of current setting	ABmunis understanding of the rationale	ABmunis analysis and position
<p><b>Allow the Minister to outline joint use planning agreement (JUPA) criteria and requirements.</b></p>	<p>All criteria for these agreements are currently in the MGA.</p>	<p>Currently all municipalities have the same JUPA requirements regardless of size and whether they have any schools in their municipality.</p>	<p>tool that the Alberta Emergency Management Agency will introduce to municipalities in 2024.</p> <ul style="list-style-type: none"> <li>• We believe that through collectively developing such tools, the province and municipalities will be better able to protect Albertans than through directives that may lack on the ground ability to carry out.</li> </ul> <p><b>Support in principle.</b></p> <ul style="list-style-type: none"> <li>• ABmunis recognizes that “one size does not fit all”.</li> <li>• We look forward to participating in the regulatory process.</li> <li>• We suggest regulations could allow municipalities and school boards to mutually opt out of developing a JUPA similar to the opt-out clause for Intermunicipal Development Plans.</li> </ul>
<p><b>Specify that the assessed person for an electric generation system is the operator.</b></p>	<p>There is a lack of clarity regarding who should be assessed for electrical generation systems.</p>		<p><b>Further details required.</b></p> <ul style="list-style-type: none"> <li>• ABmunis has not had the chance to review or consider this provision.</li> </ul>

## Accelerating housing development under the MGA

According to the Government of Alberta's Fact Sheet on Bill 20: "Accelerating housing development under the MGA, affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the MGA."

Municipalities share the province's goals and are keen to be partners in making sure the housing our province needs gets built. Unfortunately, municipalities were not consulted on these changes and are unsure of the implications of such drastic changes, which may hinder development in the short-term rather than increase it. Further engagement with our members on these provisions is required to better understand their impact.

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<p>Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.</p>	<p>No requirements in place for digital options. Municipalities can hold extra hearings beyond what is legislated.</p>	<p>No public consultation was held on this whatsoever.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• This requirement could be challenging for small communities with limited internet access and IT capacity to meet.</li> <li>• It is also unclear how this will apply when there is high interest from people requiring extra days to hear from all residents.</li> <li>• There are many circumstances where a new issue is introduced in a public hearing and the only way to ensure procedural fairness is to hold a second public hearing.</li> <li>• Currently, Section 216.4(5)(b) of the MGA allows Council to make amendments after the public hearing without advertising or a new hearing, but procedural fairness requirements would often lead to advice that a second public hearing should be held to limit the risk of a challenge to the bylaw.</li> <li>• Removing that option will likely result in further challenges to bylaws where municipalities are restricted from a key option in resolving procedural fairness issues for unexpected issues that arise along the way.</li> <li>• Municipalities are in the best position to assess when further input or a new hearing is required, and we do not understand the reason for introducing this new provision.</li> </ul> <p><b>Alternative Solution</b></p> <ul style="list-style-type: none"> <li>• ABmunis could have worked with the province to share best practices in relation to public hearings.</li> </ul>



Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
Fully exempt non-profit subsidized affordable housing from property taxation.	No provisions in place.	No public consultation was held on this whatsoever.	<p><b>Further details required.</b></p> <ul style="list-style-type: none"> <li>• Some municipalities already provide exemptions or grants to make up for taxes.</li> <li>• For example, the City of Edmonton's Affordable Housing Tax Exemption Program is designed to encourage the development of affordable rental housing in the province. Under this program, eligible properties can be exempt from both municipal and education property taxes for up to 20 years.</li> <li>• However, one size does not fit all. Tax exemptions may be the right strategy in some municipalities, but not in others.</li> <li>• Consideration needs to be given to how exemptions shift taxation burden onto other ratepayers and effects affordability of the housing continuum.</li> <li>• The requirement potentially represents further downloading of the financial responsibility for affordable housing to local ratepayers,</li> </ul> <p><b>Alternative Solution</b></p> <ul style="list-style-type: none"> <li>• Municipalities are eager to work with the province to reduce barriers to affordable housing as evidenced by the number of resolutions our members have adopted recently on this topic and the effort they taken to reduce zoning barriers and to partner with non-profits and the private sector to actually build housing.</li> <li>• We hope that the province will engage with municipalities, the private sector, and not-for-profits to develop enabling and scalable solutions.</li> </ul>
Enable multi-year residential property tax incentives.	Municipalities may offer multi-year incentives for non-residential development, but not residential development.		<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>• If municipalities choose to offer incentives, these incentives should also apply to provincial property tax.</li> </ul>
Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits	No provisions in place.	No public consultation was held on this whatsoever.	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• There may be value in requesting other studies. Examples include heritage, financial impact analysis, wind studies for buildings exceeding a certain height, shadow studies.</li> <li>• This limits local autonomy.</li> </ul>

## Further considerations regarding mandatory orientation training for councillors.

ABmunis recommends that enforcement of this requirement should be overseen by an independent provincial or regional body (e.g., Alberta Ombudsman) and that the MGA clarify the consequences of not participating in orientation training. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.

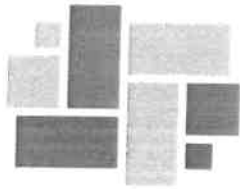
ABmunis acknowledges that making orientation training a mandatory requirement has the potential to bring forth various risks and complexities, such as:

- Challenges for elected officials to access the training on a timely basis based on availability of trainers and the frequency that training is offered.
- Challenges for elected officials in rural and remote regions to access training based on travel challenges in winter months.
- Circumstances when elected officials are unable to attend a scheduled regional training due to sickness, work responsibilities, lack of childcare, medical needs, or other reasons.
- How to manage situations where an elected official attends only a portion of the training.
- Who is responsible for enforcing the requirement.
- The risk of this requirement being weaponized to penalize or disqualify a councillor (e.g., organizing a training session when it is known a councillor cannot attend).

With the current environment and availability of training options, and due to the value that orientation training be completed as earlier as possible in the council term, ABmunis recommends that the Government of Alberta:

1. Work with ABmunis and other municipal stakeholders to create an on-demand online course that elected officials can complete at their own pace within the required timeframe.
2. Use a simple reporting process where the CAO submits a notice when all councillors have completed the training. Should a councillor refuse to take training, ABmunis recommends that enforcement of this requirement should be supported by an independent provincial or regional body (e.g., Alberta Ombudsman), similar to our recommendation for a third party to help investigate code of conduct violations. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.
3. Following a review by an independent provincial or regional body, the legislation should clarify that non-compliance will result in disqualification and removal from council.

In addition to these supports, the Alberta Elected Officials Education Program could adjust the curriculum of its *Munis 101* course so that it can be delivered in an online format, but this option still carries the risk of scheduling challenges for elected officials, which is why the development of an on-demand course would be particularly valuable. The intention of creating an on-demand course is not to replace in-person or other online training but to serve as an option for elected officials whose personal schedules do not align with scheduled training or for elected officials who are elected in a by-election when the availability of training options is limited.

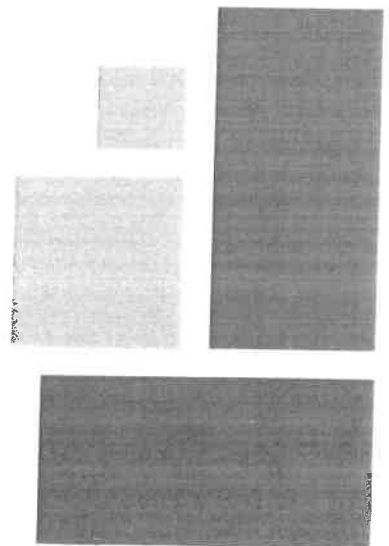


# Alberta Municipalities Strength In Members

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## Alberta Beach Village Office

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**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** May 9, 2024 2:03 PM  
**To:** Kathy Skwarchuk  
**Subject:** Key messages and motion on Bill 20's changes to the MGA and LAEA  
**Attachments:** 20240509 ABmunis member key messages and motion on Bill 20 - Municipal Affairs Statutes Amendment Act.pdf; 20240508 ABmunis webinar - Bill 20 - Municipal Affairs Statutes Amendment Act.pdf

Dear Mayors, Councillors, and CAOs:

Thank you to those of you who attended our webinar yesterday, where we provided an overview of ABmunis' concerns with Bill 20, the Municipal Affairs Statutes Amendment Act. Bill 20 proposes substantial and highly concerning changes to the *Local Authorities Election Act* (LAEA) and *Municipal Government Act* (MGA) that would change local democracy as we know it.

The webinar generated significant interest with over 370 municipal representatives participating. During the webinar, we conducted a poll where 76 per cent of those representing ABmunis member municipalities voted that ABmunis should advocate for Bill 20 to be rescinded. Based on that input, ABmunis responded by releasing this [news release](#) yesterday.

To help strengthen our call for Bill 20 to be rescinded, we ask you to:

- Talk to your MLA
- Write a letter to Premier Smith, Minister McIver, and/or your MLA
- Pass a motion in council (see attachment for an optional template)
- Contact your local media
- Talk with your residents about Bill 20

To help you speak to your concerns with Bill 20, we provide the following materials:

1. ABmunis' May 8 webinar presentation on Bill 20 (attached)
2. Key messages and proposed council motion on Bill 20 (attached)
3. [ABmunis' Preliminary Analysis of Bill 20](#)
4. Visit our [Keep Local Elections Local](#) webpage for videos of media conferences and resources
5. [Bill 20: Municipal Affairs Statutes Amendment Act](#)

Our preference would have been to avoid these actions if the Government of Alberta had meaningfully engaged and listened to municipal leaders about how to improve the LAEA and MGA. At this time, Bill 20 is at second reading and the provincial government could move to approve it in short order during this spring legislative session, which ends May 30<sup>th</sup>. Therefore, we encourage you to take action now to make sure your residents and our provincial leaders fully understand your views on Bill 20.

If you have any questions about ABmunis' advocacy on Bill 20, please reach out to me, your [ABmunis Board member](#), or our Policy and Advocacy staff at [advocacy@abmunis.ca](mailto:advocacy@abmunis.ca).

Thank you,  
 Tyler Gandam  
**Tyler Gandam** | President

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6644 | [www.abmunis.ca](http://www.abmunis.ca)



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(112)

## **Key Messages and Proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act**

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May 9, 2024

### **Key Messages for ABmunis' members:**

The NAME OF MUNICIPALITY recommends that the Government of Alberta rescind Bill 20, the *Municipal Affairs Statutes Amendment Act*, due to concern that Bill 20's proposed legislative amendments will:

- Increase divisiveness within council and our community instead of encouraging collaborative decision-making to solve the future challenges our community faces.
- Prioritize the interests of the provincial cabinet over the interests of the residents of MUNICIPALITY.
- Increase the influence of corporations and unions in municipal government through political donations to local candidates, which will drown out the interests of everyday Albertans who cannot afford to donate large sums of money to political campaigns.
- Create tax inequities between individuals and corporations as it relates to donations to municipal candidates.
- Give power to the provincial cabinet to remove a councillor without clear criteria, which creates an environment where councillors will become more accountable to provincial government leaders instead of our local residents.
- Increase costs for property taxpayers by forcing a hand count of election results instead of allowing the use of proven and more cost-effective electronic equipment.
- Increase costs for property taxpayers by forcing our municipality to create and regularly maintain a permanent electors register.
- Allow councillors to claim that they have a perceived conflict of interest and avoid making politically challenging decisions in council.
- Remove our council's ability to determine what studies are needed for each type of development. Without the power to ask developers for that information, our municipality will be forced to fund those studies ourselves and pass the cost onto all existing residents instead of new development paying for itself.
- Fail to address the fundamental flaws of the current recall rules, which has destabilized the local political environment.
- Fail to give municipalities the option to require candidates to file financial disclosures prior to election day.
- Lead to unforeseen consequences because of the short window, without full input from municipal governments, in which Bill 20 was developed.

Messages that are more specific to smaller and more rural municipalities:

- Forces the NAME OF MUNICIPALITY to conduct online public hearings on planning and development which is not possible due to a lack of high-speed internet in our municipality.
- Increases costs for property taxpayers by forcing our municipality to purchase audio and video equipment that will enable residents to participate in public hearings through an online format.

## Proposed Council Motion

Municipalities may consider passing a motion in council to communicate your council's view of Bill 20. The following is a template that municipalities may use or consider developing your own motion based on your council's views.

*That the NAME OF MUNICIPALITY send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including MUNICIPALITY council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.*

## Background

- In fall 2023, the Government of Alberta conducted an online survey on a wide scope of issues related to the *Local Authorities Election Act* and *Municipal Government Act*.
- On April 25, 2024, the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act.
  - [Bill 20](#)
  - [Government of Alberta's Summary Sheet on Bill 20](#) – April 25, 2024
- On April 29, 2024, ABmunis hosted a [media conference](#) to respond to proposals in Bill 20.
- On May 2, 2024, Minister McIver [announced](#) that the province will introduce amendments to clarify aspects of Bill 20 based on concerns raised.
- On May 3, 2024, ABmunis published a [preliminary analysis report](#) on Bill 20.
- On May 8, 2024, ABmunis hosted webinar for municipalities and sought member input on ABmunis' position on Bill 20. Based on a webinar poll with 221 responses, 76 per cent of members want Bill 20 to be rescinded and 8 per cent don't have an opinion yet.
- As of May 9, 2024, Bill 20 is at second reading.
- The spring legislative session is scheduled to end May 30, 2024.

## ABmunis' Resources and News Releases on Bill 20

- Visit ABmunis' [Keep Local Elections Local](#) webpage to access our analysis, videos, and resources.
- [April 25, 2024](#) news release
- [April 29, 2024](#) news release
- [May 8, 2024](#) news release

**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** May 10, 2024 5:26 PM  
**To:** Kathy Skwarchuk  
**Subject:** ABmunis President's Video Update

Good afternoon ABmunis members,

A lot has been happening in municipal politics over the last couple of weeks and Alberta Municipalities has been working hard to advocate for its members. I thought it might be a good idea to keep you informed about our hard work with regular members-only video posts, so here is my first shot at it.

Please let me know what you think and if there is anything you would like me to speak about in my next video update. Also, you can connect with any of your ABmunis board members to share your thoughts, ask questions, and get more information. Finally, please take a look at our Keep Local Elections Local webpage for analysis, speaking points, and action steps you can take on Bill 20.

I hope you all have a great weekend.  
**Tyler Gandam** | President

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
 300-8616 51 Ave Edmonton, AB T6E 6E6  
 Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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115



aboffice@albertabeach.com

**From:** Tyler Gandam <president@abmunis.ca>  
**Sent:** May 13, 2024 3:10 PM  
**To:** Kathy Skwarchuk  
**Subject:** ABmunis letter to Premier Smith to clarify information on provincial  
**Attachments:** Ltr to Premier Smith re clarify funding for municipalities.pdf

Dear Mayors, Councillors, and CAOs:

In March, Premier Smith spoke at ABmunis' Spring 2024 Municipal Leaders' Caucus and promoted that the Government of Alberta will provide \$3.6 billion in capital funding to municipalities in 2024. Several of you contacted us seeking clarity on the figures. Our Policy and Advocacy team reviewed the information and found that only \$1.7 billion of the quoted \$3.6 billion represented provincial funding for municipal infrastructure. The remainder consisted of funding from the Government of Canada that flows through the Government of Alberta or provincial investment in provincial highways and bridges.

Initially, we shared these findings through an [article in The Weekly newsletter](#). Following that, our Board determined it would be helpful to follow up with Premier Smith to ensure her office is aware of ABmunis' analysis and the current inequities between provincial property taxes collected from municipalities compared to the amount of provincial funding delivered to municipalities.

To help inform your discussions with MLAs and Ministers, we are sharing the attached letter that was sent to Premier Smith.

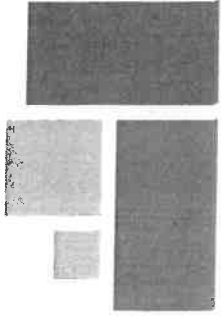
Thank you,  
 Tyler Gandam  
 President, Alberta Municipalities  
**Tyler Gandam** | President

E: [president@abmunis.ca](mailto:president@abmunis.ca)  
 300-8616 51 Ave Edmonton, AB T6E 6E6  
 Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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May 13, 2024

Honourable Danielle Smith, ECA  
Premier and Minister of Intergovernmental Relations  
307 Legislature Building  
10800 97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Premier Smith:

Thank you for attending and speaking at Alberta Municipalities' Spring 2024 Municipal Leaders' Caucus in Edmonton on March 15, 2024. We sincerely appreciated you were willing to take questions from audience members and even extend your time to converse on matters that are important to municipal leaders.

During your address to the audience, you stated that the Government of Alberta will provide \$3.6 billion in capital funding support to municipal governments in 2024 consisting of:

- \$2.23 billion in municipal infrastructure support,
- \$577 million in capital maintenance and support,
- \$708 million in roads and bridges, and
- \$95 million in additional projects.

During that same speech you promoted that this funding support represents \$900 million more in funding than what the Government of Alberta will requisition from municipalities in 2024 through provincial property taxes.

Following the event, several of our members contacted our association seeking clarity on the figures. Based on our findings, we wanted to bring to your attention that only 48 per cent of that \$3.6 billion expenditure represents provincial funding for municipal governments. In the enclosure to this letter, we breakdown the numbers which involves:

<b>Provincial Funding for Municipalities</b>	(\$ millions)
Provincial funding programs for municipalities (\$722 million in Local Government Fiscal Framework Capital funding and \$188 million through competitive application programs).	910
Provincial funding for one-off municipal projects (not part of a formal funding program).	819
	<b>\$1,729</b>
<b>Federal Funding for Municipalities &amp; Provincial Expense on Provincial Infrastructure</b>	
Funding from the Government of Canada that flows through the Government of Alberta to municipalities.	764
Provincial expenditures on provincially-owned highways and bridges, which are unrelated to the scope of municipal government operations.	1,116
	<b>\$1,880</b>
<b>Total Quoted Expenditure</b>	<b>\$3,609</b>

117

With \$1.88 billion of the \$3.61 billion consisting of a combination of federal funding for municipalities and provincial spending on provincial infrastructure, this means that only \$1.73 billion is the total provincial capital funding contribution to municipal governments in 2024. This highlights how total capital funding from the province is actually \$1 billion less than the \$2.7 billion that the Government of Alberta will requisition from municipalities this year. This demonstrates another reason that the starting amount of the Local Government Fiscal Framework Capital funding should have been set at \$1.7 billion instead of \$722 million.

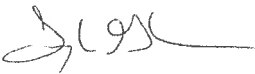
### **Review of the Provincial Property Tax System**

We share this information to bring clarity to the clear inequity between funding to municipalities and provincial property taxes that are requisitioned from municipalities. This is why we applaud that your mandate letter to the Honourable Ric McIver, Minister of Municipal Affairs, includes the initiative to review how the provincial property tax system can be changed to enable municipalities to retain more funding.

We optimistically wait for the result of that review to be shared and look forward to receiving an update on the expected timing.

If you wish to set up a meeting to discuss this or any other matter related to municipalities, I invite you to contact me by email at [president@abmunis.ca](mailto:president@abmunis.ca) or on my cell phone at (780) 312-0660.

Sincerely,



Tyler Gandam  
President, Alberta Municipalities

CC: Honourable Nate Horner, President of Treasury Board and Minister of Finance  
Honourable Ric McIver, Minister of Municipal Affairs  
Paul McLauchlin, President, Rural Municipalities of Alberta

Enclosure

## ABmunis' Breakdown of Premier Smith's Quoted \$3.6 Billion in Funding for Municipalities

(\$ millions)	2024 Budget	% of Total
<b>Provincial Programs for Municipal Infrastructure</b>		
Local Government Fiscal Framework Capital	\$722	20.0%
Municipal Water and Wastewater Partnership	66	1.8%
Water for Life	50	1.4%
Strategic Transportation Infrastructure Program	44	1.2%
Local Growth and Sustainability Grant	20	0.6%
First Nations Water Tie-In	8	0.2%
	<b>\$910</b>	<b>25.2%</b>
<b>One-Off Provincial Funding for Municipal Infrastructure (Not part of a formal funding program)</b>		
Provincial portion of Edmonton and Calgary LRT <sup>1</sup>	425	11.8%
Calgary Deerfoot Trail upgrades	156	4.3%
Calgary River District and Event Centre	88	2.4%
Edmonton Terwillegar expansion	50	1.4%
Edmonton Yellowhead Trail	50	1.4%
Edmonton 50 <sup>th</sup> Street	8	0.2%
YYC Rail Connection	2	0.1%
<b>Projects Outside Calgary and Edmonton</b>		
Red Deer Regional Airport Expansion	20	0.6%
Capital Region Wastewater Treatment	10	0.3%
Fox Lake Access Improvement	6	0.2%
Designated Industrial Zone Pilot Project	4	0.1%
	<b>\$819</b>	<b>22.7%</b>
<b>Federal Funding for Municipal Infrastructure that Flows Through the Government of Alberta</b>		
Federal portion of Edmonton and Calgary LRT <sup>1</sup>	425	11.8%
Canada Community Building Fund	265	7.4%
Investing in Canada Infrastructure Program	73	2.0%
Clean Water and Wastewater Fund	1	0.0%
	<b>\$764</b>	<b>21.2%</b>
<b>Provincial Investments in Provincial Highways and Bridges</b>		
Highway rehabilitation projects	352	9.7%
Highway twinning, widening, expansion	151	4.2%
Bridge construction projects	121	3.4%
Edmonton/Calgary Ring Roads	73	2.0%
Highway 3 twinning (Taber to Burdett)	65	1.8%
Major maintenance	45	1.2%
P3 Ring Road Maintenance	39	1.1%
Multiple engineering projects	29	0.8%
Highway twinning south of Grande Prairie	24	0.7%
Slide repairs	21	0.6%
Highway 16A and RR20 intersection	20	0.6%
Highway 11 twinning (Red Deer to Rocky Mountain House)	17	0.5%
Highway 40 grade widening (Grande Cache to Hinton)	15	0.4%
Highway 201 Bow River Bridge on SE Stony Trail	14	0.4%
Other projects	131	3.6%
	<b>\$1,116</b>	<b>30.9%</b>
<b>Total</b>	<b>\$3,609</b>	<b>100.0%</b>

<sup>1</sup> \$425 million is an estimate based on news releases indicating that funding from the Government of Canada and Government of Alberta were about evenly split for each Calgary and Edmonton LRT project.

**aboffice@albertabeach.com**

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**From:** Kelly Muir <kbmuir@gmail.com>  
**Sent:** April 23, 2024 10:25 AM  
**To:** Village of Alberta Beach  
**Subject:** Fwd: Letter to Mayor Kelly Muir (Alberta Beach)  
**Attachments:** MIN Letter to Kelly Muir (Alberta Beach).pdf

----- Forwarded message -----

**From:** PSES Minister <PSES.Minister@gov.ab.ca>  
**Date:** Tue, Apr 23, 2024 at 10:18 AM  
**Subject:** Letter to Mayor Kelly Muir (Alberta Beach)  
**To:** kellymuir@albertabeach.com <kellymuir@albertabeach.com>, ! ABOffice <aboffice@albertabeach.com>  
**Cc:** Office of the Premier <Premier@gov.ab.ca>, lacsteanne.parkland@assembly.ab.ca <lacsteanne.parkland@assembly.ab.ca>

Good morning,

Please see attached letter from Hon. Mike Ellis.

Thanks,

Office of the Deputy Premier and  
Minister of Public Safety and Emergency Services  
404 Legislature Building  
10800 - 97 Avenue  
Edmonton AB T5K 2B6

120



ALBERTA  
PUBLIC SAFETY AND EMERGENCY SERVICES

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*Office of the Minister  
Deputy Premier of Alberta  
MLA, Calgary-West*

AR 28526

April 22, 2024

His Worship Kelly Muir  
Mayor  
Alberta Beach  
Box 278  
Alberta Beach AB T0E 0A0  
[kellymuir@albertabeach.com](mailto:kellymuir@albertabeach.com)

Dear Mayor Muir:

Your February 23, 2024 letter to Honourable Danielle Smith, Premier of Alberta, regarding the Royal Canadian Mounted Police (RCMP) and the future of policing in Alberta, was forwarded to the Ministry of Public Safety and Emergency Services for a response. As the Minister of Public Safety and Emergency Services (PSES), I appreciate the opportunity to respond and provide you with the following information.

The Government of Alberta is committed to public safety in our province, which is why we are actively engaging the federal government in conversations about RCMP staffing and working towards immediate solutions within our jurisdiction. As a former police officer and the Minister responsible for law enforcement in Alberta, I want to emphasize my appreciation for the valuable contributions made by the RCMP members across the province. However, staffing vacancies remains a concern for communities and the provincial government.

Unfortunately, the federal government is not staffing Alberta adequately with full time RCMP members. On average, Alberta is currently 21.6% understaffed across RCMP detachments when compared to the full-time equivalents we are paying for. It is our understanding that nationally this number is about 17%. Many municipalities are telling me their RCMP detachment vacancy rates are upwards of 30%. In short, we are supposed to have 1,911 officers in the communities and we only have 1,498 which means we are paying approximately \$16 million for close to 200 on-leave positions that the federal government has not filled.

With the current levels of crime across Alberta, these shortfalls are creating an environment where criminal activity can thrive. I want to be clear, I do not have a preference to which uniform police officers wear. I do however expect staffing levels to match what is being paid for, regardless of the police service utilized.

.../2

(21)

The Government of Alberta continues to participate in the Government of Canada's ongoing review of RCMP contract policing. We look forward to additional opportunities to discuss the future of RCMP contract policing with the federal government and communities. While this review is ongoing, Alberta's government continues to invest in the RCMP provincial police service to ensure Albertans are safe and protected in their communities. This year, we provided an additional \$25.7 million to communities covered by the Provincial Police Service Agreement to bolster the RCMP's capacity to respond to crime across the province. However, many of the additional positions that have been funded remain unfilled, despite the increase in need.

As the Minister responsible for public safety in Alberta, I am required to explore any opportunities to increase public safety and be prepared for any decision the federal government may make regarding contract policing. That is why I have developed the Indigenous and Municipal Police Transition Study Grant program for municipalities, First Nations, and Metis Settlements across Alberta. They are eligible to explore the option of alternative policing models for their communities by applying for this independent study grant. More information can be found at [www.alberta.ca/indigenous-municipal-police-transition-study-grant.aspx](http://www.alberta.ca/indigenous-municipal-police-transition-study-grant.aspx).

Thank you again for taking the time to write. I assure you that my highest priority is for Albertans to feel safe, secure and protected in their communities. I remain committed to ensuring that we have appropriate staffing levels for police here in Alberta.

Sincerely,



Honourable Mike Ellis  
Deputy Premier of Alberta  
Minister of Public Safety and Emergency Services

cc: Honourable Danielle Smith  
Premier of Alberta

Shane Getson  
MLA, Lac Ste. Anne-Parkland

122

14. j

**Alberta Beach Village Office**

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**From:** ASVA Exec Director <summervillages@gmail.com>  
**Sent:** May 6, 2024 1:50 PM  
**Cc:** Mike Pashak  
**Subject:** ASVA's 66th Annual Conference Registration is OPEN - October 17 & 18, 2024  
**Attachments:** Reeves and County Managers CAO's - ASVA's 2024 Conference Online Registration is now Open.pdf

Good afternoon,

Please see the attached letter from ASVA's President Mike Pashak regarding ASVA's upcoming annual Conference in October.

We hope you can join us. Should you have any questions or concerns, please do not hesitate to contact us, thank you.

Kindest regards,

**Kathy Krawchuk, CLGM**  
Executive Director  
Association of Summer Villages of Alberta  
780-236-5456  
[execdirector@asva.ca](mailto:execdirector@asva.ca)  
[www.asva.ca](http://www.asva.ca)

123





Association of  
**SUMMER VILLAGES**  
OF ALBERTA

**“Navigating the Challenges Together”**

May 06, 2024

**RE: ASVA’s 2024 66<sup>th</sup> Annual Conference and AGM – October 17 & 18, 2024 - Online Registration is Open**

Good afternoon, County Reeves and County Managers/CAO’s;

An email was recently sent to you from ASVA’s Executive Director, and this is a follow up to that email, informing you that Registration for the upcoming ASVA Conference is now open. ASVA will be hosting the Association’s 66<sup>th</sup> Annual Conference October 17 & 18, 2024 at the Sandman Signature Sherwood Park Hotel (901 Pembina Road, Sherwood Park, AB, T8H 0Y7). Join us in hearing what our conference speakers have to say, visit the trade show, and enjoy the evening banquet, awards ceremony, silent auction and entertainment, fun to be had by all.

**Please click on the link below to register, or go to [www.asva.ca](http://www.asva.ca) to register and check out further details.**

<https://www.eventbrite.ca/e/asva-2024-conference-agm-navigating-challenges-together-oct-17-18-tickets-880332858277>

ASVA is a non-for-profit Association, and seeks your valued support by registering for this year’s Conference.

ASVA is also requesting your consideration for the following:

- a cash sponsorship and/or
- an item for the silent auction.

The publicity you will receive from your cash sponsorship or silent auction item donation consists of the following exposure of your Municipality to:

- the Mayors, Deputy Mayors and Councilors from 51 Summer Villages in Alberta;
- Reeves and County Managers/CAO’s within the Region;
- Ministers, and MLAs from various areas and departments with the Government Alberta.

If you choose to provide a Silent Auction item, please contact ASVA’s Executive Director Kathy Krawchuk at [execdiretor@asva.ca](mailto:execdiretor@asva.ca), and identify the value of your item, who it is from, along with an email address and contact name.

2 – 51109 RR271 Spruce Grove, AB T7Y 1G7  
Phone 780.236.5456  
[www.asva.ca](http://www.asva.ca)

124



Association of  
**SUMMER VILLAGES**  
OF ALBERTA

If you choose become a Sponsor, below is how you will be recognized, when payment is received before **September 1<sup>st</sup>, 2024**. There is great value in being a Sponsor at the Conference.

Sponsorship Level	Sponsorship Amount	Tradeshow Display Table Included	# of Breakfast, Snacks, Lunch & Banquet Tickets Provided with Sponsorship	# of Breakfast, Snacks, & Lunch Tickets Provided with Sponsorship	Recognized as a Sponsor in the Agenda Pkg.	Recognized on Power Point	Self-Introduction of the Company to the Delegates & Intro of Guest Speaker	Sponsor Name Sign at Coffee Station	Sponsor LOGO in ASVA Annual Report	Sponsor Logo displayed on ASVA Website
TITLE	\$4,000+	YES	6	0	YES	YES	YES	NO	YES	YES
PLATINUM	\$2,000+	YES	4	0	YES	YES	NO	NO	YES	YES
GOLD	\$1,000+	YES	2	0	YES	YES	NO	NO	YES	YES
SILVER	\$500+	YES	0	2	YES	YES	NO	NO	YES	YES
BRONZE	\$300+	NO	0	0	YES	YES	NO	NO	YES	NO
COFFEE/HEALTH BREAK	\$250+	NO	0	0	YES	YES	NO	YES	NO	NO

Thank you in advance for your consideration. As always, we appreciate your support. Hope to see everyone there.

Sincerely,

**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA**

President, ASVA

\*\*The ASVA is nonprofit organization but is not registered as a charitable organization, so taxable receipts are not available.

2 - 51109 RR271 Spruce Grove, AB T7Y 1G7  
Phone 780.236.5456  
www.asva.ca

Page 2

125

## Alberta Beach Village Office

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**Subject:** Regional Municipalities Meeting - Save the Date  
**Location:** 5012 49 Av, Alberta Beach, Ab

**Start:** Mon 2024-05-27 9:30 AM  
**End:** Mon 2024-05-27 3:30 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** Cindy Suter

Good afternoon, see the attached draft agenda for the upcoming meeting. Mayor's and CAO's please share with your Council, in case I have missed someone. Thank you.

Any agenda items please forward to myself at least one week prior to the meeting. Please note the agenda may be subject to change due to the availability of staff.

Link for directions to the venue:

<https://www.google.com/maps/dir//5012+49+Av,+Alberta+Beach,+AB+T0E+0A0/@53.6742093,-114.4389585,12z/data=!4m8!4m7!1m0!1m5!1m1!1s0x539f9fcbba2c9067:0x7ad3fe60fec5351c!2m2!1d-114.3565584!2d53.6742376?entry=ttu>

Please RSVP. If you have any dietary restrictions please advise as soon as possible. Please accept or decline the invite for accurate numbers for the caterer.

Thank you.

### Cindy Suter

Legislative & Support Services Supervisor

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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**LAC STE. ANNE COUNTY**

**Regional Municipalities Meeting Agenda  
Monday May 27, 9:30 a.m.  
Alberta Beach Senior's Center, Alberta Beach, AB**

1. **OPENING REMARKS & INTRODUCTIONS** 9:30 a.m.
2. **RCMP** 9:45 a.m.
3. **LAC STE. ANNE COUNTY** 10:15 a.m.
  - a. Onoway Regional Medical Clinic & Nurse Practitioner - David
  - b. Fire Bans/Wildfires -Randy
  - c. Emergency Management – Carole and/or Randy
  - d. ALUS – Aren
  - e. Problem Wildlife Officer – Kim Verge
  - f. Update for the regional water and sewage lines – Mike and Brian
  - g. Trail Master Plan - Matthew
  - h. Recreation Funding – Trista
- LUNCH BREAK** 12:00 p.m. – 1:00 p.m.
4. **STE. ANNE NATURAL GAS CO-OP – Safety** 1:00 p.m. – 1:15 p.m.
5. **ROSS HAVEN – Weir** 1:15 p.m. – 1:45 p.m.
6. **Community Updates** 1:45 p.m. – 2:45 p.m.
7. 2:45 p.m. – 4:00 p.m.

**CLOSING REMARKS & ADJOURNMENT**

[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

---

**From:** Marlene Walsh <marlenehwalsh@gmail.com>  
**Sent:** May 10, 2024 10:19 PM  
**To:** undisclosed-recipients:  
**Subject:** SAVE THE DATE: 7th Annual Picnic in the Park - Summer Village of Val Quentin

Good Afternoon

The Summer Village of Val Quentin Council cordially invites you and Council members to join us at the **7th Annual Picnic in the Park** being planned for **Saturday, July 13, 2024 from Noon to 3 PM at Cantin Park in the Summer Village of Val Quentin.**



In addition to enjoying social time, music, and some tasty hot dogs, we are once again inviting our Community Partners to attend and share updates and information on local and regional initiatives.

It would be terrific if you and your Council members are available to attend!

Hope to see you on July 13, 2024!

128



Warm regards

Marlene Walsh  
CAO  
Summer Village of Val Quentin  
780 668 3182

129



**Alberta Beach Village Office**

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**From:** WILD Water Commission <wildwatercommission@gmail.com>  
**Sent:** May 2, 2024 11:08 AM  
**To:** Wendy Wildman; Alberta Beach; Summer Village West Cove; Robert McGowan; mprimeau@lsac.ca; Yellowstone Office; Samantha Alexis; robin.rainbird@paulfirstnation.com; micheal.rain@paulfirstnation.com; cao@rosshaven.ca; svseba@telusplanet.net; Sunset Point Office; cao@valquentin.ca; svsunrisebeach@wildwillowenterprises.com; cao@lakeview.ca; cao@svnakamun.com; Shelley Marsh CAO- Castle Island; Summer Village Administration; emily@milestonemunicipalservices.ca  
**Subject:** Newsletter Communication - Fire Truck Use of Water Stations

May 2nd, 2024

To all Members:

**Re: WILD Water AGM Follow-up - Newsletter Communication: Fire Truck Use of Water Stations**

Thank you to everyone who participated in the April 27th, 2024 AGM for the WILD Water Commission. As highlighted during the meeting, we have much to celebrate and many new opportunities to explore in the future as we collectively work towards for the full integration of the regional water service at the local level.

One such opportunity is the use of WILD Water in support of local, and regional, fire protection efforts. This is an especially timely priority focus for the Commission given the anticipated high risk fire season in the province this year. The Commission will continue to investigate upgrades and process matters in relation to this matter, and we will engage with members where necessary as the situation develops.

As requested at the AGM, we are also suggesting that members consider adding the following reminder to residents and stakeholders in any upcoming communications/newsletters:

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130

## WILD Water Commission Truck Fills - Fire Response Priority

As a member of the WILD Water Commission, the (name of Municipality) reminds our residents and stakeholders that active fire/emergency responses in the region must be afforded priority access at WILD truck fill stations. If you notice a fire truck with lights flashing and sirens on in line at a water station, please pull aside to give them immediate access to the site. If you are filling your water tank and must vacate to accommodate a fire response unit, note the time and location of the incident and contact the Commission to discuss compensation for resulting water loss/costs.

Please also consider signing-up to the Commission's stakeholder (email) notice board for live updates on any restricted access/response impacted/closed stations throughout the year. Visit the Commission website at <https://www.wildrWSC.com/> for more information, or contact the office at 780-967-0271 for more information.

---

Thank you to all our members for their continued engagement on how our service can better support local initiatives and service delivery. If you have any questions on this matter, or the WILD Water service generally, please reach out to discussion further at [wildwatercommission@gmail.com](mailto:wildwatercommission@gmail.com) or 780-967-0271.

Thank you,

Administration

WILD Water Commission

131

**Alberta Beach Village Office**

---

**From:** Terry Scheiris < >  
**Sent:** May 7, 2024 8:17 PM  
**To:** Village of Alberta Beach  
**Subject:** Letter of support

Hi Kathy could you do a letter of support for the cfep grant the Ag is applying for, to redo washrooms at Agliplex. We want your approval as title holder of building to apply for the grant and some kind of financial support.  
Thanks Kimberly Scheiris

**From:** Terry Scheiris <  
**Sent:** May 9, 2024 2:37 PM  
**To:** Alberta Beach Village Office  
**Subject:** Re: Letter of support

Hi Kathy thanks for your response and questions.

We plan on taking all walls in front entrance, stairs to 2nd level then all bathrooms to the right to outside wall. They will be brought up to code which will be 6 stalls including 1 disability, new sinks and towel dispensers and new flooring in womens, 2 stalls including 1 disability stall, 2 urinals, 2 sinks, 2 towel dispensers ans new flooring for mens.

Then a new wall at end of washroom which will hide stairs to 2nd level.

The price we have is \$222,000, and we are requesting \$111,000 from Cfep. So we will need another 111,000 the Ag has agreed to cover upto 50,000 from our reserves. We will still need another \$61,000.

Please advise if there is any assistance you can give us to complete this project. We are also applying for the Ag society grant for up to \$100,000, with that one we will replace all flooring, refurbish stage with steps built into stage, some kitchen changes, replace hot water tank, pressure tank and fittings in mechanical room.

Is it possible to have letter by the 14th?

Thanks Kimberly

> On May 9, 2024, at 10:57 AM, Alberta Beach Village Office <aboffice@albertabeach.com> wrote:

> Hi Kimberly,

> I will start working on a letter of support and I will discuss your  
> request for financial support with Council next week. Can you give me  
> a little more detail on what the plans are for re-doing the washrooms  
> and do you have a draft budget for the project?

>

> Thanks,

>

> Kathy Skwarchuk,

> CAO

>

> Alberta Beach

> Box 278

> Alberta Beach, AB

> T0E 0A0

> Phone: 780-924-3181

> Fax: 780-924-3313

> aboffice@albertabeach.com

>

> This email is intended for the use of the recipient or entity to which  
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>



# Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0  
Telephone: 780-924-3181 • Fax: 780-924-3313

May 9, 2024

To Whom it May Concern:

**Re: Letter of Support – Community Facility Enhancement Program  
Alberta Beach & District Agricultural Society – Agliplex**

The Village of Alberta Beach is pleased to submit this letter of support for the application made by the Alberta Beach & District Agricultural Society for funding under the Community Facilities Enhancement Program. The approval of this funding would greatly assist this organization with much needed upgrades to the washrooms and entrance area in the Alberta Beach Agliplex.

For several years the Alberta Beach & District Agricultural Society along with the Alberta Beach & District Lion's Club, the Village of Alberta Beach and local community groups have worked together to maintain and operate the Agliplex. This facility is well used in the community and is available year round for events such as weddings, funerals, birthdays, family dances, bingos, farmer's markets, meetings, courses, elections, fitness programs, children's play groups and programs. This facility could also be used as an evacuation centre should the need arise.

Alberta Beach Council is very supportive of the Alberta Beach and District Agricultural Society in the rehabilitation and upgrades to the Alberta Beach Agliplex and we fully support their application for funding to assist with these costs.

Sincerely,

Kelly Muir,  
Mayor

**aboffice@albertabeach.com**

---

**From:** ASVA Exec Director <summervillages@gmail.com>  
**Sent:** April 22, 2024 1:50 PM  
**To:** ASVA  
**Subject:** ASVA's 2024 Annual Conference Save The Date Notice - Rural Counties  
**Attachments:** 2024 Save the Date.pdf; 2024 Sponsorship Business Letter.pdf

Good afternoon,

Hope this email finds everyone well. ASVA is hosting its 66th Annual Conference October 17 & 18, 2024 at the Sandman Signature Sherwood Park Hotel. I have attached the Save The Date Notice outlining the details.

**Online registration will open May 01, 2024, by clicking on the below link as of May 01, 2024.**

**<https://www.eventbrite.ca/e/asva-2024-conference-agm-navigating-challenges-together-oct-17-18-tickets-880332858277>**

ASVA is a non-for-profit Association that highly depends on Sponsorship in order to make the Conference not only successful, so that ASVA can continue being an advocate for 51 Summer Villages across Alberta. I have attached a detailed information sheet that outlines the benefits of being a Sponsor. Your consideration would be greatly appreciated.

Or should you choose to donate an item for the silent auction, please let me know, thank you.

Should you have any questions, please do not hesitate to contact myself or any ASVA Board Member, thank you. ASVA hopes to see you at this year's Conference.

Thank you so much and have a wonderful day.

Kindest regards,

**Kathy Krawchuk**

Executive Director

Association of Summer Villages of Alberta

780-236-5456

[execdirector@asva.ca](mailto:execdirector@asva.ca)

[www.asva.ca](http://www.asva.ca)

## SAVE - THE - DATE

**October 17 & 18, 2024  
Thursday & Friday**

## VENUE

**Sandman Signature  
Sherwood Park Hotel**

901 Pembina Road, Sherwood Park, Alberta,  
T8H 0Y7

To book accommodations, ask for the ASVA

**Group Booking Rate**

Phone: 780-467-7263

**King Guestroom \$ 129**

**Standard 2 Queen Guestroom \$139**

Prices per room per night, plus tax &  
Eco Fees

## **CONFERENCE REGISTRATION**

**FEE: \$349**

Cancellations must be in writing via email to  
[execdirector@asva.ca](mailto:execdirector@asva.ca) before September 15, 2024, for a  
full refund, less \$50 administration fee.

**Online Conference Registration Opens  
May 01, 2024. Watch for Updates.**

**Conference Registration Deadline  
September 30, 2024**

This in person event will feature engaging sessions, networking opportunities, and more. Don't miss out on this chance to learn, connect, and grow with fellow professionals. Let's navigate these challenges together and come out stronger than ever!

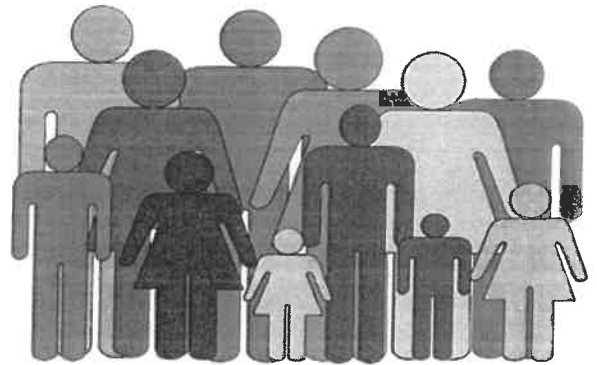


Association of  
**SUMMER VILLAGES**  
OF ALBERTA  
[www.asva.ca](http://www.asva.ca)

# ASVA'S 66<sup>th</sup> ANNUAL CONFERENCE & AGM

# 2024

## "Navigating the Challenges Together"



IT'S ALL ABOUT REGIONAL COLLABORATION

**A DRAFT CONFERENCE PROGRAM WILL BE SENT  
TO THE MEMBERSHIP WHEN SPEAKERS ARE  
CONFIRMED and POSTED ON THE ASVA WEBSITE...**

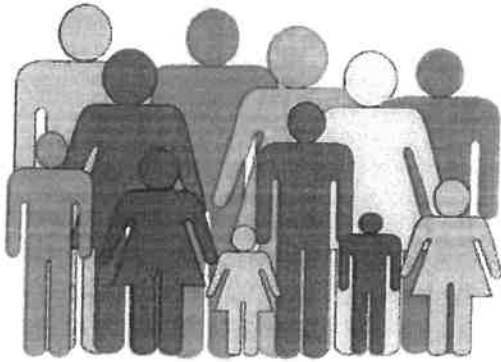
*(Speakers are Subject To Change Without Notice)*

### October 17<sup>th</sup> Banquet Venue

- Cocktails (Cash Bar)
- Hot Buffet Dinner
- Award Presentations
- Entertainment
- Silent Auction



Please contact ASVA Executive Director Kathy Krawchuk if you have any questions at [execdirector@asva.ca](mailto:execdirector@asva.ca).



**“NAVIGATING THE CHALLENGES  
TOGETHER”**

**SPONSORSHIP INVITE**

**ASVA's 66<sup>th</sup> Annual  
Conference**

**October 17 & 18, 2024**

The Association of Summer Villages is inviting you to be a Sponsor for this year's 66<sup>th</sup> Annual Conference. We value your support in being a Sponsor, which will help in making our annual conference a huge success, and will allow the ASVA to continue being an advocate to Alberta's 51 Summer Villages.

The publicity your company will receive from your sponsorship is substantial and consists of the following:

**Exposure to:**

- Mayors, Deputy Mayors, Councilors and CAO's from 51 Municipalities (Summer Villages) of Alberta;
- Reeves/Mayors AND County Managers from adjacent Municipalities;
- MLA's and Ministers from various areas/departments of Alberta;

**Title Sponsorship will have 2 minutes to introduce their company and will be asked to introduce the next speaker on the agenda, if your company so to desires, please let me know!**

As a sponsor, your organization will be recognized as follows if payment is received prior to September 1<sup>st</sup>:

Sponsorship Level	Sponsorship Amount	Tradeshow Display Table Included	# of Breakfast, Snacks, Lunch & Banquet Tickets Provided with Sponsorship	# of Breakfast, Snacks, & Lunch Tickets Provided with Sponsorship	Recognized as a Sponsor in the Agenda Pkg.	Recognized on Power Point	Self-Introduction of the Company to the Delegates & Intro of Guest Speaker	Sponsor Name Sign at Coffee Station	Sponsor LOGO in ASVA Annual Report	Sponsor Logo displayed on ASVA Website
TITLE	\$4,000+	YES	6	0	YES	YES	YES	NO	YES	YES
PLATINUM	\$2,000+	YES	4	0	YES	YES	NO	NO	YES	YES
GOLD	\$1,000+	YES	2	0	YES	YES	NO	NO	YES	YES
SILVER	\$500+	YES	0	2	YES	YES	NO	NO	YES	YES
BRONZE	\$300+	NO	0	0	YES	YES	NO	NO	YES	NO
COFFEE/HEALTH BREAK	\$250+	NO	0	0	YES	YES	NO	YES	NO	NO

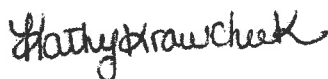


Along with your sponsorship, ASVA encourages your company to host a table in the Trade Show, which will give your company exposure to all the delegates, Ministers, MLA's, attending this year's Conference. Please let me know if you are interested in hosting a booth, and I will forward the detailed information sheet to you.

ASVA thanks you in advance for your consideration and appreciates your continued generous support in helping us host our annual conference and continue being there for Alberta Summer Villages!

If you are interested or have any questions, please don't hesitate to reach out to me or to any of the ASVA Board Members.

Kindest Regards,



Kathy Krawchuk  
Executive Director  
Association of Summer Villages of Alberta  
[execdirector@asva.ca](mailto:execdirector@asva.ca)  
780.236.5456



Association of  
**SUMMER VILLAGES**  
OF ALBERTA

2 - 51109 RR 271 Spruce Grove, Alberta T7Y 1G7  
Phone 780.236.5456 Email [info@asva.ca](mailto:info@asva.ca) Website [www.asva.ca](http://www.asva.ca)

**Alberta Beach Village Office**

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**From:** Seniors Information <Seniorsinformation@gov.ab.ca>  
**Sent:** April 16, 2024 2:22 PM  
**To:** Seniors Information  
**Subject:** Recognizing Seniors' Week 2024 - Community Declaration  
**Attachments:** Seniors' Week 2024 Community Declaration.pdf

For 38 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 3 to 9, and will be kicked off with a provincial launch event on June 3 in the Town of Banff.

All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta.

To officially declare Seniors' Week in Alberta, the declaration must be made by a senior official (i.e., Mayor/Reeve, Chief) of an Alberta community. This is done at the community level, such as at a town council meeting. If your community does not have a declaration template, attached is a Community Declaration. Once your community has made the declaration, kindly notify us at [seniorinformation@gov.ab.ca](mailto:seniorinformation@gov.ab.ca) by May 31, 2024, so that we can recognize your community on [our website](#).

The Government of Alberta encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit [www.alberta.ca/seniors-week.aspx](http://www.alberta.ca/seniors-week.aspx) or email us at [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca) if you have any questions.

Thank you.

Ministry of Seniors, Community and Social Services  
Government of Alberta



# DECLARATION

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In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 3 – 9, 2024 to be Seniors' Week in

**Alberta Beach**  
Community

**Mayor Kelly Muir**  
Official Title

Official Signature

A handwritten signature in black ink, appearing to be 'J. Nixon', written over a horizontal line.

**The Honourable Jason Nixon; Minister of Seniors, Community  
and Social Services**

**aboffice@albertabeach.com**

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**From:** Dev Referrals <DevReferrals@lsac.ca>  
**Sent:** April 29, 2024 2:41 PM  
**To:** 'historical.lup@gov.ab.ca'; 'LMPlan@gov.ab.ca'; 'Aep.epeacapitalregion@gov.ab.ca';  
'Aep.wacapitalregion@gov.ab.ca'; 'luapps-wcrt@gov.ab.ca'; 'Bruce.VanOs@gov.ab.ca';  
'Craig.plitt@gov.ab.ca'; 'land.admin@atcogas.com'; 'HP.Circulations@atco.com';  
'jeffrey.way@canadapost.ca'; 'david.kruger@canadapost.postescanada.ca';  
'onoway\_area@equs.ca'; 'landserv@fortisalberta.com'; Mike Primeau;  
'rhatt.czaban@ngps.ca'; 'subdivisions@contractlandstaff.com';  
'kpearson@steannegas.com'; 'circulations@telus.com'; Summer Village of Ross Haven;  
'office@sunsetpoint.ca'; Summer Village of Birch Cove; Village of Alberta Beach  
**Subject:** Referral 008SUB2024  
**Attachments:** Referral\_008SUB2024\_20240429.pdf

Please find the attached information regarding subdivision application 008SUB2024 for your review.

Thank you,

**Sarah Gibbs**

Development Clerk, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | [lsac.ca](http://lsac.ca)

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**SUBDIVISION REFERRAL**

**NOTIFICATION of Email Correspondence**

# of Pages EMAILED: 12

Date: April 29, 2024

Re: PROPOSED SUBDIVISION  
Legal: NE 35-54-03 W5M  
Lac Ste. Anne County

FILE #: 008SUB2024

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. The subdivision proposal is Lot Line Adjustment to amend Lot D, Plan 888KS within NE 35-54-03 W5M to increase parcel size of Block X, Plan 888KS within NE 35-54-03 W5M to 18.43 +/- acres.. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

**Email: Desiree Hamilton,**  
**Planning/Development Clerk**  
DevReferrals@LSAC.ca **OR**  
**FAX your response to (780) 785-2985**

**Email: Sarah Gibbs,**  
**Planning/Development Clerk**  
DevReferrals@LSAC.ca **OR**  
**FAX your response to (780) 785-2985**

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Mitchell Kofluk  
Development Officer  
780-785-3411  
Ext.: 3601  
mkofluk@LSAC.ca

Craig Goldsmith  
Development Officer  
780-785-3411  
Ext.: 3684  
cgoldsmith@LSAC.ca

Amy Roberts  
Development Officer  
780-785-3411  
Ext.: 3731  
aroberts@LSAC.ca

Tanya Vanderwell  
Development Officer  
780-785-3411  
Ext.: 3685  
tvanderwell@LSAC.ca

142



# Subdivision Application - Lot Line Adjustment or Amalgamation

Planning & Development

<b>FOR OFFICE USE ONLY</b>	540335 4010
File no.: <u>025 SUB 2024</u>	Tax roll no.: <u>5403352002</u> Division: <u>5</u> Application date: <u>Mar 8, 2024</u>

To be completed in full where applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf. Incomplete applications will be returned for further information.

Please note: Subdivision applications issued by the County require a blanket drainage easement to be placed on title, with exception to parcels that have an approved stormwater plan. If a site-specific easement is preferred, please note this in your application. Any documentation/information (including personal information) required for processing an application will become public once submitted to the Municipal Planning Commission or Development Authority for review and processing.

### APPLICANT ACTING ON BEHALF OF THE REGISTERED LANDOWNER(S) (WHERE APPLICABLE)

Full name of Applicant: Pals Geomatics Corp.

Address: 10704-176 Street NW City: Edmonton Province: AB Postal code: T5S 1G7

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Tel: 780-455-3177

Please note: By providing your email address, you consent to receiving correspondence (including decision) solely via email.

Name of Landowner/Registered Owner(s) (Parcel 1/reducing size): Arndt Family Investment Trust Landco Inc.

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Name of Landowner/Registered Owner(s) (Parcel 2/increasing size): Brookview Investments Inc.

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

### LEGAL LAND DESCRIPTIONS

Parcel 1 (parcel reducing size): All/part of: Qtr.: NE Sect.: 35 Twp.: 54 Rge.: 3 w of 5<sup>th</sup> meridian

All/part of: Lot: D Block: 8 Plan: 888KS Subdivision/Hamlet: 54103354010

Rural address: 1009102, 54576 Ste Anne Trail Division:  01  02  03  04  05  06  07

Designated use of the land as classified under a Land Use Bylaw; Zoning Bylaw; or Land Use Classification Guide where applicable: CHR 16.95 Acres

Parcel 2 (parcel increasing size): All/part of: Qtr.: NE Sect.: 35 Twp.: 54 Rge.: 3 w of 5<sup>th</sup> meridian

All/part of: Lot: \_\_\_\_\_ Block: X Plan: 888KS Subdivision/Hamlet: 5403352002

Rural address: \_\_\_\_\_ Division:  01  02  03  04  05  06  07

Designated use of the land as classified under a Land Use Bylaw; Zoning Bylaw; or Land Use Classification Guide where applicable: CLR 9.60 Acres

Box 219, Sangudo AB T0E 2A0

T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

RECEIVED  
MAR 08 2024  
Planning & Development

143

**LOCATION OF LAND TO BE SUBDIVIDED**

- |                                                                                                                                                                                                            | PARCEL 1                                                      | PARCEL 2                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|
| 1 Is the land situated in the municipality of Lac Ste. Anne County?                                                                                                                                        | <input checked="" type="radio"/> YES <input type="radio"/> NO | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 2 Is the land situated immediately adjacent to the municipal boundary?<br>If YES, the adjoining municipality is _____                                                                                      | <input type="radio"/> YES <input checked="" type="radio"/> NO | <input type="radio"/> YES <input checked="" type="radio"/> NO |
| 3 Is the land situated within 0.99 miles (1.6 km) of the right of-way of a highway?<br>If YES, the highway no. is _____                                                                                    | <input type="radio"/> YES <input checked="" type="radio"/> NO | <input type="radio"/> YES <input checked="" type="radio"/> NO |
| 4 Is the land situated within 0.5 miles (0.8 km) of a (river, stream, watercourse, lake, or other permanent body of water, or a canal, or a drainage ditch)?<br>If YES, state its name <u>Lac Ste Anne</u> | <input checked="" type="radio"/> YES <input type="radio"/> NO | <input checked="" type="radio"/> YES <input type="radio"/> NO |
| 5 Is the proposed parcel within 1.0 miles (1.5 km) of a sour gas facility?                                                                                                                                 | <input type="radio"/> YES <input checked="" type="radio"/> NO | <input type="radio"/> YES <input checked="" type="radio"/> NO |
| 6 Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal landfill for the disposal of garbage or refuse?                                               | <input type="radio"/> YES <input checked="" type="radio"/> NO | <input type="radio"/> YES <input checked="" type="radio"/> NO |
| 7 Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal sewage treatment facility or sewage lagoon?                                                   | <input type="radio"/> YES <input checked="" type="radio"/> NO | <input type="radio"/> YES <input checked="" type="radio"/> NO |
| 8 Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as an intensive livestock operation (swine, chicken, beef, etc.)?                                            | <input type="radio"/> YES <input checked="" type="radio"/> NO | <input type="radio"/> YES <input checked="" type="radio"/> NO |
| 9 Has the land had a history of flooding?                                                                                                                                                                  | <input type="radio"/> YES <input checked="" type="radio"/> NO | <input type="radio"/> YES <input checked="" type="radio"/> NO |

**USE AND PHYSICAL CHARACTERISTICS OF PARCEL 1 (PARCEL REDUCING SIZE)**

- 1 Existing use of the land (crop, hay, etc.): CRR and CLR
- 2 Proposed land use (crop, hay, pasture, residential, etc.): Residential
- 3 Describe the topography (flat, rolling, steep, mixed, etc.): Flat
- 4 Describe the kind of soil on the land (sandy, loam, clay etc.): Sandy
- 5 Describe the nature of vegetation & water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.):  
Shrubs, Tree stands
- 6 Describe any buildings and structures on the land (historical or otherwise), and indicate whether they are to stay, be removed or demolished:  
N/A

**SERVICES ON PARCEL 1 (PARCEL REDUCING SIZE)**

**Existing water supply type:**

- Well    Cistern & Hauling    Municipal Service
- Other (please specify) \_\_\_\_\_

**Proposed water supply type:**

- Well    Cistern & Hauling    Municipal Service
- Other (please specify) \_\_\_\_\_

**Existing sewage system type:**

- Treatment mound    Disposal field    Holding tank
- Sewage lagoon    Open discharge (pump out)
- Other (please specify) \_\_\_\_\_

**Proposed sewage system type:**

- Treatment mound    Disposal field    Holding tank
- Sewage lagoon    Open discharge (pump out)
- Other (please specify) \_\_\_\_\_

*Please consult Page 7 for diagrams and descriptions of allowable sewage system types.*

**USE AND PHYSICAL CHARACTERISTICS OF PARCEL 2 (PARCEL INCREASING SIZE)**

- 1. Existing use of the land (crop, hay, etc.): CRR and CLR
- 2. Proposed land use (crop, hay, pasture, residential, etc.): Residential
- 3. Describe the topography (flat, rolling, steep, mixed, etc.): Flat
- 4. Describe the kind of soil on the land (sandy, loam, clay etc.): Sandy
- 5. Describe the nature of vegetation & water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.):  
Shrubs and Tree stands
- 6. Describe any buildings and structures on the land (historical or otherwise), and indicate whether they are to stay, be removed or demolished:  
Buildings to remain. The 36 X 64 building on Block X. Dev. permit #22-DO282/Building Permit #22-B0210

**SERVICES ON PARCEL 2 (PARCEL INCREASING SIZE)**

**Existing water supply type:**

- Well    Cistern & Hauling    Municipal Service
- Other (please specify) \_\_\_\_\_

**Proposed water supply type:**

- Well    Cistern & Hauling    Municipal Service
- Other (please specify) \_\_\_\_\_

**Existing sewage system type:**

- Treatment mound    Disposal field    Holding tank
- Sewage lagoon    Open discharge (pump out)
- Other (please specify) \_\_\_\_\_

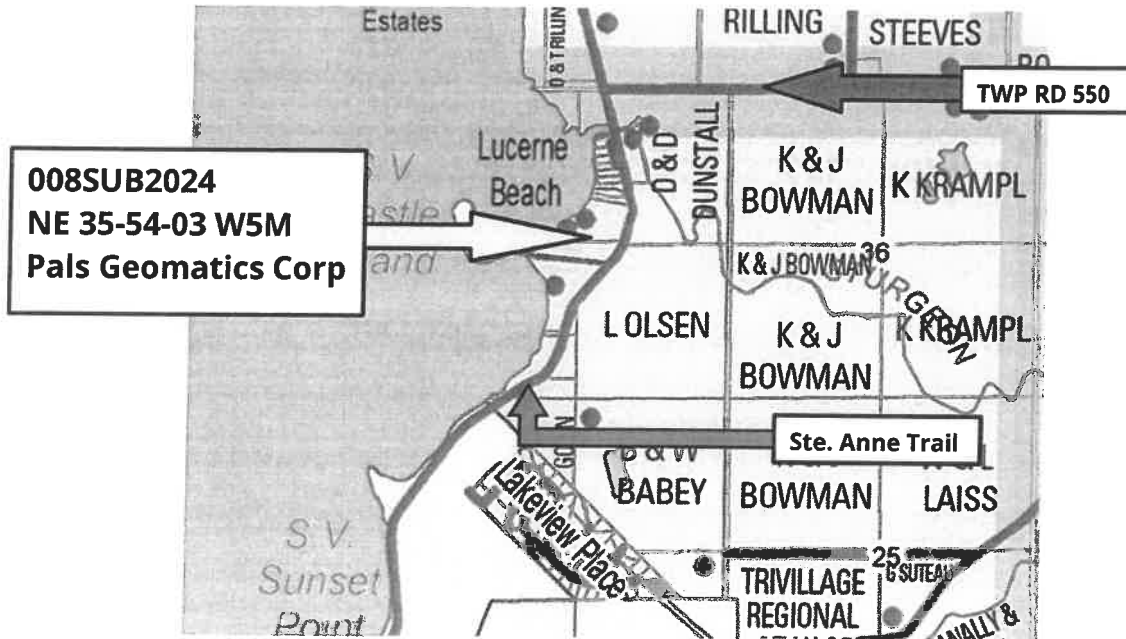
**Proposed sewage system type:**

- Treatment mound    Disposal field    Holding tank
- Sewage lagoon    Open discharge (pump out)
- Other (please specify) \_\_\_\_\_

*Please consult Page 7 for diagrams and descriptions of allowable sewage system types.*



LOCATION SKETCH  
LAC STE. ANNE COUNTY  
SUBDIVISION APPLICATION 008SUB2024



3/25/2024



**Proposed Subdivision**  
Lac Ste. Anne County

**008SUB2024**  
**April 26, 2024**

- Proposed Parcel
- Proposed or Existing Approach
- Land Parcels
- Pipeline Right-Of-Ways
- STATUS**
- Abandoned Line
- Operating Line
- Other Line Status
- Wells
- Previous Lot Line

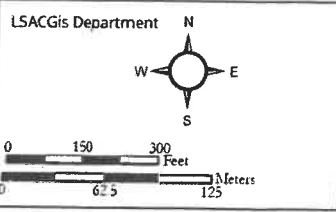


**NE 35-54-3-W5**                      **008SUB2024**

**Pals Geomatics Corp.**                      **2024**

All dimensions to be verified by an Alberta Land Surveyor.  
ECE boundaries to be determined by field survey of stream bank.

Coordinate System: NAD 1983 10TM AEP Forest



147

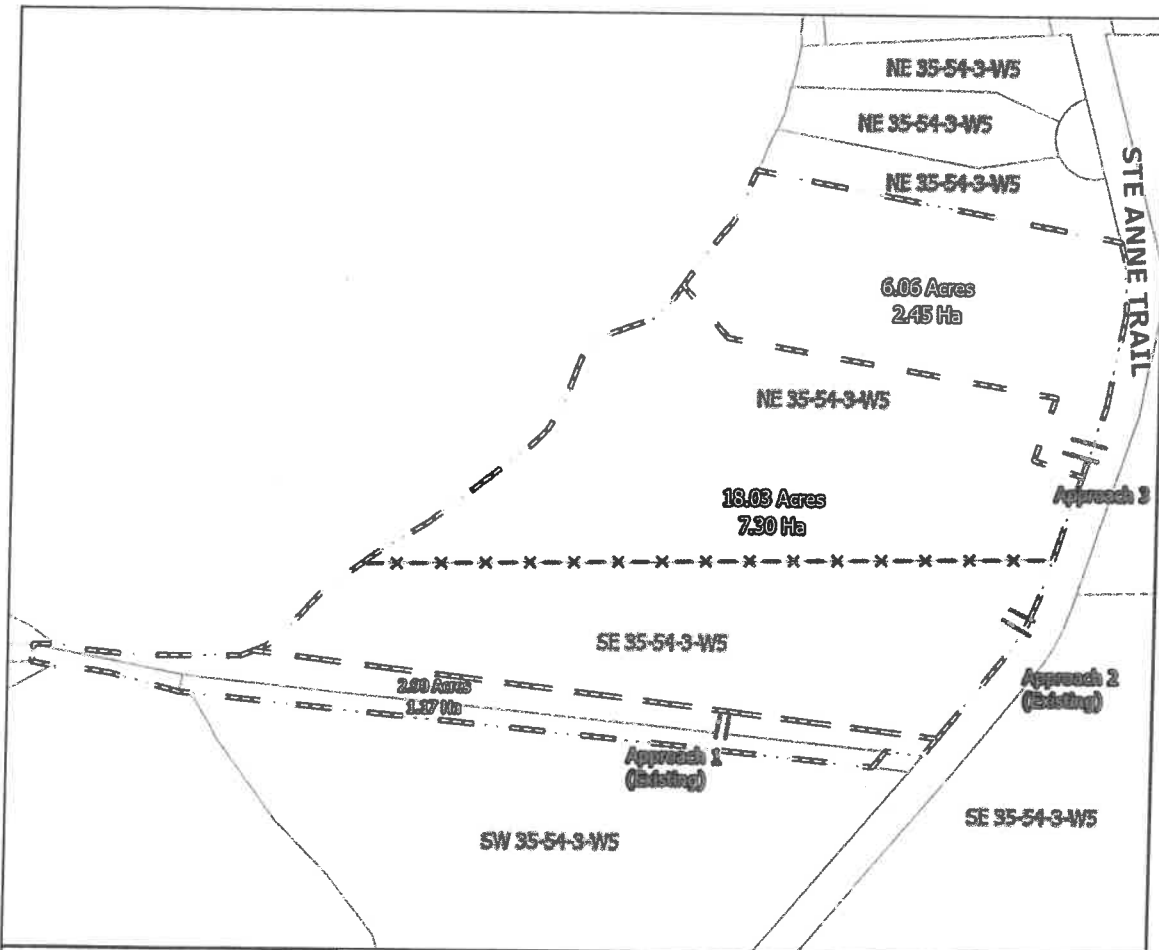


LAC STE. ANNE COUNTY

Proposed Subdivision  
Lac Ste. Anne County

**008SUB2024**  
**April 26, 2024**

- Proposed Parcel
- Proposed or Existing Approach
- Land Parcels
- Pipeline Right-Of-Ways
- STATUS
- Abandoned Line
- Operating Line
- Other Line Status
- Wells
- Previous Lot Line



Location Overview

NE 35-54-3-W5

008SUB2024

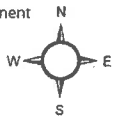
Pais Geomatics Corp.

2024

All dimensions to be verified by an Alberta Land Surveyor.  
ECE boundaries to be determined by field survey of stream bank.

Coordinate System: NAD 1983 10TM AEP Forest

LSACGIS Department





LAND TITLE CERTIFICATE

S  
LINC                      SHORT LEGAL                      TITLE NUMBER  
0023 808 272            888KS;X                      212 207 334

LEGAL DESCRIPTION

PLAN 888KS  
BLOCK X  
CONTAINING 3.89 HECTARES (9.61 ACRES) MORE OR LESS  
EXCEPTING THEREOUT:                      HECTARES                      (ACRES) MORE OR LESS  
A) PLAN 7204KS            - ROAD                      0.004                      0.01  
EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 5;3;54;35;NE  
ESTATE: FEE SIMPLE

MUNICIPALITY: LAC STE. ANNE COUNTY

REFERENCE NUMBER: 182 215 895

-----

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
212 207 334	24/09/2021	TRANSFER OF LAND		SEE INSTRUMENT

-----

OWNERS

ARNDT FAMILY INVESTMENT TRUST LANDCO INC.  
OF 202, 8616 61 AVENUE NW  
EDMONTON  
ALBERTA T6E 6E6  
AS TO AN UNDIVIDED 1/2 INTEREST

BROOKVIEW INVESTMENTS INC.  
OF 10536 106 STREET NW  
EDMONTON  
ALBERTA T5H 2X6  
AS TO AN UNDIVIDED 1/2 INTEREST

-----  
ENCUMBRANCES, LIENS & INTERESTS

PAGE 2  
# 212 207 334

REGISTRATION  
NUMBER      DATE (D/M/Y)      PARTICULARS  
-----

872 087 021      24/04/1987 UTILITY RIGHT OF WAY  
GRANTEE - STE ANNE NATURAL GAS CO-OP LIMITED.

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN  
ACCURATE REPRODUCTION OF THE CERTIFICATE OF  
TITLE REPRESENTED HEREIN THIS 29 DAY OF  
FEBRUARY, 2024 AT 09:05 A.M.

ORDER NUMBER:      49854681

CUSTOMER FILE NUMBER:      18-344



\*END OF CERTIFICATE\*

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED  
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,  
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM  
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,  
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS  
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING  
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0023 808 306 888KS;;D 212 207 334 +1

LEGAL DESCRIPTION

PLAN 888KS
LOT D
CONTAINING 8.89 HECTARES (21.96 ACRES) MORE OR LESS
EXCEPTING THEREOUT: HECTARES (ACRES) MORE OR LESS
A) PLAN 7204KS - ROAD 0.004 0.01
B) ALL THAT PORTION DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH EAST CORNER OF THE SAID LOT; THENCE SOUTHERLY ALONG THE EASTERLY BOUNDARY OF THE SAID LOT HAVING A BEARING OF SOUTH 14 DEGREES 54 MINUTES EAST AS SHOWN ON SAID PLAN, 410 FEET; THENCE WESTERLY ON A BEARING OF NORTH 79 DEGREES 10 MINUTES WEST TO INTERSECTION WITH THE BANK OF LAC STE. ANNE; THENCE NORTHERLY ALONG THE SAID BANK OF THE LAKE TO INTERSECTION WITH THE NORTH BOUNDARY OF THE SAID LOT; THENCE EASTERLY ALONG THE SAID NORTH BOUNDARY TO THE POINT OF COMMENCEMENT, CONTAINING 0.2.02 5.00
EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 5;3;54;35;NE
ESTATE: FEE SIMPLE

MUNICIPALITY: LAC STE. ANNE COUNTY

REFERENCE NUMBER: 182 215 895 +1

Table with 5 columns: REGISTRATION, DATE (DMY), DOCUMENT TYPE, VALUE, CONSIDERATION. Row 1: 212 207 334, 24/09/2021, TRANSFER OF LAND, SEE INSTRUMENT

OWNERS

ARNDT FAMILY INVESTMENT TRUST LANDCO INC.
OF 202, 8616 61 AVENUE NW
EDMONTON
ALBERTA T6E 6E6
AS TO AN UNDIVIDED 1/2 INTEREST

BROOKVIEW INVESTMENTS INC.
OF 10536 106 STREET NW
EDMONTON
ALBERTA T5H 2X6

AS TO AN UNDIVIDED 1/2 INTEREST

-----  
ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

NUMBER	DATE (D/M/Y)	PARTICULARS
862 120 034	11/06/1986	UTILITY RIGHT OF WAY GRANTEE - STE ANNE NATURAL GAS CO-OP LIMITED.
872 087 021	24/04/1987	UTILITY RIGHT OF WAY GRANTEE - STE ANNE NATURAL GAS CO-OP LIMITED.

TOTAL INSTRUMENTS: 002

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 29 DAY OF FEBRUARY, 2024 AT 09:05 A.M.

ORDER NUMBER: 49854681

CUSTOMER FILE NUMBER: 18-344

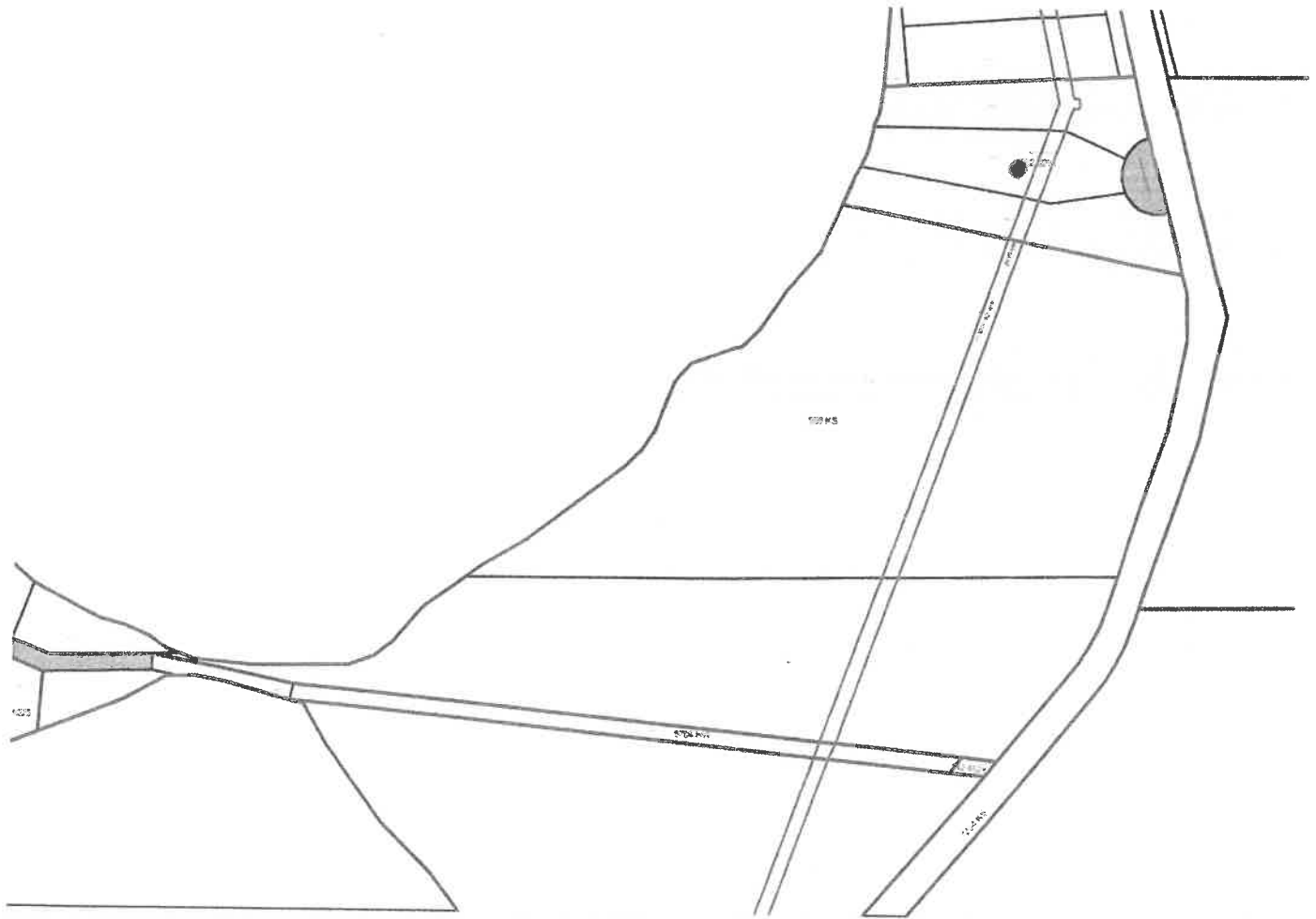


\*END OF CERTIFICATE\*

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THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

152



March 25, 2024



**Alberta Beach Village Office**

---

**From:** Dev Referrals <DevReferrals@lsac.ca>  
**Sent:** May 9, 2024 11:43 AM  
**To:** 'historical.lup@gov.ab.ca'; 'LMPlan@gov.ab.ca'; 'Aep.epeacapitalregion@gov.ab.ca';  
'Aep.wacapitalregion@gov.ab.ca'; 'luapps-wcrt@gov.ab.ca'; 'Bruce.VanOs@gov.ab.ca';  
'Craig.plitt@gov.ab.ca'; 'land.admin@atcogas.com'; 'HP.Circulations@atco.com';  
'jeffrey.way@canadapost.ca'; 'david.kruger@canadapost.postescanada.ca';  
'onoway\_area@equs.ca'; 'landserv@fortisalberta.com'; Mike Primeau;  
'rhett.czaban@ngps.ca'; 'subdivisions@contractlandstaff.com';  
'kpearson@steannegas.com'; 'circulations@telus.com'; Matthew Ferris - Summer Village  
of Sunset Point; Village of Alberta Beach  
**Subject:** Referral 024SUB2023  
**Attachments:** Referral\_024SUB2023\_20240509.pdf

Please find the attached information regarding subdivision application 024SUB2023 for your review.

Thank you,

**Sarah Gibbs**

Development Clerk, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | [lsac.ca](http://lsac.ca)

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**SUBDIVISION REFERRAL**

**NOTIFICATION of Email Correspondence**

# of Pages EMAILED: 11

Date: May 9, 2024

Re: PROPOSED SUBDIVISION  
Legal: NE 26-54-03 W5M  
Lac Ste. Anne County

FILE #: 024SUB2023

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. The subdivision proposal is to create one (1) 45.9 +/- acre parcel from an unsubdivided quarter-section. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

**Email: Desiree Hamilton,**  
**Planning/Development Clerk**  
DevReferrals@LSAC.ca **OR**  
**FAX your response to (780) 785-2985**

**Email: Sarah Gibbs,**  
**Planning/Development Clerk**  
DevReferrals@LSAC.ca **OR**  
**FAX your response to (780) 785-2985**

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

Mitchell Kofluk  
Development Officer  
780-785-3411  
Ext.: 3601  
mkofluk@LSAC.ca

Craig Goldsmith  
Development Officer  
780-785-3411  
Ext.: 3684  
cgoldsmith@LSAC.ca

Amy Roberts  
Development Officer  
780-785-3411  
Ext.: 3731  
aroberts@LSAC.ca

Tanya Vanderwell  
Development Officer  
780-785-3411  
Ext.: 3685  
tvanderwell@LSAC.ca

155

**FOR OFFICE USE ONLY**

File no.: 0248UB2023 Tax roll no.: 540326400 Division: 5 Application date: Nov 30, 2023

*This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.*

Incomplete Applications will not be accepted. If an incomplete application is submitted by mail the application will be sent back for further information.

**APPLICANT/AGENT INFORMATION**

Full name of Applicant: Sharly Graham

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Please note: By providing your email address above, you are hereby consenting to receiving correspondence (including decision) solely by email in relation to this application.

Full name of Landowner: Sharly Graham

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

Full name of Landowner: Robert Craig

This information has been Redacted as per the Freedom of Information and Protection of Privacy Act (FOIP Act)

**LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED**

All/part of: Quarter: NE Section: 26 Township: 54 Range: 3 west of 5th meridian

All/part of: Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_ Subdivision/Hamlet: \_\_\_\_\_

Rural address: 54331A Ste. Anne Trail, Rural Lac Ste. Ann Division:  1  2  3  4  5  6  7

Designated use of the land as classified under a Land Use Bylaw or a Zoning Bylaw or a Land Use Classification Guide where applicable: Agriculture 2

Box 219, Sangudo AB T0E 2A0  
T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca [www.LSAC.ca](http://www.LSAC.ca)

**RECEIVED**  
**NOV 30 2023**  
Planning & Development

156



**LOCATION OF LAND TO BE SUBDIVIDED**

1. Is the land situated in the municipality of Lac Ste. Anne County?  YES  NO
2. Is the land situated immediately adjacent to the municipal boundary?  YES  NO  
 If YES, the adjoining municipality is \_\_\_\_\_
3. Is the land situated within 0.99 miles (1.6 km) of the right-of-way of a highway?  YES  NO  
 If YES, the highway no. is \_\_\_\_\_
4. Is the land situated within 0.5 miles (0.8 km) of a (river, stream, watercourse, lake or other permanent body of water, or a canal, or a drainage ditch)?  YES  NO  
 If YES, state its name \_\_\_\_\_
5. Is the proposed parcel within 1.0 miles (1.5 km) of a sour gas facility?  YES  NO
6. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal landfill for the disposal of garbage or refuse?  YES  NO
7. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as a municipal sewage treatment facility or sewage lagoon?  YES  NO
8. Is the land you are developing on within 0.5 mile (0.8 km) of land that is or has been used as an intensive livestock operation (Swine, Chicken, Beef, etc.)?  YES  NO
9. Has the land had a history of flooding?  YES  NO

**EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED**

1. Existing use of the land (crop, hay, etc.): Crop, Pasture, Residential
2. Proposed use of the land (crop, hay, pasture, residential, etc.): Crop, Pasture and Residential
3. The designated use of the land as classified under a Land Use Bylaw: Agriculture 2
4. Number of Parcel(s) being created: 2 Type of Parcel(s) being created: Agriculture
5. Area of Parent Parcel (acres): 45.9 18.58 Area of Proposed Parcel (acres): 100 148.9  
59.04 Ha

**PHYSICAL CHARACTERISTICS OF LAND BEING SUBDIVIDED**

1. Describe the nature of the topography of the land (flat, rolling, steep, mixed etc.):  
Rolling mixture of field and trees
2. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, sloughs, creeks, etc.):  
2 small sloughs, hay land & 3 tree stand areas
3. Describe the kind of soil on the land (sandy, loam, clay etc.): Clay

Box 219, Sangudo AB T0E 2A0  
 T 780.785.3411 TF 1.866.880.5722 F 780.785.2985 E DEVASSISTANT@LSAC.ca www.LSAC.ca

**EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED**

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: Shop, House, Cabin, Shed, Pergola

**EXISTING BUILDINGS LOCATED ON THE PROPOSED PARCEL(S)**

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: None

**EXISTING BUILDINGS LOCATED ON THE REMAINDER OF THE QUARTER-SECTION**

1. Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: Shop, House, Cabin, Shed, Pergola

**EXISTING WATER SUPPLY TYPE**

Well    Cistern & Hauling    Municipal Service  
 Other (please specify) \_\_\_\_\_

**PROPOSED WATER SUPPLY TYPE**

Well    Cistern & Hauling    Municipal Service  
 Other (please specify) \_\_\_\_\_

**REGULATORY REQUIREMENTS FOR SURFACE DEVELOPMENT IN PROXIMITY TO ABANDONED WELLS**

New subdivision applications, except for lot line adjustments, must include documentation from the Energy Resources Conservation Board (ERCB) identifying the presence or absence of abandoned wells.

1. Obtain the information from ERCB's Abandoned Well Viewer available on the ERCB Website [www.aer.ca](http://www.aer.ca)
2. Abandoned well Information Included:  YES    NO

If NO, why not:

If an abandoned gas or oil well is identified on the land that is subject (the quarter section) of the subdivision application, the applicant must include a map that shows the actual well location as identified in the field, and the setback established in ERCB Directive 079 in relation to existing or proposed building sites.

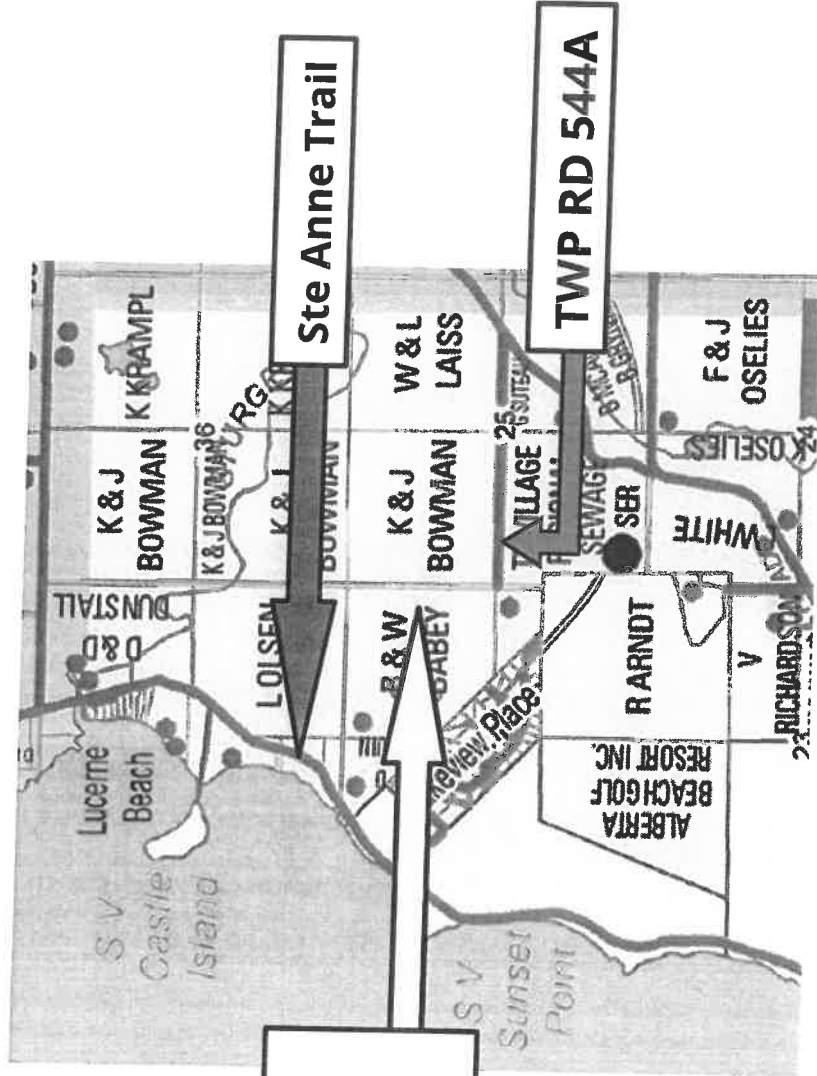
For clarification on the information provided by the Abandoned Well Viewer, or if you do not have internet access, contact ERCB Customer Contact Centre by Telephone at 1.855.297.8311, or email [inquiries@aer.ca](mailto:inquiries@aer.ca) or contact Information Services by mail at ERCB, Suite 1000, 250 - 5 Street SW, Calgary, AB T2P 0R4.

*Within 7 days of applying for subdivision, please flag (orange flagging tape preferred) where you plan to put new access approach(es) for each parcel, so that the approaches may be inspected by the County's Public Works department.*

1. DUAL approaches are required for new proposals, unless there are extenuating circumstances.
2. Road widening of 5.18 metres (17.0 feet) will be taken on all Range and Township Roads on every application.
3. A survey plan is not required until a decision on the proposed application has been made and a decision letter with conditions has been issued.
4. To avoid unnecessary costs, do not have a surveyor complete the survey documentation prior to the decision from the Development Authority.

LOCATION SKETCH  
LAC STE. ANNE COUNTY  
SUBDIVISION APPLICATION 024SUB2023

024SUB2023  
NE 26-54-03 W5M  
Graham, Sharly



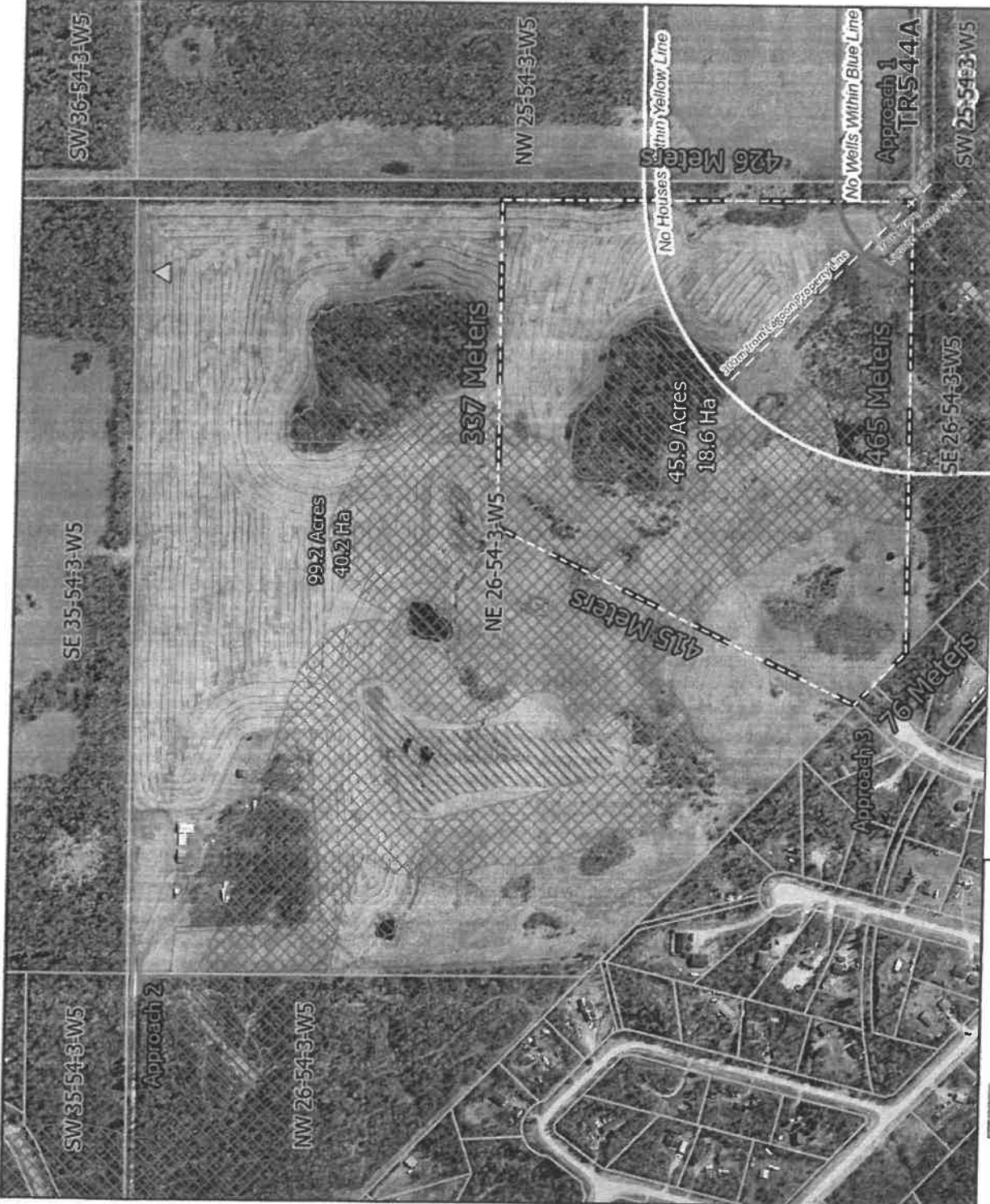
159



Proposed Subdivision  
Lac Ste. Anne County

**024SUB2023**  
**May 3, 2024**

- Proposed Parcel
- Proposed or Existing Approach
- Land Parcels
- Setbacks Area 40m
- No Mowing or Grazing 40m
- Pipeline Right-Of-Ways
- STATUS**
- Abandoned Line
- Operating Line
- Other Line Status
- Wells
- Priority Wetlands
- Waste Facility House Boundary
- Waste Facility Well Boundary
- Waste Facilities



<b>NE 26-54-3-W5</b>		<b>024SUB2023</b>	
<b>Graham, Sharly</b>		<b>2024</b>	
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.			
Coordinate System: NAD 1983 10TM AEP Forest			

LSACGIS Department

Scale: 0, 115, 230 Meters / 0, 280, 560 Feet





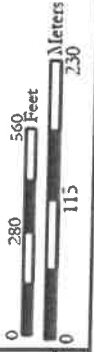
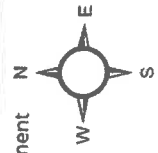
Proposed Subdivision  
Lac Ste. Anne County

**024SUB2023**

**May 3, 2024**

- Proposed Parcel
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- Land Parcels
- Setbacks Area 40m
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- Pipeline Right-Of-Ways
- STATUS**
- Abandoned Line
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- Waste Facility House Boundary
- Waste Facility Well Boundary
- Waste Facilities

LSACGIS Department



SW 36-54-3-W5

SE 35-54-3-W5

SW 35-54-3-W5

Approach 2

NW 26-54-3-W5

99.2 Acres  
40.2 Ha

337 Meters

NE 26-54-3-W5

NW 25-54-3-W5

415 Meters

No Houses  
within Yellow Line  
426 Meters

45.9 Acres  
18.6 Ha

Approach 3

76 Meters

No Wells Within Blue Line

Approach 1  
TR544A

465 Meters

SW 25-54-3-W5

SE 26-54-3-W5

Location Overview



161

NE 26-54-3-W5

024SUB2023

Graham, Sharly

2024

All dimensions to be verified by an Alberta Land Surveyor.  
ECE boundaries to be determined by field survey of stream bank.

Coordinate System: NAD 1983 10TM AEP Forest





LAND TITLE CERTIFICATE

S  
LINC                      SHORT LEGAL                      TITLE NUMBER  
0022 771 117            5;3;54;26;NE                      232 261 026

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 3 TOWNSHIP 54  
SECTION 26  
ALL THAT PORTION OF THE NORTH EAST QUARTER  
WHICH IS NOT CONTAINED WITHIN THE LIMITS OF THE LAC STE. ANNE  
SETTLEMENT AS SHOWN ON A PLAN OF SURVEY OF THE SAID TOWNSHIP  
DATED THE 20TH DAY OF JUNE A.D. 1909,  
CONTAINING 59.96 HECTARES (145.90 ACRES) MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: LAC STE. ANNE COUNTY

REFERENCE NUMBER: 152 205 198

-----  
REGISTERED OWNER(S)  
REGISTRATION      DATE (DMY)      DOCUMENT TYPE      VALUE      CONSIDERATION  
-----  
232 261 026      26/08/2023      TRANSFER OF LAND      \$600,000      \$600,000

OWNERS

SHARLY RAE GRAHAM

AND

ROBERT STUART CRAIG

BOTH OF:

54431A STE. ANNE TRAIL

LAC STE ANNE COUNTY

ALBERTA T0E 0A1

AS JOINT TENANTS

( CONTINUED )

162

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2  
# 232 261 026

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
862 117 549	06/06/1986	EASEMENT "OVER NW-26-54-3-W5TH"
012 135 512	11/05/2001	AMENDING AGREEMENT AFFECTS INSTRUMENT: 862117549
032 209 108	11/06/2003	UTILITY RIGHT OF WAY GRANTEE - STE ANNE NATURAL GAS CO-OP LIMITED. ST. ALBERT ALBERTA
172 148 481	13/06/2017	UTILITY RIGHT OF WAY GRANTEE - WEST INTER LAKE DISTRICT REGIONAL WATER SERVICES COMMISSION.
172 182 360	15/07/2017	UTILITY RIGHT OF WAY GRANTEE - WEST INTER LAKE DISTRICT REGIONAL WATER SERVICES COMMISSION.
232 197 140	23/06/2023	DISCHARGE OF UTILITY RIGHT OF WAY 172148481 PARTIAL EXCEPT PLAN/PORTION: 2321545
232 197 141	23/06/2023	DISCHARGE OF UTILITY RIGHT OF WAY 172182360 PARTIAL EXCEPT PLAN/PORTION: 2321545
232 261 027	26/08/2023	MORTGAGE MORTGAGEE - ATB FINANCIAL. 3699-63 AVE NE CALGARY ALBERTA T3J0G7 ORIGINAL PRINCIPAL AMOUNT: \$454,480

TOTAL INSTRUMENTS: 008

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 6 DAY OF DECEMBER, 2023 AT 10:06 A.M.

ORDER NUMBER: 49075991

CUSTOMER FILE NUMBER: 024SUB2023



\*END OF CERTIFICATE\*

( CONTINUED )

163

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

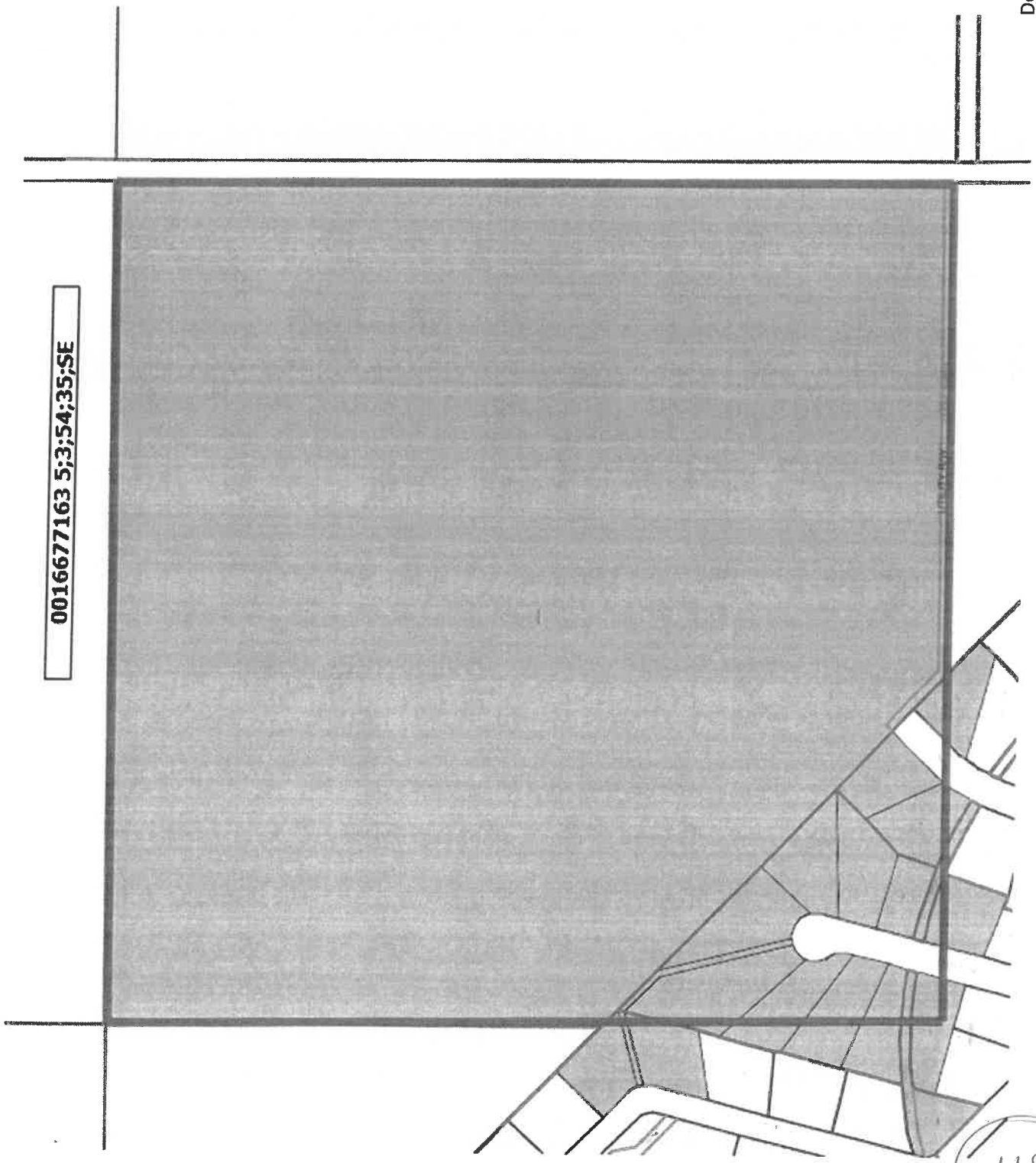
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164

0016677163 5;3;54;35;SE

December 6, 2023

165



**aboffice@albertabeach.com**

---

**From:** cherylotterbein21@gmail.com  
**Sent:** May 13, 2024 7:22 PM  
**To:** aboffice@albertabeach.com  
**Subject:** Jail N Bail Fundraiser  
**Attachments:** 2024 Jail 'n' Bail poster v2.pdf; JAIL'N BAIL Nomination Ticket - June 2024.jpg  
**Importance:** High

Dear Village Administration Office,

We hope this message finds you well! We are excited to invite you to our upcoming fundraiser, "Jail 'n' Bail," hosted by the Lac Ste. Anne North East Rural Crime Watch. This unique and fun-spirited event is set to take place on Friday, June 14th, from 11 a.m. to 3:30 p.m. at the Onoway Gazebo.

What is Jail 'n' Bail?

In this engaging fundraiser, you have the opportunity to nominate a friend, boss, co-worker, family member, MLA, or councillor to be "arrested" and placed in our gazebo jail! The nominated individual will stay in jail until they raise their bail money, which is set at \$100 for each infraction charged. It's a fantastic way to have some fun while supporting a great cause.

How Can You Participate?

**Nominate Someone:** Think of someone who will be able to raise the bail money and nominate them for this fun experience.

**Collect Bail Money:** Assist your nominee by pre-collecting the bail money or helping them arrange bail from behind bars.

**Enjoy the Event:** Come to the Onoway Gazebo to watch the excitement, vote for the best "prisoner," and enjoy the day with fellow community members.

*Come to the Onoway Gazebo to watch the excitement and to cast your vote for the Crime Watch poster of your choice. The Onoway Elementary students, Grades 4, 5, 6, & 7 have been working on posters that we invite you to vote on the poster you think is the best from each grade to help decide our winners - one winner from each grade.*

To request a Nomination Ticket, please email [gngelych@telus.net](mailto:gngelych@telus.net) by June 12th. You can also text digital pictures to 780-217-7412 to enhance the experience.

Why Participate?

All donations to Crime Watch help bring awareness to our community through workshops and provide valuable information on how to protect yourself and your neighbors against crime. Additionally, memberships for the Lac Ste. Anne North East Rural Crime Watch will be available at the event.

By sharing thoughts, knowledge, and support amongst community members we can be better informed and more prepared to guard against theft and crime.

Special Perks for Participants:

Experience a unique and fun event with the community

Receive a digital copy of their mug shot as a keepsake

This is an excellent opportunity to support our community, have fun, and make a difference. We look forward to seeing you at the Jail 'n' Bail event!

Warm regards,

Cheryl Otterbein

Secretary

Lac Ste. Anne North East Rural Crime Watch

**Cheryl Otterbein RTC, HT, C.Cht,  
President I.A.C.H.**

**Director F.A.C.T. B.C.**

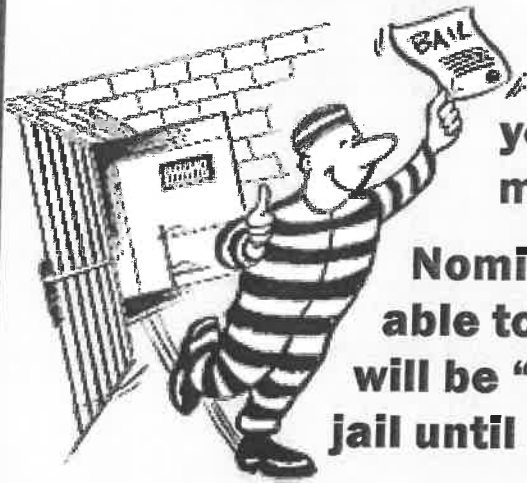
<https://www.elementshealth.ca/>

<https://lifeisnowtherapy.com/>

<https://meristemacademy.com/>

<https://hypnotherapyedmonton.org/>

# JAIL 'N' BAIL



**In this Fun-spirited fundraiser, put your friend, boss, co-worker, family member, MLA, or councillor in jail!**

**Nominate someone you know who'll be able to raise the bail money. That person will be "arrested" and stay in our gazebo jail until bail is met.**

**Lac Ste. Anne North East  
Rural Crime Watch  
Friday, June 14  
at the Onoway Gazebo –  
11 a.m. - 3:30 p.m.**



**Bail is set at \$100 for each infraction charged. Bail may have to be arranged from behind bars, so you can assist by pre-collecting the bail money.**



**The nominated perpetrator will experience the inside of a police cruiser with sirens and will also receive a digital copy of their mug shot along with a Prisoner's ID Card as a thank you.**

**Request a Nomination Ticket from [gngelych@telus.net](mailto:gngelych@telus.net) – deadline is **June 12**. Digital pictures can also be used, texted to 780-217-7412.**

**Also, don't miss your chance to vote for the best Crime Watch Poster from OES Grades 4, 5, 6 & 7!**



**All donations to Crime Watch help bring awareness to our community through workshops, and providing information on ways to protect yourself and your neighbors against crime.**

**Consider joining the Lac Ste. Anne North East Rural Crime Watch. Memberships will be available at the Jail 'n' Bail!**

## NOMINATION TICKET for JAIL TIME

(Send your completed nomination to: [gngelych@telus.net](mailto:gngelych@telus.net) or text picture to 780-217-7412)

Name of Perpetrator: \_\_\_\_\_ E-mail: \_\_\_\_\_

Crime(s) Committed: \_\_\_\_\_

How many infractions: \_\_\_\_\_

**Note: Bail is set at a minimum of \$100 per infraction.**

What time will your perpetrator be ready for pickup by the Officer? \_\_\_\_\_  
(This will be approximate, but will do our best to accommodate your preferred time.)  
**Our Bailiff can accept cash & cheques only.**

Bail is set @ \$ \_\_\_\_\_ Paid: June 14, 2024 @ \_\_\_\_\_ a.m. p.m.



**Alberta Beach Village Office**

**From:** Daryl Weber <darylweb@telus.net>  
**Sent:** May 1, 2024 9:31 AM  
**To:** aboffice@albertabeach.com  
**Cc:** Kelly Muir; Bill Love; Tara Elwood; Debbie Durocher  
**Subject:** Re: Spring in the Watershed

I would like to attend this meeting  
Sent from my iPhone  
Thanks Daryl Weber

On May 1, 2024, at 9:03 AM, aboffice@albertabeach.com wrote:

**From:** North Saskatchewan Watershed Alliance <water@nswa.ab.ca>  
**Sent:** Tuesday, April 30, 2024 11:40 AM  
**To:** aboffice@albertabeach.com  
**Subject:** Spring in the Watershed



**NSWA Projects and Events**

Wetlands in the Watershed Webinar

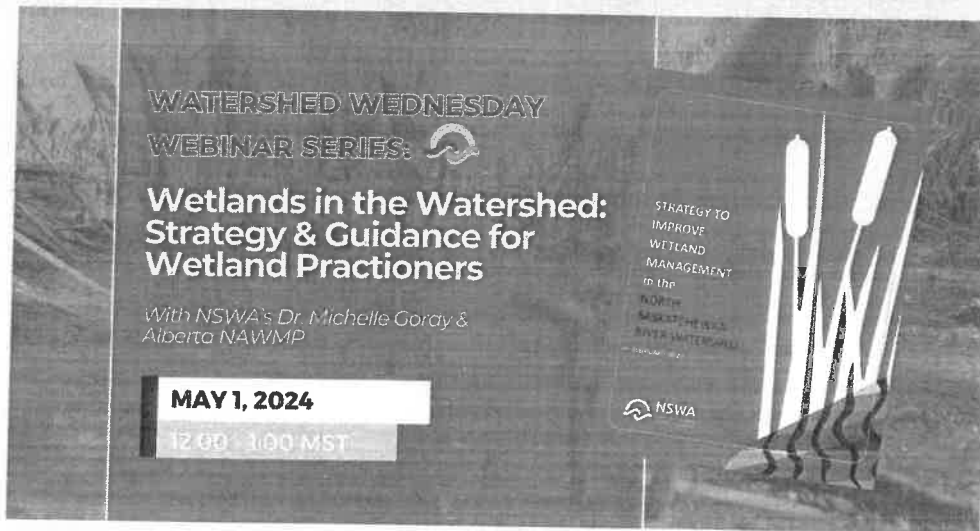
**Alberta Beach Village Office**

**From:** North Saskatchewan Watershed Alliance <water@nswa.ab.ca>  
**Sent:** April 30, 2024 11:40 AM  
**To:** aboffice@albertabeach.com  
**Subject:** Spring in the Watershed 🍀



**NSWA Projects and Events**

**Wetlands in the Watershed Webinar**



**Registration for NSWA's Newest Watershed Wednesday Webinar: Wetlands in the Watershed - Strategy & Guidance for Wetland Practitioners is still open!**

Secure your (free) spot at the link below and join us over your lunch hour on **Wednesday, May 1st**. To start off, Dr. Michelle Gordy, NSWA's Senior Watershed Coordinator, will unveil our new **Wetland Strategy**. Following that, Greg Hale will delve into Alberta's current guidelines and available wetland management tools.

Greg Hale is the Coordinator for the **Alberta North American Wetland Management Plan (AB NAWMP) Partnership** whose primary goal is to support collaborative wetland and grassland conservation efforts within Alberta. The Partnership has been in place since 1986 and is a key partner to the **Prairie Habitat Joint Venture (PHJV)** comprising of Alberta, Saskatchewan, and Manitoba.

Greg has spent the last 25-plus years working across the province creating and delivering a variety of programs that strive to balance the needs of rural communities and wildlife within working landscapes.

Register Here!

Work with NSWA!

WE ARE  
HIRING!

APPLY NOW!

Summer Field  
Research Technician



### Summer Field Research Technicians Positions open for applications!

The NSWA seeks enthusiastic post-secondary students to complete eDNA sampling and support Indigenous community engagement throughout the North Saskatchewan River watershed. NSWA has received funding to engage Indigenous communities and utilize eDNA sampling techniques to monitor aquatic invasive species, species at risk, and species of interest.

**Please note:** This opportunity is open to Indigenous candidates only, all other applicants are encouraged to apply for NSWA's Summer Outreach Assistant positions.

See the full position description at the link below. **Applications close on May 3, 2024.**

Please share this posting with your networks!

Send applications to [water@nswa.ab.ca](mailto:water@nswa.ab.ca)

### Watershed Outreach Assistant Positions closing soon!

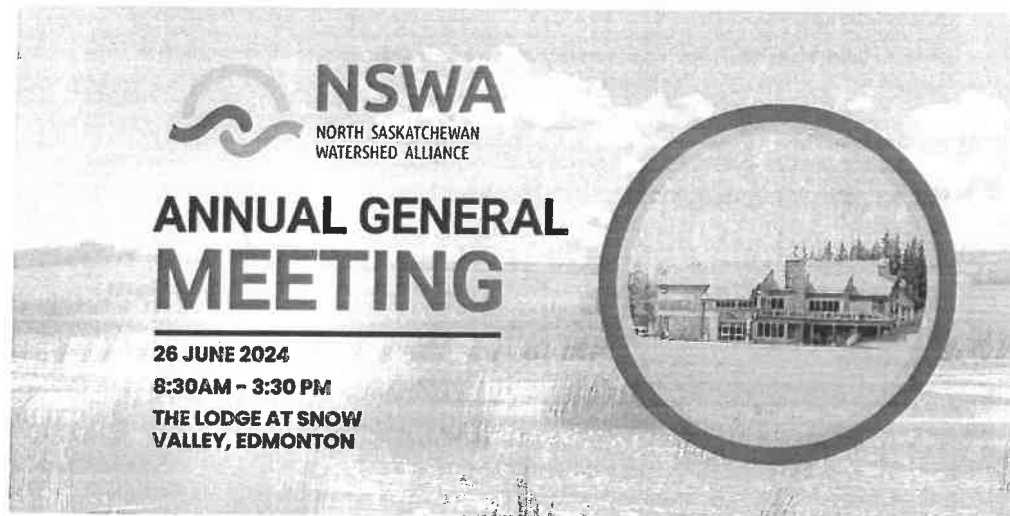
We are seeking two post-secondary students or graduates, interested in watershed-related environmental issues to bring watershed information to people who live, work, and play in the North Saskatchewan River basin in Alberta.

Applications close on April 30th at 11:59PM. Send applications to [apply@nswa.ab.ca](mailto:apply@nswa.ab.ca)

[Apply here!](#)

## Register for NSWA's Annual General Meeting!

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**Its that time of year again!** Join us at NSWA's 2024 Annual General Meeting to hear updates from NSWA's work over the past year, see projects underway, and network with others in the watershed management space.

**Wednesday, June 26, 8:30 AM - 3:30 PM MDT**  
**The Lodge at Snow Valley, 13204 Rainbow Valley Road NW Edmonton, T6H 3Y9**

On the day of, registration will open at 8:30 a.m. and the meeting will begin at 9:00 a.m. We look forward to seeing you at this in person event!

[Register Here!](#)

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Read our Newest Blog: *Lakeland College Students Compete in Riparian Web Portal Contest to Showcase Real-life Restoration Projects*

## RIPARIAN WEB PORTAL

PROJECT CONTEST WITH LAKELAND COLLEGE



The collaboration between Lakeland students and the NSWA is now in its second successful year. To make it more competitive – and fun – the NSWA also throws in a prize. Students do the legwork to enter inspiring riparian conservation or restoration projects into the RWP database while getting to network and learn from people in various industries and spheres.

[Read it Here!](#)

Lakes Community of Practice Forum!





**Join the North Saskatchewan Watershed Alliance (NSWA) and the Alberta Lake Management Society (ALMS) for the Lake Stewardship Community of Practice Forum!**

The purpose of this forum is to connect lake stewards, community members and knowledge experts to ultimately advance solutions to lake watershed issues. The event's agenda includes an overview of the Community of Practice, networking opportunities, a joint panel discussion, and a breakout session that will delve into a SWOT analysis completed in 2022 by ALMS. Panel members include: Blake Bartlett (Wizard Lake Watershed Stewardship Association), Bob Gibbs (Pigeon Lake Watershed Association), Sue Styles (Wabamun Watershed Management Council), and Bernie Poulin (LILSA: Lake Isle Lac Ste Anne Stewardship Association). See the full agenda and registration information below.

Register here!

Youth Water Council

175



Check out Enbridge's latest piece spotlighting NSWA's Youth Water Council! A big thanks to our funders for their vital support in making this program thrive.

[Read the article here](#)



TD Friends of the Environment Foundation




**NSWA recently held a weekend camp at the Battle Lake 4-H Centre with the 2024 Youth Water Council!** Council members put their heads together and reached a consensus on their Innovative Watershed project. They will be working to implement this project over the next month!

- 💧 Thank you to ALMS' Bradley Peter for the lake health & aquatic plant ID presentation
- 💧 Thank you, Azure for the conversation on Indigenous Knowledge.
- 🌲 Thank you 4-H Alberta for providing a space and archery lessons!

## Partner Highlights

CELEBRATING PARTNERSHIPS



## FARMING IN DROUGHT INFO SESSION BRAZEAU COUNTY MAY 8, 2024


JOIN FARMING FORWARD AS WE BRING YOU AN INFORMATION SESSION ABOUT DROUGHT AND SOME INFORMATION TO HELP YOU FARM THOUGH IT.





AGENDA FOR THE DAY.

9:45-10:00AM - REGISTRATION AND COFFEE  
10:00-10:45AM - THE NORTH SASKATCHEWAN WATERSHED STATUS - NSWA  
10:45-11:00AM - ALUS BRAZEAU - NANCY CHAMBERS  
11:00-11:15AM - BREAK  
11:15-12:15PM - GRAZING RIPARIAN AREAS IN A DROUGHT - COWS AND FISH  
12:15-12:45PM - LUNCH  
12:45 - 1:45PM - BENEFITS OF SPECIES BIODIVERSITY - COVERS & CO.

COST IS \$20 TO ATTEND. LUNCH IS PROVIDED!

LOCATION: BRETON COMMUNITY CENTER  
4715 - 50 AVENUE  
BRETON, AB

Scan Me 

### Join us on May 8th at the *Farming Forward* "Farming in Drought Info Session"!

With concern about agricultural drought building across the province, collaborating towards shared solutions will be essential. Our Senior Watershed Coordinator, Mary Ellen Shain, will be speaking at the May 8th session. Learn more, and register below.

You can also register for the May 9th session in Yellowhead County [here](#).

Register for the May 8th Session [here!](#)




## World Migratory Bird Day

Protect Insects, Protect Birds




### SCHEDULE

#### Speakers

• **Melissa Penney**  
11:30am  
How to attract beneficial insects and birds to an urban backyard.

• **John Acorn**  
2:30pm  
Alberta Birds, 100 Years Ago: A Fascinating Account of "Stansell's Lost List."

Roving Biologists from Ducks Unlimited: Learn about marsh ecosystems and bird habitats along the boardwalk and nature trails

#### Nature Walks

• **Photography Walks**  
10:30am | 1:30pm  
Photography Walks with St. Albert Photography Club: Capture the beauty of migratory birds and nature in action!

• **Bird Walks**  
1:30pm  
Guided Bird Walk with Nature Nick: Explore the diverse bird species in Lois Hole Centennial Provincial Park

#### Hands-on Education Stations

BLESS | Nature Alberta | Wagner Natural Area | Alberta Lepidopterists Guild | Entomological Society | City of St. Albert | North Saskatchewan Watershed Alliance | Edmonton River Valley Conservation Coalition | Edmonton and Area Land Trust | Wild North | Edmonton Valley Zoo | Canadian Wildlife Federation | ARROW Utilities | City of Edmonton Pest Management Lab | Edmonton Forest School



World Migratory Bird Day in the Americas is coordinated by Environment for the Americas  
World Migratory Bird Day Art by Anna Rosa

### Catch us at the BLESS Migratory Bird Day!

The Big Lake Environment Support Society (BLESS) is celebrating World Migratory Bird Day on **Saturday, May 11, 2024 (10 am - 3pm)** at **Lois Hole Centennial Provincial Park** and NSWA will be there!

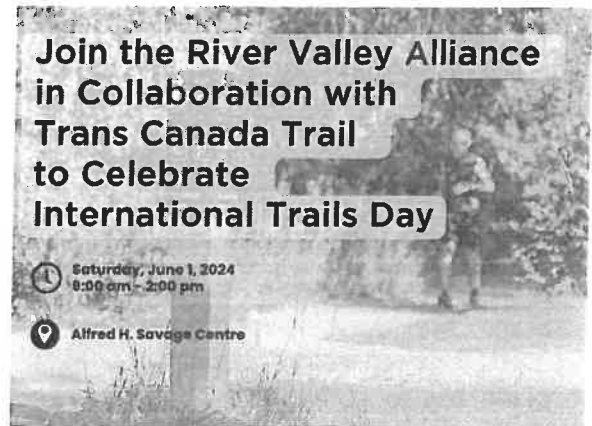
This is a free, family-friendly event with displays and activities for the whole family and nature lovers who care about Big Lake. Activities include: Pond dipping, bird identification, crafts and more. This year's theme is "Protect Insects, Protect Birds."



**Celebrate International Trails Day with us and the River Valley Alliance!**

Come check out NSWA's tent, with Canadian Heritage Rivers info/swag and then enjoy a complimentary BBQ and trail walk!

**Saturday, June 1, 8:00AM - 2:00PM  
Alfred H. Savage Centre**



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**Wagner Natural Area Society Events!**

***Spring Clean-up Day!***

***When: Saturday, May 4th, 9:00 am - 2:00 pm***

***Location: Wagner Natural Area***

Trail, access road and highway fence edge litter pick up; some fence rehab; Manitoba maple extraction along MPT. Anyone willing to lend a hand is welcome to join! Training, water and refreshments will be provided. Follow updates about this event [here](#).

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**DONATE**



**YOUR SUPPORT GOES A LONG WAY**

NSWA is a registered charity, so join us by supporting projects and ongoing work in the watershed. See the website for more details.

**DONATE**





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You are receiving this email with updates on the work of the NSWA

Our mailing address is:  
North Saskatchewan Watershed Alliance  
Unit 202 9440 49 street  
Edmonton, AB T6B2M9  
Canada

[Add us to your address book](#)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe](#)



15.h

aboffice@albertabeach.com

**From:** Tara Elwood <taraelwood@albertabeach.com>  
**Sent:** May 13, 2024 5:35 PM  
**To:** aboffice@albertabeach.com  
**Subject:** Fwd: Police Review Commission - Invitation to participate in community and stakeholder engagement

Can we bring the to council for approval for me to attend.

Tara Elwood  
 Councillor  
 Village of Alberta beach.

Begin forwarded message:

**From:** PSES Police Review Commission <PRC@gov.ab.ca>  
**Date:** May 13, 2024 at 3:29:13 PM MDT  
**Subject:** Police Review Commission - Invitation to participate in community and stakeholder engagement

Good afternoon:

As part of our ongoing work to improve police accountability and transparency, the Government of Alberta would like to invite you, on behalf of your community or organization, to share your views on changes to police oversight following legislative amendments to the *Police Act*.

The *Police Amendment Act, 2022* (PAA), passed in December 2022, mandated the creation of the Police Review Commission (PRC), an arm's-length agency that will handle complaints against the police in Alberta. The government is now in the process of developing regulations, policies and procedures, and hiring strategies for the PRC ahead of it becoming operational in December 2025.

We are inviting you to contribute your perspectives on how the PRC can carry out its functions in ways that will uphold public confidence and result in the fair and timely resolution of complaints. You can do so by participating in stakeholder engagement sessions with department representatives, where there will be an opportunity to ask questions.

**Virtual engagement sessions**

The government will hold virtual sessions with department representatives where there will be an opportunity to ask questions. There will be three focused conversations designed to gather perspectives on specific themes; please feel free to register for the topics you connect with.

1. **Accessibility and Awareness Building:** A discussion about removing barriers to participation, making sure complainants stay informed and developing satisfactory timelines.
  1. May 31, 1:30 p.m. - 3:30 p.m.
  2. Register [here](#).
  
2. **Alternative Dispute Resolution and Restorative Practices:** Exploring how alternative dispute resolution and restorative practices can be made available to people who want them.
  1. June 7, 10 a.m. - 12 noon
  2. Register [here](#).

180

3. Recruitment, Onboarding and Training: This session will discuss how the PRC can attract a diverse and representative workforce and what types of training will promote fairness, respect and trust in the process.
  1. June 10, 1 p.m. - 3 p.m.
  2. Register [here](#).

We will send you a virtual meeting link and meeting materials five business days prior to the meeting(s) you have registered for.

Registration for each meeting is currently capped at 50 to ensure people in attendance have an opportunity to participate. In the event any meeting reaches maximum capacity, we will schedule additional sessions.

If you know of organizations with perspective on these topics, please respond Jason van Rassel, Manager of Engagement and Change Management, via this e-mail address so we can contact them and include them on our e-mail list.

We look forward to your participation in this engagement.

Sincerely,

Police Review Commission Implementation Team